

6.20 Title I Engagement Policy

Spanish Translation

LEA Parent and Family Engagement Policy

Memphis Street Academy is required under Section 1116 of the Every Student Succeeds Act (ESSA) to develop a written Parent and Family Engagement Policy for the LEA. The ESSA states that the LEA Parent and Family Engagement Policy must be jointly developed with parents and family members, incorporated into the LEA plan (Consolidated Application), and distributed to parents of participating children in a format and language that parents can understand. Such programs, activities, and procedures shall be planned and implemented with meaningful consultation with parents and family members of participating children.

This policy states how the LEA, Memphis Street Academy, involves parents and family members in the joint development of the Title I Plan (Title I Application) (ESSA, Section 1116(a)(2)(A)).

- The LEA will involve parents and family members in the development of the Consolidated Application.
 - Virtual spring parent/family meeting
 - Parent surveys
- The LEA involves parents and family members in the process of school review and improvement (ESSA, Section 1116(a)(2)(A)).
 - Virtual spring parent/family meeting
 - Parent surveys
- The LEA will provide technical assistance and support to schools in planning and implementing effective parent and family engagement activities to improve student academic achievement and school performance (ESSA, Section 1116(a)(2)(B)).
 - Parents will be enabled to participate in virtual training sessions
 - Title I Program has ensured that all students have access to a functional ChromeBook as well as in-home internet access. If an issue arises, please contact <https://aps.freshservice.com/support/home> or call 267-669-1450.
 - School supplies may be given for use at home

- Assistance and introduction to basic Google Classroom, Seesaw and other computer instructional programs
 - Assistance with FOCUS, student information system, parent portal
 - Virtual town halls and meetings will be offered at a variety of times
 - Parent workshops on a variety of topics are offered at a variety of times
- The LEA will coordinate and integrate parent and family engagement strategies with other Federal, State, and local laws and programs (ESSA, Section 1116(a)(2)(C)).
 - MSA will provide outreach to surrounding Pre-K and day care centers to support students and families with the transition to elementary school. Kindergarten Bridge program is offered to incoming Kindergarteners to help them become familiar with the school and teachers.
 - MSA will provide outreach to the surrounding high schools to support MSA students and families with the transition from middle school to high school. Counselors meet with each 8th grader to help them with the application process for high school.

The LEA conducts, with the meaningful involvement of parents and family members, an annual evaluation of the content and the effectiveness of the parent and family engagement policy in improving the academic quality of all schools, including identifying:

- barriers to greater participation by parents and family members, with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background;
- the needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers; and strategies to support successful school and family interactions. (ESSA. Section 1116(a)(2)(D)(i-iii).
 - MSA hosts virtual spring parent/family meeting
 - MSA administers parent surveys
 - MSA reviews data on Back to School Night parent participation, conference parent participation, and virtual workshop/meetings parent participation
 - MSA asks parents which times are most convenient and meeting times are varied

- The School District of Philadelphia also administers a parent survey annually for the School Performance Report and the school reviews this data.

The LEA will use the findings of the annual evaluation to design evidence-based strategies for more effective parent and family involvement, and revise, if necessary, the Parent and Family Engagement Policy (ESSA, Section 1116(a)(2)(E)).

- MSA will review and if necessary, revise the Parent and Family Engagement Policy during the Spring parent/family virtual meeting

The LEA involves parents and family members in the activities of the school, which may include establishing a parent advisory board comprised of a sufficient number and representative group of parents or family members to adequately represent the needs to the population; revising; and reviewing the Parent and Family Engagement Policy (ESSA, Section 1116(a)(2)(F)).

- MSA invites all parents for feedback and input to meetings to review the Parent and Family Engagement Policy in an effort to be inclusive and include the voices of all stakeholders

The LEA receives \$500,000 or more and is required to set aside 1%, funds shall be used to carry out activities and strategies consistent with the LEA's parent and family engagement policy, including the following:

Supporting programs that reach parents and family members at home, in the community, and at school through our school-wide program. (ESSA, Section 1116(3)(D)(ii)).

Disseminating information on best practices focused on parent and family engagement, especially best practices for increasing the engagement of parents and family members (ESSA, Section 1116(3)(D)(iii)).

Engaging in any other activities and strategies that the LEA determines are appropriate and consistent with the LEA's Parent and Family Engagement Policy (ESSA, Section 1116(3)(D)(v)).

