

MEMPHIS STREET ACADEMY CHARTER SCHOOL
2950 MEMPHIS STREET
PHILADELPHIA, PA 19134

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE CALL DUE TO ONGOING COVID-19 PANDEMIC

DATE & TIME:
APRIL 13, 2022
6:00 P.M.

Minutes

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the Memphis Street Academy Charter School Board of Trustees is hereby called to order. The time is 6:05p.m. My name is Sandra Farmer. I am the President of this Board of Trustees, and I will facilitate this meeting.

In order to protect the health, welfare, and safety of the school community from the ongoing COVID-19 pandemic, this meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
Sandra Farmer Miguel Diaz Anita Vega-Kaiser Michelle Campellone Pablo Mateo Board Members Absent: Barbara L. Saunders	Naimah Wimberly Dr. Amanda Hennie Ashley Redfearn Kristine Magargee Scott Kramer Michael McLeish Dean Krebs, Esq.

B. DISCLOSURE: EXECUTIVE SESSION BY SANDRA FARMER

I'd like to state, for purposes of the Minutes of this meeting that the Board did not meet in Executive Session prior to this meeting.

C. APPROVAL OF AGENDA

MOTION:
 PM
 SECOND:
 MD
 VOTE:
 PASS
 FAIL

R220413.01 Approval of the April 13, 2022 Agenda

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the April 13, 2022 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

D. APPROVAL OF MINUTES

MOTION:
 PM
 SECOND:
 MC
 VOTE:
 PASS
 FAIL

R220413.02 Minutes of the March 9, 2022 Meeting

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the Minutes of the March 9, 2022 meeting of the Board of Trustees of Memphis Street Academy Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

SECTION II: REPORTS

A. COMMUNITY COMMENT

<i>None</i>

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

B. MEMPHIS STREET ACADEMY CHARTER SCHOOL CEO

- a. *Ms. Naimah Wimberly—Chief Executive Officer of Memphis Street Academy Charter School*
 - i. *Reviewed and discussed with the Board the April 2022 CEO report, previously disseminated to the Board;*
 - ii. *Reviewed school data and compliance with the Board, including PIMS collection, ARP Homeless Grant, and Civil Rights Data Collection;*
 - iii. *Informed the Board that discussions have started regarding the 2022-23 budget;*
 - iv. *Shared Caring School Community events, including creating tri-folds about Women’s History Month;*
 - v. *Noted to the Board that the final COVID clinic was on March 11th;*
 - vi. *Informed the Board that a “Make a Difference” summit with community leaders to combat gun violence was held at the school; and*
 - vii. *Shared with the Board a video concerning gun violence and the efforts MSA is doing to combat it.*
- b. *Dr. Amanda Hennie—Principal of Memphis Street Academy Charter School*
 - i. *Shared with the Board her recent participating in Harrisburg at the House Committee meeting whereat she spoke about shortage of teachers in schools;*
 - ii. *Reviewed academic data with the school, including PSSA data which showed growth in certain standards ;*
 - iii. *Expressed to the Board the challenges of COVID and its potential impact on PSSA scores;*
 - iv. *Shared with the Board a video of students expressing how certain strategies are helping them academically; and*
 - v. *Informed the Board that last year’s PSSA scores did not count against MSA because of COVID.*

C. AMERICAN PARADIGM SCHOOLS CEO

- a. *Ms. Ashley Redfearn—Chief Executive Officer of American Paradigm Schools*
 - i. *Reviewed and discussed with the Board the April 2022 APS report; and*
 - ii. *Discussed with the Board the ongoing collaboration with MSA and legal concerning the catchment.*
- b. *Mr. Scott Kramer—Chief Talent Officer of American Paradigm Schools*
 - i. *Informed the Board that Mr. McLeish created a video for all new hires or 10-month employees so they understand how salary “smoothing” works;*
 - ii. *Informed the Board of the new COVID-19 leave from Philadelphia;*

- iii. Discussed with the Board the ongoing collaborations with the Employee handbook; and
- iv. Expressed to the Board that there has been a number of recruitment events and HBCU are each doing their own education job fair.
- c. Ms. Kristine Magargee—Chief Academic Officer of American Paradigm Schools
 - i. Updated the Board on academic assessments; and
 - ii. Informed the Board of a goal to have students see themselves in the materials they use.

D. BUSINESS CONTROLLER

- a. Mr. Michael McLeish
 - i. Reviewed and discussed with the Board the February 2022 finance report;
 - ii. Informed the Board that the school was budgeted for 570, though actual enrollment was 566;
 - iii. Expressed to the Board that the school had salary/benefits savings;
 - iv. Informed the Board that the finance committee had reviewed the financial document;
 - v. Informed the Board that the ESSER III application is in final stage of review by the Federal government;
 - vi. Informed the Board that the school had 109 days of cash in January and was now 122 days in February;
 - vii. Discussed with the Board the disbursements over \$10k.

E. GENERAL COUNSEL

- a. Mr. Dean Krebs, Esq.
 - i. Thanked Board for completing their FIF.

SECTION III: OLD BUSINESS

MOTION:
MC

SECOND:
SF

VOTE:

PASS

FAIL

R220309.07 Approval of Amended Search and Seizure Policy

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School ratifies and approves of the Amended Search and Seizure Policy, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Board	General discussion

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:
MD

SECOND:
PM

R220413.03 Report of the Business Controller

VOTE:
 PASS
 FAIL

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:
MD

R220413.04 Human Resources Resolution

SECOND:
PM

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School accepts the Human Resources changes, modifications, and additions, as presented.

VOTE:
 PASS
 FAIL

HIRES/POSITION CHANGE/SALARY CHANGE		
NAME	TITLE/CHANGE	START DATE
None	None	None

RESIGNATIONS/TERMINATIONS/NON-RENEW		
NAME	TITLE	END DATE
Eon Goldson (resignation)	Expressive Arts Teacher	3/25/22

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION:
MD

R220413.05 Professional Services Contract/s Resolution

SECOND:
PM

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

VOTE:
 PASS
 FAIL

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
BSI Construction, LLC	\$43,750	Gym flooring services, including (a) self level

		court with concrete to make suitable, paint entire floor with logo and game lines; and (b) paint entire small court with game lines.
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Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
<i>Board</i>	<i>General discussion</i>

MOOT

R220413.06 Purchase Contract/s Resolution

RESOLVED, the Purchase Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate terms and conditions for the Purchase Contract/s described below.

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	None	None

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
<i>None</i>	<i>None</i>

MOTION:
MC

R220413.07 Approval of ARP ESSER Health and Safety Plan

SECOND:
MD

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School hereby approves of the ARP ESSER Health and Safety Plan, as presented.

VOTE:

[X] PASS

[] FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
<i>Board</i>	<i>General discussion</i>

MOTION:
PM

SECOND:
MD

VOTE:

PASS

FAIL

R220413.08 Approval of 2020 Form 990.

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School hereby approves of the 2020 Form 990, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: MAY 11, 2022 AT 6:00 P.M.

ADJOURNMENT AT 710P.M.

MOTION:

PM

SECOND:

MD

VOTE:

PASS

FAIL