

MEMPHIS STREET ACADEMY CHARTER SCHOOL  
2950 MEMPHIS STREET  
PHILADELPHIA, PA 19134

**BOARD OF TRUSTEES MEETING**

LOCATION:  
ZOOM CONFERENCE CALL DUE TO ONGOING COVID-19 PANDEMIC

DATE & TIME:  
MAY 10, 2023  
6:00 P.M.

**AGENDA**

**SECTION I: CALL TO ORDER**

*Opening Colloquy*

This meeting of the Memphis Street Academy Charter School Board of Trustees is hereby called to order. The time is \_\_\_\_\_ p.m. My name is Sandra Farmer. I am the President of this Board of Trustees, and I will facilitate this meeting.

In order to protect the health, welfare, and safety of the school community from the ongoing COVID-19 pandemic, this meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

**A. ROLL CALL**

<b>Board Members Present:</b>	<b>By Invitation: Non-Board Members:</b>
Sandra Farmer Barbara L. Saunders Anita Vega-Kaiser Michelle Campellone Pablo Mateo Amber Wanner	Steven Bilski  Ashley Redfearn Kristine Magargee Scott Kramer  Michael McLeish Michael Thomson  Dean Krebs, Esq.
<b>Board Members Absent:</b>	

**B. DISCLOSURE: EXECUTIVE SESSION BY SANDRA FARMER**

*I'd like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.*

**C. APPROVAL OF AGENDA**

MOTION:

**R230510.01 Approval of the May 10, 2023 Agenda**

SECOND:

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the May 10, 2023 Agenda.

VOTE:

PASS

*Notes of Discussion / Advance Regulatory and Financial Comment:*

FAIL

<i>Who</i>	<i>What</i>

**D. APPROVAL OF MINUTES**

MOTION:

**R230510.02 Minutes of the April 12, 2023 Meeting**

SECOND:

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the Minutes of the April 12, 2023 meeting of the Board of Trustees of Memphis Street Academy Charter School.

VOTE:

PASS

FAIL

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

**SECTION II: REPORTS**

**A. COMMUNITY COMMENT**

*Community Comment Colloquy (General Counsel)*

Good evening. My name is Dean Krebs, and I am with Sand & Saidel, P.C., General Counsel to the Memphis Street Academy Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications with which you might supplement your comment should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

**B. MEMPHIS STREET ACADEMY CHARTER SCHOOL CEO**

**C. AMERICAN PARADIGM SCHOOLS CEO**

**D. BUSINESS CONTROLLER**

**E. GENERAL COUNSEL**

**SECTION III: OLD BUSINESS**

**SECTION IV: NEW BUSINESS**

**A. RESOLUTIONS**

MOTION:

SECOND:

VOTE:

[ ] PASS

[ ] FAIL

**R230510.03 Report of the Business Controller**

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

MOOT

**R230510.04 Human Resources Resolution**

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School accepts the Human Resources changes, modifications, and additions, as presented.

HIRES/POSITION CHANGE/SALARY CHANGE		
NAME	TITLE	START DATE
None	None	None

RESIGNATIONS/TERMINATIONS/NON-RENEW		
NAME	TITLE	END DATE
None	None	None

*Notes of Discussion / Advance Regulatory and Financial Comment:*

Who	What
None	None

MOTION:

SECOND:

VOTE:

PASS

FAIL

**R230510.05 Professional Services Contract/s Resolution**

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
De Lage Landen Financial Services, Inc.	\$2,762.41/month	Printer/copies lease 63-month lease

*Notes of Discussion / Advance Regulatory and Financial Comment:*

Who	What

MOOT

**R230510.06 Purchase Contract/s Resolution**

RESOLVED, the Purchase Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate terms and conditions for the Purchase Contract/s described below.

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	None	None

*Notes of Discussion / Advance Regulatory and Financial Comment:*

Who	What
None	None

MOTION:

**R230510.07 Approval of 2023-24 School Year Budget**

SECOND:

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby ratifies and approves of the 2023-24 School Year budget, as presented.

VOTE:

PASS

FAIL

*Notes of Discussion / Advance Regulatory and Financial Comment:*

Who	What

**ROLL CALL**

Sandra Farmer  
 Barbara L. Saunders  
 Anita Vega-Kaiser  
 Michelle Campellone  
 Pablo Mateo  
 Amber Wanner

MOTION:

**R230510.08 Approval of 2022-23 Emergency Instructional Time Template**

SECOND:

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby ratifies and approves of the 2022-23 Emergency Instructional Time Template, as presented.

VOTE:

PASS

FAIL

*Notes of Discussion / Advance Regulatory and Financial Comment:*

Who	What

MOTION:

**R230510.09 Approval of 2023-24 School Calendar**

SECOND:

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby ratifies and approves of the 2023-24 School Calendar, as presented.

VOTE:

PASS

FAIL

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

MOTION:

**R230510.10 Approval of Chief Executive Officer Employment Agreement**

SECOND:

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School hereby approves the Chief Executive Officer Employment Agreement with Mr. Steven Bilski, as presented.

VOTE:

PASS

FAIL

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

MOTION:

**R230510.11. Approval of Joint Staff Support MOU**

SECOND:

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby ratifies and approves of the Joint Staff Support MOU, as presented.

VOTE:

PASS

FAIL

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

**B. DISCUSSION AND ANNOUNCEMENTS**

NEXT BOARD MEETING: JUNE 14, 2023 AT 6:00 P.M.

**ADJOURNMENT AT \_\_\_\_\_ P.M.**

MOTION:

SECOND:

VOTE:

PASS

FAIL