

# MEMPHIS STREET ACADEMY CHARTER SCHOOL

2950 MEMPHIS STREET  
PHILADELPHIA, PA 19134

## **BOARD OF TRUSTEES MEETING**

LOCATION:  
ZOOM CONFERENCE CALL

DATE & TIME:  
JUNE 23, 2025  
6:00 P.M.

## **Agenda**

### **SECTION I: CALL TO ORDER**

#### *Opening Colloquy*

This meeting of the Memphis Street Academy Charter School Board of Trustees is hereby called to order. The time is \_\_\_\_\_ p.m. My name is Sandra Farmer. I am the President of this Board of Trustees, and I will facilitate this meeting.

This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

**A. ROLL CALL**

<b>Board Members Present:</b>	<b>By Invitation: Non-Board Members:</b>
Sandra Farmer Michelle Campellone Barbara L. Saunders Pablo Mateo Miguel Diaz Stacey Schellinger  <b>Board Members Absent:</b>	Steven Bilski  Ashley Redfearn Kristine Magargee Scott Kramer  Samuel Mercanti  Dean Krebs, Esq. Nick Bednarek, Esq.  Khaled Ashraf Steve Flavell Richard Levy

**B. DISCLOSURE: EXECUTIVE SESSION *BY SANDRA FARMER***

*I'd like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.*

**C. APPROVAL OF AGENDA**

MOTION:

**R250623.01 Approval of the June 23, 2025 Agenda**

SECOND:

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the June 11, 2025 Agenda.

VOTE:

*Notes of Discussion / Advance Regulatory and Financial Comment:*

PASS

FAIL

<i>Who</i>	<i>What</i>

**D. APPROVAL OF MINUTES**

MOTION:

**R250623.02 Minutes of the May 14, 2025 Meeting**

SECOND:

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the Minutes of the May 14, 2025 meeting of the Board of Trustees of Memphis Street Academy Charter School.

VOTE:

PASS

[ ] FAIL

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

**SECTION II: REPORTS**

**A. COMMUNITY COMMENT**

*Community Comment Colloquy (General Counsel)*

Good evening. My name is Dean Krebs, and I am with Sand & Saidel, P.C., General Counsel to the Memphis Street Academy Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications with which you might supplement your comment should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

**B. MEMPHIS STREET ACADEMY CHARTER SCHOOL CEO**

**C. AMERICAN PARADIGM SCHOOLS CEO**

**D. BUSINESS CONTROLLER**

**E. GENERAL COUNSEL**

**SECTION III: OLD BUSINESS**

NONE

**SECTION IV: NEW BUSINESS**

**A. RESOLUTIONS**

MOTION:

**R250623.03 Report of the Business Controller**

SECOND:

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

VOTE:

*Notes of Discussion / Advance Regulatory and Financial Comment:*

[X] PASS

[ ] FAIL

MOTION:

**R250623.04 Human Resources Resolution**

SECOND:

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School accepts the Human Resources changes, modifications, and additions, as presented.

VOTE:

[ ] PASS

[ ] FAIL

<i>Who</i>	<i>What</i>

<b>NEW HIRE / RATE CHANGE/ POSITION CHANGE / RETURN LOA</b>		
<b>NAME</b>	<b>POSITION</b>	<b>START DATE</b>
Cecily Sullivan (new hire)	8th Grade ELA Teacher	8/18/2025
Caelinn Oliva (new hire)	7th Grade ELA Teacher	8/18/2025
Laurie Paul (new hire)	School Psychologist	8/18/2025
Laurie Paul (new hire)	School Psychologist	8/18/2025
Tameka Wilkins (new hire)	Director of Climate and Culture	8/18/2025

<b>RESIGNATION / TERMINATION / LOA</b>		
<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE DATE</b>
Jian Zhang (resignation)	Student Teacher	6/13/2025
Rouel Edwards (resignation)	School Psychologist	6/13/2025
Alexis Hearst (resignation)	6th Grade SS / Science Teacher	6/13/2025
Tricia Milligan (resignation)	SPED Instructional Assistant	Retiring 6/13/2025
Emma Gorham (resignation)	SPED Learning Support Teacher	7/24/2025
Michael Poggioli (resignation)	7th Grade ELA Teacher	7/24/2025

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>

MOTION:

**R250623.05 Professional Services Contract/s Resolution**

SECOND:

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

VOTE:

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

PASS

FAIL

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
A&J Cleaning	\$20,900/month	Facility cleaning vendor 2025-26 FY Currently serves school
Liberty Door Systems	\$40,973.25	Door lock replacements Publicly bid

