

# MEMPHIS STREET ACADEMY CHARTER SCHOOL

2950 MEMPHIS STREET  
PHILADELPHIA, PA 19134

## **BOARD OF TRUSTEES MEETING**

LOCATION:  
ZOOM CONFERENCE CALL

DATE & TIME:  
MAY 14, 2025  
6:00 P.M.

## **MINUTES**

### **SECTION I: CALL TO ORDER**

#### *Opening Colloquy*

This meeting of the Memphis Street Academy Charter School Board of Trustees is hereby called to order. The time is 6:10p.m. My name is Sandra Farmer. I am the President of this Board of Trustees, and I will facilitate this meeting.

This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

**A. ROLL CALL**

<b>Board Members Present:</b>	<b>By Invitation: Non-Board Members:</b>
Sandra Farmer Michelle Campellone Barbara L. Saunders Stacey Schellinger  <b>Board Members Absent:</b>  Pablo Mateo Miguel Diaz	Steven Bilski  Ashley Redfearn Kristine Magargee Scott Kramer  Samuel Mercanti  Dean Krebs, Esq.

**B. DISCLOSURE: EXECUTIVE SESSION *BY SANDRA FARMER***

*I'd like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.*

**C. APPROVAL OF AGENDA**

MOTION:  
  
 MICHELLE  
 CAMPPELLONE  
  
 SECOND:  
  
 BARBARA L.  
 SAUNDERS  
  
 VOTE:  
  
 PASS  
  
 FAIL

**R250514.01 Approval of the May 14, 2025 Agenda**

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the May 14, 2025 Agenda.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

**D. APPROVAL OF MINUTES**

MOTION:  
  
 STACEY  
 SCHELLINGER  
  
 SECOND:  
  
 BARBARA L.  
 SAUNDERS  
  
 VOTE:  
  
 PASS

**R250514.02 Minutes of the April 9, 2025 Meeting**

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the Minutes of the April 9, 2025 meeting of the Board of Trustees of Memphis Street Academy Charter School.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

[ ] FAIL

<b>Who</b>	<b>What</b>
Board	General discussion

**SECTION II: REPORTS**

**A. COMMUNITY COMMENT**

*Community Comment Colloquy (General Counsel)*

Good evening. My name is Dean Krebs, and I am with Sand & Saidel, P.C., General Counsel to the Memphis Street Academy Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications with which you might supplement your comment should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

**Notes of Discussion / Advance Regulatory and Financial Comment:**

<b>Who</b>	<b>What</b>
Board	General discussion

**B. MEMPHIS STREET ACADEMY CHARTER SCHOOL CEO**

- a. *Mr. Steven Bilski, CEO of MSA*
  - i. *Reviewed and discussed with the Board the May 2025 CEO report, previously disseminated to the Board;*
  - ii. *Reviewed and discussed school data and compliance, including Federal monitoring, PIMS and Food Services;*
  - iii. *Reviewed and discussed facility work;*
  - iv. *Reviewed and discussed enrollment and attendance data, including sharing strategies to increase enrollment;*
  - v. *Reviewed and discussed NSSI program; ESY programming for Summer 2025; and*
  - vi. *Shared measures to increased student enrolment*

**C. AMERICAN PARADIGM SCHOOLS CEO**

- a. *Ms. Ashley Redfearn, CEO of APS*
  - i. *Reviewed and discussed with the Board the May 2025 APS report, previously disseminated to the Board;*
  - ii. *Discussed CEO collaboration, social media efforts, and public communication campaigns;*
- b. *Mr. Scott Kramer, CTO of APS*
  - i. *Reviewed HR efforts, including engagement surveys, staff planning, and handbook updates, among others;*
  - ii. *Shared recent grant receipt of \$20,000; and*
  - iii. *reviewed Employee referral program and Teacher tuition program.*

- c. *Ms. Kristine Magargee, CAO of APS*
  - i. *Reviewed and discussed with the Board updates with ELA and Math Curriculum, Instruction and assessments updates and efforts;*
  - ii. *Shared efforts undertaken by data team;*
  - iii. *Reviewed pupil services and caring school community events.*

**D. BUSINESS CONTROLLER**

- a. *Mr. Samuel Mercanti, Santilli & Thomson, LLC*
  - i. *Reviewed and discussed with the Board the March 2025 Financials; and*
  - ii. *Reviewed and discussed with the Board the draft 2025-26 SY budget.*

**E. GENERAL COUNSEL**

- a. *Dean Krebs, Esq.*
  - i. *Reviewed and discussed with the Board the resolutions on the agenda.*

**SECTION III: OLD BUSINESS**

NONE

**SECTION IV: NEW BUSINESS**

**A. RESOLUTIONS**

MOTION:  
MICHELLE  
CAMPELLONE  
SECOND:  
BARBARA L.  
SAUNDERS  
VOTE:  
 PASS  
 FAIL

**R250514.03 Report of the Business Controller**

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>
<i>Board</i>	<i>General discussion</i>

MOTION:  
MICHELLE  
CAMPELLONE  
SECOND:  
STACEY  
SCHELLINGER  
VOTE:  
 PASS  
 FAIL

**R250514.04 Professional Services Contract/s Resolution**

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

<b>Contractor</b>	<b>Amount</b>	<b>Comment: Terms and Conditions</b>
Education Plus Health	\$165,000	Full-time school-based health center

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>
<i>Board</i>	<i>General discussion</i>

MOTION:

**R250514.05 Approval of 2023-24 FY 990**

MICHELLE  
CAMPELLONE

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School hereby approves of the 2023-24 FY 990.

SECOND:

***Notes of Discussion / Advance Regulatory and Financial Comment:***

STACEY  
SCHELLINGER

<b><i>Who</i></b>	<b><i>What</i></b>
<i>Board</i>	<i>General discussion</i>

VOTE:

PASS

FAIL

MOTION:

**R240514.06 Approval of 2025-26 FY Draft Budget**

MICHELLE  
CAMPELLONE

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the draft school budget for 2025-26 FY.

SECOND:

FURTHER RESOLVED, the final budget for 2025-26 FY will be approved at the June 12, 2024 Board Meeting.

STACEY  
SCHELLINGER

VOTE:

PASS

FAIL

**ROLL CALL**

Sandra Farmer - aye  
Michelle Campellone - aye  
Barbara L. Saunders - aye  
Pablo Mateo – absent  
Miguel Diaz – absent  
Stacey Schellinger - aye

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>
<i>Board</i>	<i>General discussion</i>

**B. DISCUSSION AND ANNOUNCEMENTS**

NEXT BOARD MEETING: JUNE 11, 2025 AT 6:00 P.M.

## ADJOURNMENT AT 6:50 P.M.

MOTION:

MICHELLE CAMPELLONE

SECOND:

STACEY SCHELLINGER

VOTE:

PASS

FAIL