

MEMPHIS STREET ACADEMY CHARTER SCHOOL

2950 MEMPHIS STREET
PHILADELPHIA, PA 19134

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE CALL

DATE & TIME:
OCTOBER 11, 2023
6:00 P.M.

MINUTES

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the Memphis Street Academy Charter School Board of Trustees is hereby called to order. The time is 6:06 p.m. My name is Sandra Farmer. I am the President of this Board of Trustees, and I will facilitate this meeting.

This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
Sandra Farmer Barbara L. Saunders Michelle Campellone Pablo Mateo Board Members Absent: Amber Wanner	Steven Bilski Ashley Redfearn Kristine Magargee Scott Kramer Samuel Mercanti Dean Krebs, Esq. David Annecharico, Esq.

B. DISCLOSURE: EXECUTIVE SESSION BY SANDRA FARMER

I'd like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. APPROVAL OF AGENDA

MOTION:

MICHELLE
CAMPELLONE

R231011.01 Approval of the October 11, 2023 Agenda

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the October 11, 2023 Agenda.

SECOND:

BARBARA L.
SAUNDERS

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

VOTE:

 PASS

 FAIL

D. APPROVAL OF MINUTES

MOTION:

PABLO MATEO

SECOND:

BARBARA L.
SAUNDERS

R231011.02 Minutes of the September 13, 2023 Meeting

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the Minutes of the September 13, 2023 meeting of the Board of Trustees of Memphis Street Academy Charter School.

VOTE:

 PASS

[] FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

SECTION II: REPORTS

A. COMMUNITY COMMENT

Community Comment Colloquy (General Counsel)

Good evening. My name is Dean Krebs, and I am with Sand & Sidel, P.C., General Counsel to the Memphis Street Academy Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications with which you might supplement your comment should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

B. MEMPHIS STREET ACADEMY CHARTER SCHOOL CEO

- a. *Mr. Steven Bilski, CEO of MSA*
 - i. *Reviewed and discussed with the Board the October 2023 CEO report, previously disseminated to the Board;*
 - ii. *Shared and discussed with the Board improvements with attendance;*
 - iii. *Shared incentives to encourage attendance, including field trips;*
 - iv. *Shared upcoming school events, including parade and Hispanic Heritage month;*
 - v. *Shared STAR math data;*
 - vi. *shared that the majority of students come to MSA with limited math skills*

C. AMERICAN PARADIGM SCHOOLS CEO

- a. *Ms. Ashley Redfearn, CEO of APS, Mr. Scott Kramer, CTO of APS, and Ms. Kristine Magargee, CAO of APS, reviewed and discussed with the board the October 2023 APS report, previously disseminated to the Board.*

D. BUSINESS CONTROLLER

- a. *Mr. Samuel Mercanti, Santilli & Thomson, LLC*
 - i. *Reviewed and discussed with the Board the September 2023 financial report;*
 - ii. *Shared with the Board that there was \$2.2M in cash, representing 152 days of cash;*

iii. Shared with the Board that \$70k was due from Federal grant funding;

E. GENERAL COUNSEL

a. NONE

SECTION III: OLD BUSINESS

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:

MICHELLE
CAMPELLONE

SECOND:

PABLO MATEO

VOTE:

PASS

FAIL

R231011.03 Report of the Business Controller

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:

PABLO MATEO

SECOND:

MICHELLE
CAMPELLONE

VOTE:

PASS

FAIL

R231011.04 Human Resources Resolution

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School accepts the Human Resources changes, modifications, and additions, as presented.

HIRES/POSITION CHANGE/SALARY CHANGE		
NAME	TITLE	START DATE
<i>None</i>	<i>None</i>	<i>None</i>

RESIGNATIONS/TERMINATIONS/NON-RENEW		
NAME	TITLE	END DATE
Chantelle Wilson (resignation)	7 th Grade Science Teacher	10/3/23
Maureen Kletcheck (resignation)	Art and ESL Teacher	11/2/23

Jack Kramer (resignation)	Physical Education & Health Teacher	9/27/23
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Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Board	General discussion

MOTION:
PABLO MATEO
SECOND:
MICHELLE
CAMPELLONE
VOTE:
[X] PASS
[] FAIL

R231011.05 Professional Services Contract/s Resolution

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
Limbach Company LLC	2023-24 SY: \$11,436 2024-25 SY: \$11,892 2025-26 SY: \$12,492	3-Year Contract HVAC Routine Maintenance

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Board	General discussion

NONE

R231011.06 Purchase Contract/s Resolution

RESOLVED, the Purchase Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate terms and conditions for the Purchase Contract/s described below.

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
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None	None	None
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Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

UPON MOTION BY PABLO MATEO AND SECOND BY BARBARA L. SAUNDERS, THE BOARD OF TRUSTEES OF MEMPHIS STREET ACADEMY CHARTER SCHOOL ENTERED INTO EXECUTIVE SESSION FOR PURPOSES DESCRIBED UNDER 65 P.S. § 708(A)(4). SPECIFICALLY, TO DISCUSS MEMPHIS ST. ACAD. CHARTER SCH. AT J.P. JONES V. SCH. DIST. OF PHILADELPHIA, NO. CV 22-02760, IN THE EASTERN DISTRICT OF PENNSYLVANIA WHICH RELATES TO CERTAIN DISCRIMINATION AND DECLARATORY ACTION CLAIMS.

UPON MOTION BY PABLO MATEO AND SECOND BY BARBARA L. SAUNDERS, THE BOARD OF TRUSTEES OF MEMPHIS STREET ACADEMY CHARTER SCHOOL ENTERED INTO OPEN SESSION.

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: NOVEMBER 8, 2023 AT 6:00 P.M.

ADJOURNMENT AT 7:34P.M.

MOTION:

BARBARA L. SAUNDERS

SECOND:

PABLO MATEO

VOTE:

PASS

FAIL