

MEMPHIS STREET ACADEMY CHARTER SCHOOL
2950 MEMPHIS STREET
PHILADELPHIA, PA 19134

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE CALL DUE TO ONGOING COVID-19 PANDEMIC

DATE & TIME:
FEBRUARY 8, 2023
6:00 P.M.

Minutes

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the Memphis Street Academy Charter School Board of Trustees is hereby called to order. The time is 6:03 p.m. My name is Sandra Farmer. I am the President of this Board of Trustees, and I will facilitate this meeting.

In order to protect the health, welfare, and safety of the school community from the ongoing COVID-19 pandemic, this meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
Sandra Farmer Barbara L. Saunders Anita Vega-Kaiser Pablo Mateo	Steven Bilski Ashley Redfearn Kristine Magargee Scott Kramer
Board Members Absent: Michelle Campellone	Michael McLeish Dean Krebs, Esq.

B. DISCLOSURE: EXECUTIVE SESSION BY SANDRA FARMER

I'd like to state, for purposes of the Minutes of this meeting that the Board of Trustees met in Executive Session on January 11, 2023 for purposes described under 65 P.A.C.S. 708(A)(4). Specifically, to discuss Memphis Street Academy Charter School et al v. School District of Philadelphia et al (2:22-CV-02760), filed in the Eastern District of Pennsylvania, which concerns discrimination, due process, and tangentially related claims.

C. APPROVAL OF AGENDA

MOTION:
PABLO MATEO
SECOND:
BARBARA L. SAUNDERS
VOTE:
[X] PASS
[] FAIL

R230208.01 Approval of the February 8, 2023 Agenda

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the February 8, 2023 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

D. APPROVAL OF MINUTES

MOTION:
PABLO MATEO
SECOND:
BARBARA L. SAUNDERS
VOTE:
[X] PASS

R230208.02 Minutes of the January 11, 2023 Meeting

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the Minutes of the January 11, 2023 meeting of the Board of Trustees of Memphis Street Academy Charter School.

[] FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Board	General discussion

SECTION II: REPORTS

A. COMMUNITY COMMENT

None

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
None	None

B. MEMPHIS STREET ACADEMY CHARTER SCHOOL CEO

- a. *Mr. Steven Bilski, CEO of Memphis Street Academy Charter School*
 - i. *Reviewed and discussed with the Board the February 2023 CEO report;*
 - ii. *Reviewed and discussed truancy efforts, including going to student’s homes and efforts made to learn why students are having truancy issues;*
 - iii. *Reviewed and discussed with the Board school data and compliance;*
 - iv. *Shared recent events, including basketballs games and family literacy night;*
 - v. *Shared with the Board steps taken by MSA as a result of A-TSI status; and*
 - vi. *Shared High School attendance with the Board.*

b. AMERICAN PARADIGM SCHOOLS CEO

- i. *Ms. Ashley Redfearn, CEO of American Paradigm Schools, Mr. Scott Kramer, Chief Talent Officer of American Paradigm Schools, and Ms. Kristine Magargee, Chief Academic Officer of American Paradigm Schools, reviewed and discussed with the Board the February 2023 APS report.*

C. BUSINESS CONTROLLER

- a. *Mr. Michael McLeish, Santilil & Thomson*
 - i. *Reviewed and discussed with the Board the December 2022 financial report, previously disseminated to the Board;*
 - ii. *Discussed positive variances with the Board and expressed that he expected a positive variance at the end of the year;*
 - iii. *Informed the Board that MSA’s cash was 3.7M, representing 113 days.*

D. GENERAL COUNSEL

- a. *Dean Krebs, Esq.*
 - i. *Informed the Board of recent court decision on school funding.*

SECTION III: OLD BUSINESS

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:

R230208.04 Report of the Business Controller

BARBARA L. SAUNDERS
 SECOND:
 PABLO MATEO
 VOTE:
 PASS
 FAIL

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:
 BARBARA L. SAUNDERS
 SECOND:
 PABLO MATEO
 VOTE:
 PASS
 FAIL

R230208.05 Human Resources Resolution

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School accepts the Human Resources changes, modifications, and additions, as presented.

HIRES/POSITION CHANGE/SALARY CHANGE		
NAME	TITLE	START DATE
Colin King (new hire)	NTA	1/24/2023
Maria Ortiz-Vega (new hire)	NTA	1/24/2023
Alexandria Angelo (position change)	SPEd Learning Support Teacher	2/6/2023

RESIGNATIONS/TERMINATIONS/NON-RENEW		
NAME	TITLE	END DATE
Michael Smith (resignation)	7th Grade Math Teacher	1/27/2023

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>S. Bilski</i>	<i>Updated Board on HR changes.</i>
<i>Board</i>	<i>General discussion</i>

MOTION:
 BARBARA L. SAUNDERS
 SECOND:
 PABLO MATEO
 VOTE:

R230208.06 Professional Services Contract/s Resolution

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

[X] PASS

[] FAIL

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
National Summer School Initiative	Cost/Student: \$90 Total Fee (Expected): \$11,250	Summer Programming Student Enrollment (Expected): 125

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Board	General discussion

MOOT

R230208.07 Purchase Contract/s Resolution

RESOLVED, the Purchase Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate terms and conditions for the Purchase Contract/s described below.

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	None	None

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
None	None

MOTION:

PABLO MATEO

SECOND:

R230208.08 Approval of 2021-24 TSI Title I Comprehensive Plan

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School hereby ratifies and accepts the 2021-24 TSI Title I Comprehensive Plan, as presented.

ANITA VEGA-
KAISER

VOTE:

PASS

FAIL

MOTION

BARBARA L.
SAUNDERS

SECOND:

PABLO MATEO

VOTE:

PASS

FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

R230208.09 Approval of Special Education Teacher Stipend

WHEREAS, the Board of Trustees of Memphis Street Academy Charter School acknowledges the nation-wide shortage of special education teachers (the “Shortage”);

RESOLVED, in recognition of the additional responsibilities special education teachers at Memphis Street Academy Charter School have undertaken as a result of the Shortage, the Board of Trustees of Memphis Street Academy Charter School hereby ratifies and approves of a one-time stipend in the amount of two thousand five hundred dollars and no cents (\$2,500.00) for each certified special education teacher of Memphis Street Academy Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>S. Bilski</i>	<i>Shared with the Board the additional work these teachers have undertaken for compliance purposes and that stipend is a way for MSA to demonstrate support.</i>
<i>Board</i>	<i>Discussed having a personnel committee regarding staff support and retention.</i>
<i>Board</i>	<i>General discussion</i>

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: MARCH 8, 2023 AT 6:00 P.M.

ADJOURNMENT AT 7:15P.M.

MOTION:

PABLO MATEO

SECOND:

BARBARA L. SAUNDERS

VOTE:

PASS

FAIL