

MEMPHIS STREET ACADEMY CHARTER SCHOOL
2950 MEMPHIS STREET
PHILADELPHIA, PA 19134

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE CALL DUE TO ONGOING COVID-19 PANDEMIC

DATE & TIME:
NOVEMBER 9, 2022
6:00 P.M.

Minutes

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the Memphis Street Academy Charter School Board of Trustees is hereby called to order. The time is 6:05 p.m. My name is Sandra Farmer. I am the President of this Board of Trustees, and I will facilitate this meeting.

In order to protect the health, welfare, and safety of the school community from the ongoing COVID-19 pandemic, this meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
Barbara L. Saunders Anita Vega-Kaiser Michelle Campellone Pablo Mateo Board Members Absent: Sandra Farmer	Steven Bilski Ashley Redfearn Kristine Magargee Scott Kramer Michael McLeish Michael Thomson Dean Krebs, Esq.

B. DISCLOSURE: EXECUTIVE SESSION BY SANDRA FARMER

I'd like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. APPROVAL OF AGENDA

MOTION:
 PABLO MATEO
 SECOND:
 ANITA VEGA-KAISER
 VOTE:
 PASS
 FAIL

R221109.01 Approval of the November 9, 2022 Agenda

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the November 9, 2022 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
<i>Board</i>	<i>In accordance with 65 Pa.C.S. § 712.1(e), the Board unanimously agreed to amend the Agenda to include Resolution R221109.09</i>

D. APPROVAL OF MINUTES

MOTION:
 MICHELLE CAMPPELLONE
 SECOND:
 PABLO MATEO
 VOTE:
 PASS

R221109.02 Minutes of the October 12, 2022 Meeting

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the Minutes of the October 12, 2022 meeting of the Board of Trustees of Memphis Street Academy Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

SECTION II: REPORTS

A. COMMUNITY COMMENT

<i>None</i>

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

B. MEMPHIS STREET ACADEMY CHARTER SCHOOL CEO

- a. Mr. Steven Bilski—CEO of Memphis Street Academy Charter School*
 - i. Reviewed and discussed with the Board the November 2022 CEO report, previously disseminated to the Board;*
 - ii. Reviewed enrollment data, noting minor reduction and that a nearby SDP school added a new grade;*
 - iii. Shared school data with the Board concerning ELA, SPED, and economically disadvantaged students;*
 - iv. Compared attendance with the Board from last year, noting an increase;*
 - v. Shared school data with the Board regarding compliance, including for Future Ready Comprehensive Plan, Federal Programs, PIMS collections, food services, facilities, professional development opportunities, and parent-community engagement;*
 - vi. Discussed with the Board Hispanic Heritage Door decorating contest;*
 - vii. Informed the Board of MSA’s recent participation in El Concilio’ Gala;*
 - viii. Shared with the Board the recent student ambassador ceremony event;*
 - ix. Highlighted staff who were appreciated over the past month; and*
 - x. Shared PVASS data showing considerable growth*

C. AMERICAN PARADIGM SCHOOLS CEO

- a. Ms. Ashley Redfearn*
 - i. Reviewed and discussed with the Board the November 2022 APS report, previously disseminated to the Board.*

D. BUSINESS CONTROLLER

- a. Mr. Michael McLeish*
 - i. Reviewed and discussed with the Board the September 2022 financial report, previously disseminated to the Board.*

E. GENERAL COUNSEL

- a. None*

SECTION III: OLD BUSINESS

NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:
 MICHELLE
 CAMPPELLONE
 SECOND:
 PABLO MATEO
 VOTE:
 PASS
 FAIL

R221109.03 Report of the Business Controller

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:
 MICHELLE
 CAMPPELLONE
 SECOND:
 PABLO MATEO
 VOTE:
 PASS
 FAIL

R221109.04 Human Resources Resolution

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School accepts the Human Resources changes, modifications, and additions, as presented.

HIRES/POSITION CHANGE/SALARY CHANGE		
NAME	TITLE/CHANGE	START DATE
Chantelle Wilson (rehire)	7 th Grade Science Teacher	10/4/22
Nicole Dombrow (new hire)	6 th Grade Math Teacher	10/24/22
Dawn Seeger (new hire)	6 th Grade Counselor	10/20/22

RESIGNATIONS/TERMINATIONS/NON-RENEW		
NAME	TITLE	END DATE
Ellen Freed (resignations)	7 th Grade Science Teacher	9/12/22
Isaac Roman (resignations)	Family & Community Liaison	10/21/22

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

R221109.05 Professional Services Contract/s Resolution

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
<i>None</i>	<i>None</i>	<i>None</i>

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

R221109.06 Purchase Contract/s Resolution

RESOLVED, the Purchase Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate terms and conditions for the Purchase Contract/s described below.

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
<i>None</i>	<i>None</i>	<i>None</i>

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

MOTION:
MICHELLE
CAMPELLONE
SECOND:
PABLO MATEO
VOTE:
 PASS
 FAIL

R221109.07 Approval of Holiday Bonus

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School approves of a Holiday Bonus in the amount of \$500 to full time Memphis Street Academy Charter School employees and \$350 to part-time Memphis Street Academy Charter School employees.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:
MICHELLE
CAMPELLONE
SECOND:
PABLO MATEO
VOTE:
 PASS
 FAIL

R221109.08 Approval of Amended Title I Parent and Family Engagement Policy

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby ratifies and accepts the Amended Title I Parent and Family Engagement Policy, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:
MICHELLE
CAMPELLONE
SECOND:
PABLO MATEO
VOTE:
 PASS
 FAIL

R221109.09 Approval of Resignation of Miguel Diaz, Trustee

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School hereby accepts the resignation of Mr. Miguel Diaz, Trustee, from the Board of Trustees of Memphis Street Academy Charter School, effective November 9, 2022.

ROLL CALL

Sandra Farmer – *absent*
Barbara L. Saunders - *aye*
Anita Vega-Kaiser – *aye*
Michelle Campellone – *aye*
Pablo Mateo – *aye*

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: DECEMBER 14, 2022 AT 6:00 P.M.

ADJOURNMENT AT 6:51P.M.

MOTION:

MICHELLE CAMPellone

SECOND:

PABLO MATEO

VOTE:

PASS

FAIL