MEMPHIS STREET ACADEMY CHARTER SCHOOL 2950 Memphis Street Philadelphia, PA 19134

BOARD OF TRUSTEES MEETING

LOCATION: ZOOM CONFERENCE CALL

> DATE & TIME: JUNE 11, 2025 6:00 P.M.

<u>Agenda</u>

SECTION I: CALL TO ORDER

<u>Opening Colloquy</u>

This meeting of the Memphis Street Academy Charter School Board of Trustees is hereby called to order. The time is _____ p.m. My name is Sandra Farmer. I am the President of this Board of Trustees, and I will facilitate this meeting.

This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
Sandra Farmer	Steven Bilski
Michelle Campellone	
Barbara L. Saunders	Ashley Redfearn
Pablo Mateo	Kristine Magargee
Miguel Diaz	Scott Kramer
Stacey Schellinger	
	Samuel Mercanti
Board Members Absent:	
	Dean Krebs, Esq.
	Nick Bednarek, Esq.
	Khaled Ashraf
	Steve Flavell
	Richard Levy

B. DISCLOSURE: EXECUTIVE SESSION BY SANDRA FARMER

I'd like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. APPROVAL OF AGENDA

1

MOTION:	R250611.01 Approval of the June 11, 2025 Agenda
SECOND:	RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the June 11, 2025 Agenda.
VOTE:	Notes of Discussion / Advance Regulatory and Financial Comment:
[] PASS	Who What
[] FAIL	

D. APPROVAL OF MINUTES

MOTION:	R250611.02 Minutes of the May 14, 2025 Meeting
SECOND:	RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the Minutes of the May 14, 2025
VOTE:	meeting of the Board of Trustees of Memphis Street Academy Charter School.
[]PASS	

[] FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What

SECTION II: REPORTS

A. COMMUNITY COMMENT

Community Comment Colloquy (General Counsel)

Good evening. My name is Dean Krebs, and I am with Sand & Saidel, P.C., General Counsel to the Memphis Street Academy Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications with which you might supplement your comment should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What

- B. MEMPHIS STREET ACADEMY CHARTER SCHOOL CEO
- C. AMERICAN PARADIGM SCHOOLS CEO
- **D.** BUSINESS CONTROLLER
- E. GENERAL COUNSEL

SECTION III: OLD BUSINESS

NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:	R250611.03 Report of the Business Controller
Second:	RESOLVED, the Board of Trustees of Memphis Street Academy Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.
VOTE:	Notes of Discussion / Advance Regulatory and Financial Comment:
	250611

250611 MSA BOARD MEETING AGENDA PAGE **3** OF **9**

Who	What	t	
R250611.0)4 Hum	an Resources Res	olution
RESOLV	ED, tha	t the Board of Tru	ustees of Memphis Street Ac
		e Human Resource	es changes, modifications, an
presented			
NFW H		RATE CHANGE	/ POSITION CHANGE /
RETUR			
NAME		POSITION	START DATE
Cecily Su	llivan	8th Grade ELA	
(new hire		Teacher	8/18/2025
Caelinn (/	7th Grade ELA	, ,
(new hire		Teacher	8/18/2025
Laurie Pa	/	School	
(new hire		Psychologist	8/18/2025
Laurie Pa		School	
(new hire)	Psychologist	8/18/2025
Tameka	/	Director of	
Wilkins		Climate and	
(new hire)	Culture	8/18/2025
	IATIO	N / TERMINATI	-
NAME		POSITION	EFFECTIVE DATE
Jian Zhar	0	Student Teacher	6/13/2025
(resignati	/		
Rouel Ed		School	
(resignati	,	Psychologist	6/13/2025
		6th Grade SS /	
Alexis He			
Alexis He (resignati	on)	Science Teacher	6/13/2025
(resignati	/	SPED	
(resignati Tricia Mi	lligan	SPED Instructional	Retiring
(resignati Tricia Mi (resignati	lligan on)	SPED Instructional Assistant	
(resignati Tricia Mi (resignati Emma G	lligan on) orham	SPED Instructional Assistant SPED Learning	Retiring 6/13/2025
(resignati Tricia Mi (resignati Emma G (resignati	lligan on) orham	SPED Instructional Assistant	Retiring
(resignati Tricia Mi (resignati Emma G (resignati Michael	lligan on) orham	SPED Instructional Assistant SPED Learning Support Teacher	Retiring 6/13/2025
(resignati Tricia Mi (resignati Emma G (resignati	lligan on) orham on)	SPED Instructional Assistant SPED Learning	Retiring 6/13/2025

MOTION:

SECOND:

VOTE:

[X] PASS

[] FAIL

R250611.05 Professional Services Contract/s Resolution

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions	
A&J Cleaning	\$20,900/month	Facility cleaning vendor	
		2025-26 FY	
		Currently serves school	
Liberty Door	\$40,973.25	Door lock replacements	
Systems		Publicly bid	

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What

MOTION:

SECOND:

LCOND.

