

MEMPHIS STREET ACADEMY CHARTER SCHOOL
2950 MEMPHIS STREET
PHILADELPHIA, PA 19134

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE CALL DUE TO ONGOING COVID-19 PANDEMIC

DATE & TIME:
AUGUST 10, 2022
6:00 P.M.

MINUTES

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the Memphis Street Academy Charter School Board of Trustees is hereby called to order. The time is 6:06 p.m. My name is Sandra Farmer. I am the President of this Board of Trustees, and I will facilitate this meeting.

In order to protect the health, welfare, and safety of the school community from the ongoing COVID-19 pandemic, this meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
Sandra Farmer Barbara L. Saunders Miguel Diaz Anita Vega-Kaiser Michelle Campellone Pablo Mateo	Naimah Wimberly Steven Bilski Ashley Redfearn Kristine Magargee Scott Kramer
Board Members Absent:	Michael McLeish Dean Krebs, Esq. David Annecharico, Esq.

B. DISCLOSURE: EXECUTIVE SESSION BY SANDRA FARMER

I'd like to state, for purposes of the Minutes of this meeting that on June 30, 2022 the Board of Trustees met in Executive Session for the following purposes under 65 Pa.C.S.A. § 708:

(x) Discuss Confidential Matters. To review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law, including matters related to the initiation and conduct of investigations of possible or certain violations of the law and quasi-judicial deliberations.

(x) To consult with its attorney or other professional advisor regarding information or strategy in connection with litigation or with issues on which identifiable complaints are expected to be filed. Specifically, concerning Memphis Street Academy Charter School's response to the School District of Philadelphia's approval of Action Item No. 89 on its June 23, 2022 Agenda.

C. APPROVAL OF AGENDA

MOTION:

R220810.01 Approval of the August 10, 2022 Agenda

MIGUEL DIAZ

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the August 10, 2022 Agenda.

SECOND:

PABLO MATEO

Notes of Discussion / Advance Regulatory and Financial Comment:

VOTE:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

[X] PASS

[] FAIL

D. APPROVAL OF MINUTES

MOTION:
PABLO MATEO
SECOND:
MIGUEL DIAZ
VOTE:
[X] PASS
[] FAIL

R220810.02 Minutes of the June 8, 2022 Meeting

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the Minutes of the June 8, 2022 meeting of the Board of Trustees of Memphis Street Academy Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

SECTION II: REPORTS

A. COMMUNITY COMMENT

None

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

B. MEMPHIS STREET ACADEMY CHARTER SCHOOL CEO

- a. Ms. Naimah Wimberly—Chief Executive Officer of MSA
 - i. Expressed the goals she set out when she first joined MSA: reputation management, leadership development, and community outreach; and
 - ii. Discussed how goals have been met over the years and shared various events and projects MSA has undertaken over the years;
- b. Mr. Steven Bilski
 - i. Informed the Board of the back-to-school event on August 25, 2022 , noting they are going to have music, games, barbers for haircuts, and giving away items; it is an opportunity for the community to meet staff;
 - ii. Expressed the goal is to hire high quality candidates; and
 - iii. Shared with the Board various partnerships MSA will be utilizing for the upcoming school year, such as Settlement Music, Insectarium, and many others.
- c. Board
 - i. Expressed gratitude towards the efforts that Ms. Wimberly has undertaken over the years.

C. AMERICAN PARADIGM SCHOOLS CEO

- a. Ms. Ashley Redfearn—Chief Executive Officer of APS
 - i. Shared and discussed with the Board the August 2022 APS Report; and
 - ii. Discussed with the Board summer efforts, from PR, to enrollment, to employee handbook updates.
- b. Ms. Kristine Magargee—Chief Academic Officer of APS
 - i. Discussed with the Board the MTSS process and training to ensure teachers have the support they need, as well as other academic tools that will be used.