- Funding of One Call, a primary tool for parent communication
- Funding of Focus parent portal, a primary tool for parent communication specific to their child's academic progress and achievement
- Books for families to take home after the Family Literacy Night

School Parent and Family Engagement Policy

- Parents will be involved in the planning, review, and improvement of this parent policy through participation in:
 - Virtual Annual meeting
 - Parent surveys
 - Home/school learning compact
 - Home/school communications - emails, progress reports, Class Dojo, One Call, phone conferences as needed

- Parents will attend and have input in Virtual Annual Title I meetings:
 - Initial/Virtual Fall meeting: What does the Title I Program do for your student? An explanation of Title I and the requirements of the program, including the parents' right to be involved during Back to School Night presentation. Parent Survey is conducted.
 - Virtual Spring meeting: Core Programs are reviewed. Parent Survey is conducted. Summary and review of the Title I program takes place. Parent feedback is collected.

- Parents will be enabled to participate in virtual meetings and training sessions which may include:
 - Title I Program has ensured that all students have access to a functional ChromeBook as well as in-home internet access. If an issue arises, please contact <https://aps.freshservice.com/support/home> or call 267-669-1450.
 - School supplies may be given for use at home
 - Assistance with Google Classroom, Seesaw and other computer based instructional and intervention programs used throughout the day
 - Assistance with FOCUS, student information system, parent portal
 - Virtual town halls and meetings at a variety of times

- Parents will be involved in the planning, review, and improvement of the Title I program through participation in:
 - Virtual Annual meetings
 - Parent surveys
 - Home/School Learning Compact
 - Home/school communications

- Parents will receive timely information about the Title I program:
 - Title I notification letter.
 - Virtual Meetings, town hall, student celebrations, and workshop invitations at a variety of times.
 - Phone, e-mail, and written communication between home and school.
 - Report card/Progress report conferences
 - Transition information - Incoming Kindergarten students, 8th graders to high school

- Parents will receive a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet:
 - MSA Student/Family Guidebook
 - School Family Engagement Policy
 - Home/School Learning Compact
 - PSSA results (Pending for the 2023/2024 School Year)
 - Title I notification letters
 - Report cards/report card conferences
 - Parent/Teacher communications
 - Access to MSA website
 - Back to School Night

- Parents will be provided with assistance in understanding the State's academic content standards and student achievement standards, local academic assessments and how to monitor a child's progress and work with teachers to improve the achievement of their children:
 - School Family Engagement Policy
 - Home/School Learning Compact
 - PSSA results sent home (Pending for the 2023/2024 School Year)
 - Parent/Teacher communications
 - Attend Virtual Back to School Night
 - Report card/Progress Report conferences with teachers

- Parents may request Virtual meetings to formulate suggestions and to

participate in decisions related to the education of their children.

- Virtual town halls
- Virtual Parent/Teacher conferences as needed
- Virtual Workshops

- Parents will participate in developing a School-Parent Compact.
 - Collaboration with staff
 - Revisions and suggestions
 - Surveys

- Parents will use technology to improve their child's achievement:
 - Email correspondence
 - Class Dojo
 - One Call
 - Google Classroom/Seesaw
 - Focus Parent Portal
 - MSA website
 - MSA social media sites
 - Access to school personal student ChromeBook.
 - Assistance with obtaining in home internet connection as needed
 - Tutoring sessions

- Parents will receive assistance in understanding the state academic standards and how to monitor their child's progress.
 - Virtual town halls
 - Virtual Parent/Teacher Report Card conferences
 - Virtual Parent/Teacher conferences as needed
 - Virtual Workshops

- Parents will receive assistance in how to support their child's progress and achievement
 - Virtual town halls
 - Virtual Parent/Teacher Report Card conferences

- Virtual Parent/Teacher conferences as needed
- Virtual Workshops
- The school will actively build ties and bridges with families
 - Email correspondence
 - One Call
 - Class Dojo
 - MSA website
 - MSA social media sites
 - Virtual Zoom meetings and town halls
 - Family Events
 - Attendance Liaisons
- The school will coordinate and integrate parent involvement programs and activities with other Federal, state and local programs
- MSA will provide outreach to surrounding Pre-K and day care centers to support students and families with the transition to middle school
- MSA will provide outreach to the surrounding high schools to support MSA students and families with the transition from middle school to high school
- Memphis StreetAcademy will ensure that school communications are sent in a language that families and parents can understand
 - Use of Google Translate services
 - Translation services provided by Language Line for verbal communication
 - Translation services provided by Cristaldo Translation services for documents
- Memphis Street Academy will provide opportunities for English Learners and their families to participate in school events
- Parent event notifications will be translated and posted on the website and sent through Focus, One Call, Class Dojo and social media accounts
- A translator will be available when needed