

MEMPHIS STREET ACADEMY CHARTER SCHOOL

2950 MEMPHIS STREET
PHILADELPHIA, PA 19134

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE CALL

DATE & TIME:
AUGUST 13, 2025
6:00 P.M.

Agenda

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the Memphis Street Academy Charter School Board of Trustees is hereby called to order. The time is _____ p.m. My name is Sandra Farmer. I am the President of this Board of Trustees, and I will facilitate this meeting.

This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
Sandra Farmer Michelle Campellone Barbara L. Saunders Pablo Mateo Miguel Diaz Stacey Schellinger Board Members Absent:	Steven Bilski Ashley Redfearn Kristine Magargee Scott Kramer Samuel Mercanti Dean Krebs, Esq. Nick Bednarek, Esq. Dr. Richard Levy

B. DISCLOSURE: EXECUTIVE SESSION *BY SANDRA FARMER*

I'd like to state, for purposes of the Minutes of this meeting that the Board of Trustees met in Executive Session on July 22, 2025 for purposes described under 65 Pa.C.S. § 708(a)(4) and other confidential matters. Specifically, to discuss to discuss Memphis St. Acad. Charter Sch. at J.P. Jones v. Scho. Dist. Of Philadelphia, No. CV 22-02760, in the Eastern District of Pennsylvania which relates to certain discrimination and declaratory action claims.

C. APPROVAL OF AGENDA

MOTION:

R250813.01 Approval of the August 13, 2025 Agenda

SECOND:

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the August 13, 2025 Agenda.

VOTE:

Notes of Discussion / Advance Regulatory and Financial Comment:

PASS

FAIL

<i>Who</i>	<i>What</i>

D. APPROVAL OF MINUTES

MOTION:

R250813.02 Minutes of the June 23, 2025 Meeting

SECOND:

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the Minutes of the June 23, 2025 meeting of the Board of Trustees of Memphis Street Academy Charter School.

VOTE:

[] PASS

[] FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

SECTION II: REPORTS

A. COMMUNITY COMMENT

Community Comment Colloquy (General Counsel)

Good evening. My name is Dean Krebs, and I am with Sand & Sidel, P.C., General Counsel to the Memphis Street Academy Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications with which you might supplement your comment should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

B. MEMPHIS STREET ACADEMY CHARTER SCHOOL CEO

C. AMERICAN PARADIGM SCHOOLS CEO

D. BUSINESS CONTROLLER

E. GENERAL COUNSEL

SECTION III: OLD BUSINESS

NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:

R250813.03 Report of the Business Controller

SECOND:

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

VOTE:

[] PASS

[] FAIL

MOTION:

SECOND:

VOTE:

[] PASS

[] FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

R250813.04 Human Resources Resolution

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School accepts the Human Resources changes, modifications, and additions, as presented.

NEW HIRE / RATE CHANGE/ POSITION CHANGE / RETURN LOA		
NAME	POSITION	START DATE
Tameka Wilkins (new hire)	Director of Climate and Culture	7/28/2025
Brittanie Burgos (new hire)	7th Grade Math Teacher	8/18/2025
Timothy Guerrero-David (new hire)	6th Grade Science/SS Teacher	8/18/2025
Matthew Koerner (new hire)	Expressive Arts Teacher	8/18/2025

RESIGNATION / TERMINATION / LOA		
NAME	POSITION	EFFECTIVE DATE
Christopher Kinney (resignation)	7th Grade Social Studies Teacher	6/13/2025

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

SECOND:

VOTE:

[] PASS

[] FAIL

R250813.05 Professional Services Contract/s Resolution

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
Spectrum Staffing Solutions	PCA: \$180/day or \$29/hr Substitute Teacher: \$300/day (by special request \$370)	Staffing services
American Staffing	TBD upon request for services	Staffing services

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

R250813.06 Purchase Contract/s Resolution

SECOND:

RESOLVED, the Purchase Contract/s and associated report/s listed below are hereby accepted and ratified;

VOTE:

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate terms and conditions for the Purchase Contract/s described below.

PASS

FAIL

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
MAP Restaurant Supplies	\$210,393.03	Consisting of a variety of kitchen equipment. See Board packet for more information.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

R250813.07 Approval of 2025-26 Employee Handbook

SECOND:

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School hereby approves of the 2025-26 Employee Handbook, as presented

VOTE:

PASS

FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

R240813.08 Approval of 2025-26 Code of Conduct

SECOND:

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the 2025-26 SY Code of Conduct, as presented.

VOTE:

PASS

FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

R250813.09 Approval of Title I School Plan

SECOND:

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves of the Title I School Plan, as presented.

VOTE:

PASS

FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

R250813.10 Approval of Richard Levy as Member of Advisory Board

SECOND:

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves of Richard Levy as a Member of the Advisory Board of Memphis Street Academy Charter School.

VOTE:

PASS

FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:

R250813.11. Confidential Settlement and Release Agreement for Student No. 5373428213

SECOND:

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School hereby approves of the Confidential Settlement and Release Agreement between itself and Student No. 5373428213 pending final legal review.

VOTE:

PASS

FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: AUGUST _____, 2025 AT 6:00 P.M.

ADJOURNMENT AT _____ P.M.

MOTION:

SECOND:

VOTE:

PASS

FAIL