

MEMPHIS STREET ACADEMY CHARTER SCHOOL  
2950 MEMPHIS STREET  
PHILADELPHIA, PA 19134

**BOARD OF TRUSTEES MEETING**

LOCATION:  
ZOOM CONFERENCE CALL

DATE & TIME:  
SEPTEMBER 13, 2023  
6:00 P.M.

**AGENDA**

**SECTION I: CALL TO ORDER**

*Opening Colloquy*

This meeting of the Memphis Street Academy Charter School Board of Trustees is hereby called to order. The time is \_\_\_\_\_ p.m. My name is Sandra Farmer. I am the President of this Board of Trustees, and I will facilitate this meeting.

This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

**A. ROLL CALL**

<b>Board Members Present:</b>	<b>By Invitation: Non-Board Members:</b>
Sandra Farmer Barbara L. Saunders Michelle Campellone Pablo Mateo Amber Wanner  <b>Board Members Absent:</b>	Steven Bilski  Ashley Redfearn Kristine Magargee Scott Kramer  Michael Thomson Samuel Mercanti Sean Thomson  Dean Krebs, Esq.

**B. DISCLOSURE: EXECUTIVE SESSION BY SANDRA FARMER**

*I'd like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.*

**C. APPROVAL OF AGENDA**

MOTION:

**R230913.01 Approval of the September 13, 2023 Agenda**

SECOND:

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the August 9, 2023 Agenda.

VOTE:

PASS

*Notes of Discussion / Advance Regulatory and Financial Comment:*

FAIL

<i>Who</i>	<i>What</i>

**D. APPROVAL OF MINUTES**

MOTION:

**R230913.02 Minutes of the August 9, 2023 Meeting**

SECOND:

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the Minutes of the August 9, 2023 meeting of the Board of Trustees of Memphis Street Academy Charter School.

VOTE:

PASS

FAIL

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

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**SECTION II: REPORTS**

**A. COMMUNITY COMMENT**

*Community Comment Colloquy (General Counsel)*

Good evening. My name is Dean Krebs, and I am with Sand & Saidel, P.C., General Counsel to the Memphis Street Academy Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications with which you might supplement your comment should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

- B. MEMPHIS STREET ACADEMY CHARTER SCHOOL CEO**
- C. AMERICAN PARADIGM SCHOOLS CEO**
- D. BUSINESS CONTROLLER**
- E. GENERAL COUNSEL**

**SECTION III: OLD BUSINESS**

**SECTION IV: NEW BUSINESS**

**A. RESOLUTIONS**

MOTION:

SECOND:

VOTE:

[ ] PASS

[ ] FAIL

**R230913.03 Report of the Business Controller**

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

MOTION:

SECOND:

VOTE:

[ ] PASS

[ ] FAIL

**R230913.04 Human Resources Resolution**

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School accepts the Human Resources changes, modifications, and additions, as presented.

<b>HIRES/POSITION CHANGE/SALARY CHANGE</b>		
<b>NAME</b>	<b>TITLE</b>	<b>START DATE</b>
Gary Brint	7 <sup>th</sup> Grade Math Teacher	8/21/23
Orlando Taylor	Assistant Principal of Climate	8/21/23
Tysheema Hickman	Non-Teaching Assistant	8/28/23

<b>RESIGNATIONS/TERMINATIONS/NON-RENEW</b>		
<b>NAME</b>	<b>TITLE</b>	<b>END DATE</b>
Matthew Seidell	Temp. Summer Maintenance	8/25/23
K. Cheyanne Wynn	Assistant to CEO	8/30/23
Andrew Hunter	Building Engineer	11/10/23

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

MOTION:

SECOND:

VOTE:

[ ] PASS

[ ] FAIL

**R230913.05 Professional Services Contract/s Resolution**

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

<b>Contractor</b>	<b>Amount</b>	<b>Comment: Terms and Conditions</b>
Assist Services, LLC	\$28/one way/first student \$2.50/mile after 5 miles \$10/fee/additional student	Student transportation services

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

MOTION:

**R230913.06 Purchase Contract/s Resolution**

SECOND:

RESOLVED, the Purchase Contract/s and associated report/s listed below are hereby accepted and ratified;

VOTE:

PASS

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate terms and conditions for the Purchase Contract/s described below.

FAIL

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

<b>Contractor</b>	<b>Amount</b>	<b>Comment: Terms and Conditions</b>
None	None	None

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

MOTION:

**R230911.07 E-Signature Authority**

SECOND:

BE IT RESOLVED, by authority of the Board of Trustees of the Memphis Street Academy CS at JP Jones, and it is hereby resolved by authority of the same, that the Steven Bilski, who is the Chief Executive Officer/Principal of the above named body is authorized and directed to sign any and all contracts, agreements, grants and/or licenses (hereinafter collectively referred to as contract(s)) with the Pennsylvania Department of Education (Department); and

VOTE:

PASS

BE IT FURTHER RESOLVED, that the body consents to the use of electronic signatures by the above named individual and that no handwritten signature from the above named individual shall be required in order for any contract with the Department to be legally enforceable and that by affixing his/her electronic signature to an electronic file of the contract via the Department's e-grants system, the above designated authorized individual shall have effectively executed and delivered the contract, binding the Board of Trustees of Memphis Street Academy Charter School to comply with the terms of said contract; and

FAIL

BE IT FURTHER RESOLVED, that no writing shall be required in order to make the contract valid and legally binding, provided that the Department and all other necessary Commonwealth approvers affix their signatures electronically and

an electronically-printed copy of the Contract is e-mailed or is otherwise made available to the body by electronic means; and

BE IT FURTHER RESOLVED, that the body will not contest the due authorization, execution, delivery, validity or enforceability of the electronic Contract under the provisions of a statute of frauds or any other applicable law. The Contract, if introduced as evidence on paper in any judicial, arbitration, mediation, or administrative proceedings, will be admissible as between the parties to the same extent and under the same conditions as other business records originated and maintained in documentary form and the admissibility thereof shall not be contested under either the business records exception to the hearsay rule or the best evidence rule; and

BE IT FURTHER RESOLVED, that the body will notify the Department’s Bureau of Management Services promptly in the event that the above named individual is no longer authorized to execute agreements on behalf of the body electronically and that the Department shall be entitled to rely upon the above named officer’s authority to execute agreements electronically on behalf of the body until such notice is received by the Department’s Office of Chief Counsel.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

MOTION:  
SECOND:  
VOTE:  
 PASS  
 FAIL

**R230911.08 Approval of 2023-24 A-TSI Title I School Plan**

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School ratifies and approves of the A-TSI Plan of Memphis Street Academy Charter School, as presented.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

MOTION:  
SECOND:  
VOTE:  
 PASS  
 FAIL

**R230911.09 Temple Teacher Residency MOU**

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School authorizes and directs the CEO, Business Controller, and General Counsel to negotiate terms and conditions for the Temple Teacher Residency MOU, as presented.

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

**B. DISCUSSION AND ANNOUNCEMENTS**

NEXT BOARD MEETING: OCTOBER 11, 2023 AT 6:00 P.M.

**ADJOURNMENT AT \_\_\_\_\_ P.M.**

MOTION:

SECOND:

VOTE:

PASS

FAIL