D. BUSINESS CONTROLLER

- a. *Mr. Michael McLeish—Santilli & Thomson, LLC*
 - i. *Reviewed and discussed with the Board the June 2022 financial report; and*
 - ii. *Informed the Board that there was \$3.2M in cash and \$403k disbursements in June.*

E. GENERAL COUNSEL

- a. *None*

SECTION III: OLD BUSINESS

NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:
PABLO MATEO

SECOND:
BARBARA L.
SAUNDERS

VOTE:

PASS

FAIL

R220810.03 Report of the Business Controller

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

MOTION:
BARBARA L.
SAUNDERS

SECOND:
MIGUEL DIAZ

VOTE:

PASS

FAIL

R220810.04 Human Resources Resolution

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School accepts the Human Resources changes, modifications, and additions, as presented.

HIRES/POSITION CHANGE/SALARY CHANGE		
NAME	TITLE/CHANGE	START DATE
Steven Bilski (position change)	Principal/CEO	9/1/22

RESIGNATIONS/TERMINATIONS/NON-RENEW
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NAME	TITLE	END DATE
Michael Bly (resignation)	Director of Operations	6/30/22
Barry Cummings (resignation)	Teacher	6/10/22
Alexis Hearst (resignation)	Teacher	6/10/22
Jada Grice (resignation)	Teacher	6/10/22
Christopher Colflesh (resignation)	Teacher	6/10/22
Amanda Hill (resignation)	Principal	7/28/22
Elizabeth West (resignation)	Teacher	7/28/22
David Rad (resignation)	Teacher	7/28/22
Kathleen Luliucci (resignation)	Teacher	7/28/22
Helen Ledebur (resignation)	Teacher	7/28/22

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
N. Wimberly	Discussed HR changes

R220810.05 Professional Services Contract/s Resolution

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
M R Strategies	\$5,000/month	Public relations

MOTION:
MICHELLE
CAMPELLONE

SECOND:
ANITA VEGA-
KAISER

VOTE:

PASS

FAIL

MOOT

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
<i>Board</i>	<i>General discussion</i>

R220810.06 Purchase Contract/s Resolution

RESOLVED, the Purchase Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate terms and conditions for the Purchase Contract/s described below.

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	None	None

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
<i>None</i>	<i>None</i>

MOTION:
MIGUEL DIAZ

SECOND:
BARBARA L
.SAUNDERS

VOTE:

PASS

FAIL

R220810.07 Approval of Philadelphia Police Department Memorandum of Understanding

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School hereby approves the Memorandum of Understanding with the Philadelphia Police Department, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
<i>Board</i>	<i>General discussion</i>

MOTION:
MIGUEL DIAZ

SECOND:
MICHELLE
CAMPELLONE

VOTE:

PASS

R220810.08 Approval of 2022-23 Student Handbook

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School hereby approves the 2022-23 Student Handbook of Memphis Street Academy Charter School, as presented.

FAIL

FURTHER RESOLVED, the Board of Trustees of Memphis Street Academy Charter School hereby authorizes the Chief Executive Officer to make additional changes to the 2022-23 Student Handbook, as determined necessary by the Chief Executive Officer.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

B. DISCUSSION AND ANNOUNCEMENTS

UPON MOTION BY MIGUEL DIAZ AND SECOND BY BARBARA L. SAUNDERS, THE BOARD UNANIMOUSLY VOTED TO ENTER INTO EXECUTIVE SESSION, PURSUANT TO 65 PA. C.S. § 708(A)(4). SPECIFICALLY, CONCERNING MEMPHIS STREET ACADEMY CHARTER SCHOOL'S RESPONSE TO THE SCHOOL DISTRICT OF PHILADELPHIA'S APPROVAL OF ACTION ITEM No. 89 ON ITS JUNE 23, 2022 AGENDA.

UPON MOTION BY MIGUEL DIAZ AND SECOND BY ANITA VEGA-KAISER, THE BOARD UNANIMOUSLY VOTED TO ENTER INTO OPEN SESSION.

NEXT BOARD MEETING: SEPTEMBER 14, 2022 AT 6:00 P.M.

ADJOURNMENT AT 7:20 P.M.

MOTION:

MIGUEL DIAZ

SECOND:

BARBARA L. SAUNDERS

VOTE:

PASS

FAIL