

MEMPHIS STREET ACADEMY CHARTER SCHOOL  
2950 MEMPHIS STREET  
PHILADELPHIA, PA 19134

**BOARD OF TRUSTEES MEETING**

LOCATION:  
ZOOM CONFERENCE CALL DUE TO ONGOING COVID-19 PANDEMIC

DATE & TIME:  
MAY 10, 2023  
6:00 P.M.

**MINUTES**

**SECTION I: CALL TO ORDER**

*Opening Colloquy*

This meeting of the Memphis Street Academy Charter School Board of Trustees is hereby called to order. The time is 6:06 p.m. My name is Sandra Farmer. I am the President of this Board of Trustees, and I will facilitate this meeting.

In order to protect the health, welfare, and safety of the school community from the ongoing COVID-19 pandemic, this meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

**A. ROLL CALL**

<b>Board Members Present:</b>	<b>By Invitation: Non-Board Members:</b>
Sandra Farmer Barbara L. Saunders Anita Vega-Kaiser Michelle Campellone Amber Wanner  <b>Board Members Absent:</b> Pablo Mateo	Steven Bilski  Ashley Redfearn Kristine Magargee Scott Kramer  Michael McLeish Michael Thomson  Dean Krebs, Esq.

**B. DISCLOSURE: EXECUTIVE SESSION BY SANDRA FARMER**

*I'd like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.*

**C. APPROVAL OF AGENDA**

MOTION:  
  
 MICHELLE  
 CAMPELLONE  
  
 SECOND:  
  
 BARBARA L.  
 SAUNDERS  
  
 VOTE:  
  
 PASS  
  
 FAIL

**R230510.01 Approval of the May 10, 2023 Agenda**

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the May 10, 2023 Agenda.

**Notes of Discussion / Advance Regulatory and Financial Comment:**

<b>Who</b>	<b>What</b>
<i>Board</i>	<i>General discussion</i>
<i>Board</i>	<i>Upon Motion by Sanda Farmer and Second by Barbara L. Saunders, the Board unanimously approved to add resolution R230510.11 to the Agenda, in accordance with 65 Pa.C.S. § 712.1(e), so as to timely effectuate the implementation of the MOU therein referenced before the next regularly scheduled Board meeting.</i>

**D. APPROVAL OF MINUTES**

MOTION:  
  
 ANITA VEGA-  
 KAISER  
  
 SECOND:

**R230510.02 Minutes of the April 12, 2023 Meeting**

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the Minutes of the April 12, 2023

MICHELLEE  
CAMPELLONE

VOTE:

PASS

FAIL

meeting of the Board of Trustees of Memphis Street Academy Charter School.

**Notes of Discussion / Advance Regulatory and Financial Comment:**

<b>Who</b>	<b>What</b>
<i>Board</i>	<i>General discussion</i>

**SECTION II: REPORTS**

**A. COMMUNITY COMMENT**

*None*

**Notes of Discussion / Advance Regulatory and Financial Comment:**

<b>Who</b>	<b>What</b>
<i>None</i>	<i>None</i>

MR. PABLO MATEO, TRUSTEE, JOINED AT 6:11 PM.

**B. MEMPHIS STREET ACADEMY CHARTER SCHOOL CEO**

- a. *Mr. Steven Bilski, CEO of MSA*
  - i. *Reviewed and discussed with the Board the May 2023 CEO report, previously disseminated to the Board;*
  - ii. *Informed the Board that MSA has more students at the end of this year than it did last year;*
  - iii. *Expressed that MSA students outperformed attendance from last year;*
  - iv. *Informed the Board that 93% of students have not had an out-of-school suspension;*
  - v. *Shared school data;*
  - vi. *Shared recent school events, noting school lunch hero duty and that MSA was at the Phillies Jumbotron;*
  - vii. *Shared professional development updates;*
  - viii. *Informed the school of goals for the next school year, including improving student academic outcomes; improving attendance; retaining highly qualified teachers and staff; and increasing community/parental involvement and engagement.*
  - ix. *Shared and discussed with the Board the manning table for the 2023-24 SY*

**C. AMERICAN PARADIGM SCHOOLS CEO**

- a. *Ms. Ashley Redfearn, CEO of APS*
  - i. *Noted that May 2023 APS report was previously disseminated with the Board; and*
  - ii. *Informed the Board that Cabrini University acknowledged all APS schools for diversity initiatives*

**D. BUSINESS CONTROLLER**

- a. *Mr. Michael McLeish, Santilli & Thomson LLC*

- i. Reviewed and discussed with the Board the March 2023 financial reports, 2023-24 budget, and reviewed proposed 2023-24 manning table.

