

# MEMPHIS STREET ACADEMY CHARTER SCHOOL

2950 MEMPHIS STREET  
PHILADELPHIA, PA 19134

## BOARD OF TRUSTEES MEETING

LOCATION:  
ZOOM CONFERENCE CALL

DATE & TIME:  
FEBRUARY 14, 2024  
6:00 P.M.

## AGENDA

### SECTION I: CALL TO ORDER

#### Opening Colloquy

This meeting of the Memphis Street Academy Charter School Board of Trustees is hereby called to order. The time is \_\_\_\_\_ p.m. My name is Sandra Farmer. I am the President of this Board of Trustees, and I will facilitate this meeting.

This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

**A. ROLL CALL**

<b>Board Members Present:</b>	<b>By Invitation: Non-Board Members:</b>
Sandra Farmer Barbara L. Saunders Michelle Campellone Pablo Mateo Miguel Diaz Amber Wanner	Steven Bilski  Ashley Redfearn Kristine Magargee Scott Kramer  Samuel Mercanti
<b>Board Members Absent:</b>	Dean Krebs, Esq.

**B. DISCLOSURE: EXECUTIVE SESSION BY SANDRA FARMER**

*I'd like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.*

**C. APPROVAL OF AGENDA**

MOTION:

**R230214.01 Approval of the February 14, 2024 Agenda**

SECOND:

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the February 14, 2024 Agenda.

VOTE:

*Notes of Discussion / Advance Regulatory and Financial Comment:*

PASS

<i>Who</i>	<i>What</i>

FAIL

**D. APPROVAL OF MINUTES**

MOTION:

**R230214.02 Minutes of the January 10, 2024 Meeting**

SECOND:

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the Minutes of the January 10, 2024 meeting of the Board of Trustees of Memphis Street Academy Charter School.

VOTE:

*Notes of Discussion / Advance Regulatory and Financial Comment:*

PASS

<i>Who</i>	<i>What</i>

FAIL

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**SECTION II: REPORTS**

**A. COMMUNITY COMMENT**

*Community Comment Colloquy (General Counsel)*

Good evening. My name is Dean Krebs, and I am with Sand & Saidel, P.C., General Counsel to the Memphis Street Academy Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications with which you might supplement your comment should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

- B. MEMPHIS STREET ACADEMY CHARTER SCHOOL CEO**
- C. AMERICAN PARADIGM SCHOOLS CEO**
- D. BUSINESS CONTROLLER**
- E. GENERAL COUNSEL**

**SECTION III: OLD BUSINESS**

**SECTION IV: NEW BUSINESS**

**A. RESOLUTIONS**

MOTION:

**R230214.03 Report of the Business Controller**

SECOND:

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

VOTE:

[ ] PASS

[ ] FAIL

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

MOTION:

**R230214.04 Human Resources Resolution**

SECOND:

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School accepts the Human Resources changes, modifications, and additions, as presented.

VOTE:

PASS

FAIL

<b>HIRES/POSITION CHANGE/SALARY CHANGE</b>		
<b>NAME</b>	<b>TITLE</b>	<b>START DATE</b>
Danielle Sweeney (new hire)	7 <sup>th</sup> Grade School Counselor	2/20/24
Kelly Nichols (new hire)	Reading Interventionist	2/26/24

<b>RESIGNATIONS/TERMINATIONS/NON-RENEW</b>		
<b>NAME</b>	<b>TITLE</b>	<b>END DATE</b>
<i>None</i>	<i>None</i>	<i>None</i>

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>

MOTION:

**R240110.05 Professional Services Contract/s Resolution**

SECOND:

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

VOTE:

PASS

FAIL

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

<b>Contractor</b>	<b>Amount</b>	<b>Comment: Terms and Conditions</b>
Liberty Door Services	\$16,032.76	Amendment of services agreement for additional work to

		perform work on school doors  The amount reflects the sum of the original cost with the additional cost.
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***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>

MOTION:

**R230214.06 Point Park University MOU**

SECOND:

WHEREAS, Point Park University (“PPU”) has a program to allow for uncertified teachers to become certified (the “Program”).

VOTE:

PASS

WHEREAS, Memphis Street Academy Charter School (“MSA”) and PPU desire to enter into a partnership whereby uncertified MSA staff are enrolled in the Program to become certified and MSA shall pay the applicable tuition to PPU on behalf of those uncertified MSA staff to allow such uncertified MSA staff to become certified as part of the Program (the “Agreement”).

FAIL

RESOLVED, the Board of Trustees of MSA hereby authorizes the CEO, in consultation with the business controller and legal counsel to negotiate the terms of the Agreement and to enter into such Agreement with PPU.

FURTHER RESOLVED, the Board of Trustees of MSA hereby authorizes the CEO, in consultation with the business controller and legal counsel, to negotiate and enter into agreements with those uncertified MSA staff member who become enrolled in the Program as part of the Agreement for the repayment of tuition MSA paid on their behalf.

<b><i>Who</i></b>	<b><i>What</i></b>

**B. DISCUSSION AND ANNOUNCEMENTS**

NEXT BOARD MEETING: MARCH 13, 2024 AT 6:00 P.M.

**ADJOURNMENT AT \_\_\_\_\_ P.M.**

MOTION:

SECOND:

VOTE:

PASS

FAIL

230214