

MEMPHIS STREET ACADEMY CHARTER SCHOOL
2950 MEMPHIS STREET
PHILADELPHIA, PA 19134

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE CALL DUE TO ONGOING COVID-19 PANDEMIC

DATE & TIME:
APRIL 12, 2023
6:00 P.M.

Minutes

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the Memphis Street Academy Charter School Board of Trustees is hereby called to order. The time is 6:06 p.m. My name is Sandra Farmer. I am the President of this Board of Trustees, and I will facilitate this meeting.

In order to protect the health, welfare, and safety of the school community from the ongoing COVID-19 pandemic, this meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
Sandra Farmer Barbara L. Saunders Michelle Campellone Board Members Absent: Anita Vega-Kaiser Pablo Mateo	Steven Bilski Ashley Redfearn Kristine Magargee Michael McLeish Michael Thomson Dean Krebs, Esq. Amber Wanner

B. DISCLOSURE: EXECUTIVE SESSION BY SANDRA FARMER

I'd like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. APPROVAL OF AGENDA

MOTION:

BARBARA L. SAUNDERS

SECOND:

MICHELLE CAMPPELLONE

VOTE:

PASS

FAIL

R230412.01 Approval of the April 12, 2023 Agenda

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the April 12, 2023 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

D. APPROVAL OF MINUTES

MOTION:

BARBARA L. SAUNDERS

SECOND:

MICHELLE CAMPPELLONE

VOTE:

R230412.02 Minutes of the March 8, 2023 Meeting

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the Minutes of the March 8, 2023 meeting of the Board of Trustees of Memphis Street Academy Charter School.

[X] PASS

[] FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

SECTION II: REPORTS

A. COMMUNITY COMMENT

None

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

B. MEMPHIS STREET ACADEMY CHARTER SCHOOL CEO

- a. *Ms. Steven Bilski—CEO of MSA*
 - i. *Reviewed and discussed with the Board the April 2023 CEO report, previously disseminated to the Board;*
 - ii. *Informed the Board of CRP training for MSA staff;*
 - iii. *Shared with the Board curriculum instruction assessment dates; and*
 - iv. *Discussed with the Board utilization of NSSI, with 125 students registered.*

C. AMERICAN PARADIGM SCHOOLS CEO

- a. *Ms. Ashley redfearn—CEO of APS*
 - i. *Reviewed and discussed with the Board the April 2023 APS report, previously disseminated to the board;*
 - ii. *Informed the Board of the April 27th Shirley Dixon Symposium in Urban Education at FPPCS;*
 - iii. *Discussed Philadelphia Charters for Excellence advocacy campaign with the Board*
 - iv. *Informed the Board of recent 5-year asbestos inspection; and*
 - v. *Shared new Human Resources dashboard, noting enhanced employee assistance program to be rolled out in 2023-24.*
- b. **MS. KRISTINE MAGARGEE—CAO OF APS;**
 - i. *Reviewed and discussed with the Board the April 2023 APS report, previously disseminated to the board;*
 - ii. *Shared pupil services for all schools;*
 - iii. *Discussed caring school community.*

PABLO MATEO JOINED THE MEETING AT 6:35PM

D. BUSINESS CONTROLLER

- a. *Mr. Michael McLeish, Santilli & Thomson, LLC*
 - i. *Shared and discussed with the Board the February 2023 Financial report, previously disseminated to the Board;*
 - ii. *Noted subsidy is expected to increase due to increase SDP expenses.*

E. GENERAL COUNSEL

- a. *None*

SECTION III: OLD BUSINESS

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:
 PABLO MATEO
 SECOND:
 BARBARA L. SAUNDERS
 VOTE:
 PASS
 FAIL

R230412.03 Report of the Business Controller

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:
 PABLO MATEO
 SECOND:
 MICHELLE CAMPPELLONE
 VOTE:
 PASS
 FAIL

R230412.04 Human Resources Resolution

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School accepts the Human Resources changes, modifications, and additions, as presented.

HIRES/POSITION CHANGE/SALARY CHANGE		
NAME	TITLE	START DATE
Michael Smith (rehire)	7 th Grade Math Teacher	4/11/23

RESIGNATIONS/TERMINATIONS/NON-RENEW		
NAME	TITLE	END DATE
Melissa Holden (resignation)	Special Education Teacher	3/31/23

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>S. Bilski</i>	<i>Noted</i>

MOTION:
 BARBARA L. SAUNDERS
 SECOND:
 PABLO MATEO
 VOTE:

R230412.05 Professional Services Contract/s Resolution

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

PASS

FAIL

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
Aspire Educational Services, Inc.	Psycho-Educational Evaluations (Initial) - \$1,250 Psycho-Educational Re-Evaluations - \$1,250 Independent Educational Evaluation - \$4,000 Expedited Evaluation - \$250 Risk Assessment - \$600 Classroom Observation / Case Consultation / IEP Meetings / Hourly Rate - \$175/hr Court Proceedings - \$400/hr FBA & PBSP - \$1,050 Case Consultation / IEP Meetings - \$150/hr Speech Pathologist - \$85/hr Occupational Therapist - \$80/hr Physical Therapist \$80/hr School Nurse - \$65/hr School Counselor / Mental Health Counselor - \$60/hr Certified Special Educational Teacher - \$58/hr Certified General Education Teacher - \$50/hr Non-Certified Teacher - \$48/hr Long-Term Substitute - \$37/hr	Staffing Services

	PCA / 1-1 - \$26/hr	
	PCA/RBT / 40-hr Training - \$29/hr	
	Paraprofessional - \$30/hr	

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
<i>S. Bilski</i>	<i>Noted that school has previously used the vendor</i>

MOOT

R230412.06 Purchase Contract/s Resolution

RESOLVED, the Purchase Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate terms and conditions for the Purchase Contract/s described below.

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	None	None

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
<i>None</i>	<i>None</i>

MOTION:

PABLO MATEO

SECOND:

BARBARA L. SAUNDERS

VOTE:

PASS

FAIL

R230412.07 Election of Amber Wanner as Trustee

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby elects Amber Wanner to the position of Trustee of the Board of Trustees of Memphis Street Academy Charter School, effective April 13, 2023; and

FURTHER RESOLVED, that Amber Wanner shall be administered the oath of office by legal counsel.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
<i>D. Krebs</i>	<i>Administered oath of office; let Ms. Wanner know about Board training</i>

<i>S. Farmer</i>	<i>Noted that Ms. Wanner would initially serve out the remainder of former trustee M. Diaz's term.</i>
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ROLL CALL

Sandra Farmer – aye
Barbara L. Saunders - aye
Michelle Campellone – aye
Pablo Mateo – aye
Anita Vega-Kaiser - absent

B. DISCUSSION AND ANNOUNCEMENTS

+ *Ms. Saunders noted recent unveiling of statutes at TACS*

NEXT BOARD MEETING: MAY 10, 2023 AT 6:00 P.M.

ADJOURNMENT AT 7:09P.M.

MOTION:

BARBARA L. SAUNDERS

SECOND:

PABLO MATEO

VOTE:

PASS

FAIL