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>

MOTION:

**R250623.06 Approval of 2025-26 School Year Calendar**

SECOND:

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School hereby approves of the 2025-26 School Year Calendar

VOTE:

***Notes of Discussion / Advance Regulatory and Financial Comment:***

PASS

FAIL

<i>Who</i>	<i>What</i>

MOTION:

**R240623.07 Approval of 2025-26 FY Draft Budget**

SECOND:

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the school budget for 2025-26 FY, as presented

VOTE:

PASS

FAIL

**ROLL CALL**

Sandra Farmer –  
Michelle Campellone –  
Barbara L. Saunders –  
Pablo Mateo –  
Miguel Diaz –  
Stacey Schellinger –

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>

MOTION:

**R240623.08 Approval of 2024-25 Fund Balance**

SECOND:

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School designates an estimated ending fund balance for the year ending June 30, 2025, as follows:

VOTE:

PASS

FAIL

Fund Balance June 30, 2024	5,1113,771
Nonspendable Fund Balance	2198,513
<u>Designations of Fund Balance</u>	
Committed to Future Funding	\$4,000,000
Contingencies	
Committed to Capital	\$1,000,000
Improvements	
Unassigned Projected Fund Balance	\$778,303
June 30, 2025	

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>

MOTION:

**R250623.09 Approval of Board Terms**

SECOND:

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School ratifies, approves, and reaffirms of the current Board terms, as presented below:

VOTE:

PASS

FAIL

Cohort 1  
Sandra Farmer: 7/1/24 – 6/30/27  
Miguel Diaz: 7/1/24 – 6/30/27  
Sandra Farmer: 7/1/24 – 6/30/27

Cohort 2

Michelle Campellone: 7/1/25 – 6/30/28

Pablo Mateo: 7/1/25 – 6/30/28

Cohort 3

Stacey Schellinger: 9/12/24 – 6/30/26

**ROLL CALL:**

Sandra Farmer  
Barbara L. Saunders  
Michelle Campellone  
Pablo Mateo  
Miguel Diaz  
Stacey Schellinger

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>

MOTION:

**R240623.10 Approval of Board Officers**

SECOND:

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School ratifies and approves of the Board officers for the term of July 1, 2025 to June 30, 2026, as presented:

VOTE:

PASS

FAIL

<b><i>OFFICER</i></b>	<b><i>NAME</i></b>
PRESIDENT	Sandra Farmer
VICE-PRESIDENT	Pablo Mateo
TREASURER	Michelle Campellone
SECRETARY	Barbara Saunders

**ROLL CALL:**

Sandra Farmer -  
Barbara L. Saunders -  
Michelle Campellone -  
Pablo Mateo -  
Miguel Diaz -  
Stacey Schellinger -

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>

MOTION:

**R240623.11 Approval of Committee Members**

SECOND:

RESOLVED, the Board of Trustees ratifies and approves of the assigned Committee Members, as presented:

VOTE:

PASS

FAIL

<i>Academic Data and Curriculum Committee</i>	
Vice-President	
Chief Executive Officer	Steven Bilski
Appointee #1	
Appointee #2	
<i>Personnel Committee</i>	
Secretary	
Chief Executive Officer	Steven Bilski
Appointee #1	
Appointee #2	

<i>Administrative Services Committee</i>	
Vice-President	
Appointee #1	
Appointee #2	

<i>Fiscal Committee</i>	
Treasurer	
Business Controller	Samual Mercanti
Appointee #1	
Appointee #2	

<i>Audit Committee</i>	
Appointee #1	
Appointee #2	
Appointee #3	

<i>Nominating Committee</i>	
Appointee #1	
Appointee #2	
Appointee #3	
Appointee #4	

<i>Discipline Committee</i>	
Appointee #1	
Appointee #2	
Appointee #3	
Appointee #4	

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

MOTION:

**R240623.12 Approval of Safety, Security and Threat Report**

SECOND:

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School hereby approves of the Safety, Security, and Threat report, as presented

VOTE:

*Notes of Discussion / Advance Regulatory and Financial Comment:*

PASS

<i>Who</i>	<i>What</i>

FAIL

**B. DISCUSSION AND ANNOUNCEMENTS**

NEXT BOARD MEETING: AUGUST \_\_\_\_\_, 2025 AT 6:00 P.M.

**ADJOURNMENT AT \_\_\_\_\_ P.M.**

MOTION:

SECOND:

VOTE:

PASS

FAIL