**E. GENERAL COUNSEL**

a. None

**SECTION III: OLD BUSINESS**

**SECTION IV: NEW BUSINESS**

**A. RESOLUTIONS**

MOTION:

BARBARA L. SAUNDERS

SECOND:

PABLO MATEO

VOTE:

PASS

FAIL

MOOT

**R230510.03 Report of the Business Controller**

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

**R230510.04 Human Resources Resolution**

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School accepts the Human Resources changes, modifications, and additions, as presented.

<b>HIRES/POSITION CHANGE/SALARY CHANGE</b>		
<b>NAME</b>	<b>TITLE</b>	<b>START DATE</b>
None	None	None

<b>RESIGNATIONS/TERMINATIONS/NON-RENEW</b>		
<b>NAME</b>	<b>TITLE</b>	<b>END DATE</b>
None	None	None

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

MOTION:

BARBARA L.  
SAUNDERS

SECOND:

PABLO MATEO

VOTE:

[ X ] PASS

[ ] FAIL

None	None
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**R230510.05 Professional Services Contract/s Resolution**

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
De Lage Landen Financial Services, Inc.	\$2,762.41/month	Printer/copies lease 63-month lease

**Notes of Discussion / Advance Regulatory and Financial Comment:**

Who	What
Board	General discussion

MOOT

**R230510.06 Purchase Contract/s Resolution**

RESOLVED, the Purchase Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate terms and conditions for the Purchase Contract/s described below.

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	None	None

**Notes of Discussion / Advance Regulatory and Financial Comment:**

MOTION:

BARBARA L.  
SAUNDERS

SECOND:

MICHELLE  
CAMPELLONE

VOTE:

PASS

FAIL

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

**R230510.07 Approval of 2023-24 School Year Budget**

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby ratifies and approves of the 2023-24 School Year budget, as presented.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

**ROLL CALL**

Sandra Farmer - aye  
Barbara L. Saunders - aye  
Anita Vega-Kaiser - aye  
Michelle Campellone - aye  
Pablo Mateo - aye  
Amber Wanner - aye

MOTION:

MICHELLE  
CAMPELLONE

SECOND:

ANITA VEGA-  
KAISER

VOTE:

PASS

FAIL

**R230510.08 Approval of 2022-23 Emergency Instructional Time Template**

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby ratifies and approves of the 2022-23 Emergency Instructional Time Template, as presented.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:

PABLO MATEO

SECOND:

BARBARA L.  
SAUNDER

VOTE:

PASS

**R230510.09 Approval of 2023-24 School Calendar**

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby ratifies and approves of the 2023-24 School Calendar, as presented.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

FAIL

UPON MOTION BY BARBARA L. SAUNDERS AND SECOND BY MICHELLE CAMPPELLONE, THE BOARD ENTERED INTO EXECUTIVE SESSION, PURSUANT TO 65 PA.C.S. § 708(A)(1). SPECIFICALLY, TO DISCUSS THE EVALUATION OF PERFORMANCE OF THE CHIEF EXECUTIVE OFFICER AND TERMS AND CONDITIONS OF THE PROPOSED CHIEF EXECUTIVE OFFICER AGREEMENT REFERRED TO IN RESOLUTION R230510.10.

UPON MOTION BY BARBARA L. SAUNDERS AND SECOND BY MICHELLE CAMPPELLONE, THE BOARD ENTERED INTO OPEN SESSION

MOTION:

BARBARA L. SAUNDERS

SECOND:

ANITA VEGA-KAISER

VOTE:

PASS

FAIL

**R230510.10 Approval of Chief Executive Officer Employment Agreement**  
RESOLVED, the Board of Trustees of Memphis Street Academy Charter School hereby approves the Chief Executive Officer Employment Agreement with Mr. Steven Bilski, as presented.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:

MICHELLE CAMPPELLONE

SECOND:

PABLO MATEO

VOTE:

PASS

FAIL

**R230510.11. Approval of Joint Staff Support MOU**

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby ratifies and approves of the Joint Staff Support MOU, as presented.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

**B. DISCUSSION AND ANNOUNCEMENTS**

NEXT BOARD MEETING: JUNE 14, 2023 AT 6:00 P.M.

**ADJOURNMENT AT 7:36P.M.**

MOTION:

PABLO MATEO

SECOND:

BARBARA L. SAUNDERS

VOTE:

PASS

FAIL