

MEMPHIS STREET ACADEMY CHARTER SCHOOL  
2950 MEMPHIS STREET  
PHILADELPHIA, PA 19134

**BOARD OF TRUSTEES MEETING**

LOCATION:  
ZOOM CONFERENCE CALL DUE TO ONGOING COVID-19 PANDEMIC

DATE & TIME:  
MARCH 8, 2023  
6:00 P.M.

**Minutes**

**SECTION I: CALL TO ORDER**

*Opening Colloquy*

This meeting of the Memphis Street Academy Charter School Board of Trustees is hereby called to order. The time is 6:05 p.m. My name is Sandra Farmer. I am the President of this Board of Trustees, and I will facilitate this meeting.

In order to protect the health, welfare, and safety of the school community from the ongoing COVID-19 pandemic, this meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

**A. ROLL CALL**

<b>Board Members Present:</b>	<b>By Invitation: Non-Board Members:</b>
Sandra Farmer Barbara L. Saunders Anita Vega-Kaiser Michelle Campellone Pablo Mateo  <b>Board Members Absent:</b>	Steven Bilski  Ashley Redfearn Kristine Magargee Scott Kramer  Michael McLeish  Dean Krebs, Esq.  Amber Wanner

**B. DISCLOSURE: EXECUTIVE SESSION BY SANDRA FARMER**

*I'd like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.*

**C. APPROVAL OF AGENDA**

MOTION:  
 PABLO MATEO  
 SECOND:  
 ANITA VEGA-KAISER  
 VOTE:  
 PASS  
 FAIL

**R230308.01 Approval of the March 8, 2023 Agenda**

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the March 8, 2023 Agenda.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

**D. APPROVAL OF MINUTES**

MOTION:  
 MICHELLE  
 CAMPPELLONE  
 SECOND:  
 PABLO MATEO  
 VOTE:  
 PASS

**R230308.02 Minutes of the February 8, 2023 Meeting**

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the Minutes of the February 8, 2023 meeting of the Board of Trustees of Memphis Street Academy Charter School.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

[ ] FAIL

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

**SECTION II: REPORTS**

**A. COMMUNITY COMMENT**

None

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

**B. MEMPHIS STREET ACADEMY CHARTER SCHOOL CEO**

- a. *Mr. Steven Bilski—CEO of Memphis Street Academy Charter School*
  - i. *Reviewed and discussed with the Board the March 2023 CEO report, previously disseminated to the Boards;*
  - ii. *Reviewed and discussed with the Board attendance, noting an increase from last year;*
  - iii. *Shared with the Board discipline data;*
  - iv. *Shared with the Board facilities and parent-community engagements;*
  - v. *Shared with the Board the recent Washington D.C. Holocaust museum trip;*
  - vi. *Shared with the Board the recent “Bring Someone You Love Dance”;*
  - vii. *Shared with the Board strategic planning for 2023-24 SY, noting specific goals and subgoals; and*
  - viii. *Shared recent visits to MSA from P.A House Rep. Joseph Hohenstein and Mayoral Candidate Allan Domb.*

**C. AMERICAN PARADIGM SCHOOLS CEO**

- a. *Ms. Ashley Redfearn, CEO of American Paradigm Schools, Mr. Scott Kramer, CTO of American Paradigm Schools, and Ms. Kristine Magargee, CAO of American Paradigm Schools, reviewed and discussed with the Board the March 2023 APS report, previously disseminated to the Board.*

**D. BUSINESS CONTROLLER**

- a. *Mr. Michael McLeish, Santilli & Thomson, LLC*
  - i. *Reviewed and discussed with the Board the January 2023 financial report, previously disseminated to the Board; and*
  - ii. *Recommended that MSA hold onto cash for future expenses, such as operating funds.*

**E. GENERAL COUNSEL**

- a. *None*

**SECTION III: OLD BUSINESS**

**SECTION IV: NEW BUSINESS**

**A. RESOLUTIONS**

MOTION:

BARBARA L.  
SAUNDERS

SECOND:

ANITA VEGA-  
KAISER

VOTE:

PASS

FAIL

**R230308.04 Report of the Business Controller**

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b>Who</b>	<b>What</b>
<i>Board</i>	<i>General discussion</i>

MOTION:

MICHELLE  
CAMPELLONE

SECOND:

BARBARA L.  
SAUNDERS

VOTE:

PASS

FAIL

**R230308.05 Human Resources Resolution**

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School accepts the Human Resources changes, modifications, and additions, as presented.

<b>HIRES/POSITION CHANGE/SALARY CHANGE</b>		
<b>NAME</b>	<b>TITLE</b>	<b>START DATE</b>
Alexis Hearst (rehire)	6 <sup>th</sup> Grade Teacher	2/16/23

<b>RESIGNATIONS/TERMINATIONS/NON-RENEW</b>		
<b>NAME</b>	<b>TITLE</b>	<b>END DATE</b>
None	None	None

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b>Who</b>	<b>What</b>
<i>Board</i>	<i>General discussion</i>

MOTION:

ANITA VEGA-  
KAISER

SECOND:

BARBARA L.  
SAUNDERS

VOTE:

PASS

**R230308.06 Professional Services Contract/s Resolution**

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

[ ] FAIL

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
Janus Associates, Inc. d/b/a BHS	\$2.51/Employee/Month	Employee Assistance Program services  3-Year Contract  Supplemental services available at additional cost.  Cost per employee may fluctuate depending on number of employees and utilization.

**Notes of Discussion / Advance Regulatory and Financial Comment:**

Who	What
Board	General discussion

**R230308.07 Purchase Contract/s Resolution**

MOOT

RESOLVED, the Purchase Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate terms and conditions for the Purchase Contract/s described below.

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	None	None

**Notes of Discussion / Advance Regulatory and Financial Comment:**

Who	What
None	None

MOTION:  
SANDRA FARMER  
SECOND:  
PABLO MATEO  
VOTE:  
 PASS  
 FAIL

**R230308.08 Approval of 2021 Form 990**

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School hereby ratifies and approves of the 2021 Form 990, as presented.

FURTHER RESOLVED, the President is authorized to take any task, or delegate another to take such task, as is necessary to effectuate this resolution.

**ROLL CALL**

Sandra Farmer – *aye*  
Barbara L. Saunders – *aye*  
Anita Vega-Kaiser – *aye*  
Michelle Campellone – *aye*  
Pablo Mateo – *aye*

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>
<i>Board</i>	<i>General discussion</i>

MOTION:  
SANDRA FARMER  
SECOND:  
PABLO MATEO  
VOTE:  
 PASS  
 FAIL

**R230308.09 Approval of IU-Adopted Special Education Policies**

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School hereby ratifies and approves of the IU-Adopted Special Education Policies, as presented.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>
<i>Board</i>	<i>General discussion</i>

**B. DISCUSSION AND ANNOUNCEMENTS**

NEXT BOARD MEETING: APRIL 12, 2023 AT 6:00 P.M.

**ADJOURNMENT AT 7:12P.M.**

MOTION:  
PABLO MATEO

SECOND:  
ANITA VEGA-KAISER

VOTE:

PASS  
 FAIL