VOTE:

[X] PASS

[] FAIL

R250611.06 Approval of 2025-26 School Year Calendar

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School hereby approves of the 2025-26 School Year Calendar

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What

R240611.07 Approval of 2025-26 FY Draft Budget

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the school budget for 2025-26 FY, as presented

SECOND:

MOTION:

Sandra Farmer – Michelle Campellone – Barbara L. Saunders – Pablo Mateo – Miguel Diaz – Stacey Schellinger – Notes of Discussion / Advance Regulatory and Financial Comment Who What			
Barbara L. Saunders – Pablo Mateo – Miguel Diaz – Stacey Schellinger – Notes of Discussion / Advance Regulatory and Financial Commendation Who What			
Pablo Mateo – Miguel Diaz – Stacey Schellinger – Notes of Discussion / Advance Regulatory and Financial Commendation Who What		1	
Miguel Diaz – Stacey Schellinger – Notes of Discussion / Advance Regulatory and Financial Comment Who What L R240611.08 Approval of 2024-25 Fund Balance RESOLVED, the Board of Trustees of Memphis Street Academy Charted designates an estimated ending fund balance for the year ending June 30, follows: Fund Balance June 30, 2024 5,1113,771 Nonspendable Fund Balance 2198,513 Designations of Fund Balance Committed to Future Funding \$4,000,000 Contingencies Committed to Capital Contingencies Committed to Capital Unassigned Projected Fund Balance \$778,303 June 30, 2025 Notes of Discussion / Advance Regulatory and Financial Comment Who What L L RESOLVED, the Board of Trustees of Memphis Street Academy Chart ratifies, approval of Board Terms RESOLVED, the Board of Trustees of Memphis Street Academy Chart ratifies, approves, and reaffirms of the current Board terms, as presented Cohort 1 Sandra Farmer: 7/1/24 – 6/30/27 Miguel Diaz: 7/1/24 – 6/30/27			
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<u>Cohort 2</u> Michelle Campellone: 7/1/25 – 6/30/28 Pablo Mateo: 7/1/25 – 6/30/28

<u>Cohort 3</u> Stacey Schellinger: 9/12/24 – 6/30/26

ROLL CALL:

Sandra Farmer Barbara L. Saunders Michelle Campellone Pablo Mateo Miguel Diaz Stacey Schellinger

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What

MOTION:

R240611.10 Approval of Board Officers

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School ratifies and approves of the Board officers for the term of July 1, 2025 to June 30, 2026, as presented:

OFFICER	NAME
PRESIDENT	Sandra Farmer
VICE-PRESIDENT	Pablo Mateo
TREASURER	Michelle Campellone
SECRETARY	Barbara Saunders

ROLL CALL:

Sandra Farmer -Barbara L. Saunders -Michelle Campellone -Pablo Mateo -Miguel Diaz -Stacey Schellinger -

Notes of Discussion / Advance Regulatory and Financial Comment:

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Second:

VOTE:

[]PASS

[] FAIL

Who What

MOTION:

SECOND:

VOTE:

[]PASS

[] FAIL

RESOLVED, the Board of Trustees ratifies and approves of the assigned Committee Members, as presented:

Academic Data an	nd Curriculum Committee
Vice-President	
Chief Executive Officer	Steven Bilski
Appointee #1	
Appointee #2	
Person	nel Committee
Secretary	
Chief Executive Officer	Steven Bilski
Appointee #1	
Appointee #2	

Administrative S	ervices Committee
Vice-President	
Appointee #1	
Appointee #2	

Fis	cal Committee	
Treasurer		
Business Controller	Samual Mercanti	
Appointee #1		
Appointee #2		

Audit C	Committee
Appointee #1	
Appointee #2	
Appointee #3	

Nomi	inating Committee
Appointee #1	
Appointee #2	
Appointee #3	
Appointee #4	

Discipline	e Committee
Appointee #1	
Appointee #2	
Appointee #3	
Appointee #4	

Who	What
R240611	.12 Approval of Safety, Security and Threat Report
	ED, the Board of Trustees of Memphis Street Academy ereby approves of the Safety, Security, and Threat report
School he	1 1
School he	ereby approves of the Safety, Security, and Threat report

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: AUGUST _____, 2025 AT 6:00 P.M.

ADJOURNMENT AT _____P.M.

MOTION:

SECOND:

VOTE:

[] PASS [] FAIL