

MEMPHIS STREET ACADEMY CHARTER SCHOOL
2950 MEMPHIS STREET
PHILADELPHIA, PA 19134

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE CALL DUE TO ONGOING COVID-19 PANDEMIC

DATE & TIME:
MARCH 9, 2022
6:00 P.M.

Minutes

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the Memphis Street Academy Charter School Board of Trustees is hereby called to order. The time is 6:06 p.m. My name is Sandra Farmer. I am the President of this Board of Trustees, and I will facilitate this meeting.

In order to protect the health, welfare, and safety of the school community from the ongoing COVID-19 pandemic, this meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
Sandra Farmer Barbara L. Saunders Miguel Diaz Anita Vega-Kaiser Michelle Campellone Pablo Mateo Board Members Absent:	Naimah Wimberly Dr. Amanda Hennie Ashley Redfearn Kristine Magargee Scott Kramer Victoria Wood Dr. Nicole Allison Lydia Jerchau Michael McLeish Michael Thomson Dean Krebs, Esq.

B. DISCLOSURE: EXECUTIVE SESSION BY SANDRA FARMER

I'd like to state, for purposes of the Minutes of this meeting that the Board did not meet in Executive Session prior to this meeting.

C. APPROVAL OF AGENDA

MOTION:

PABLO MATEO

SECOND:

ANITA VEGA-KAISER

VOTE:

PASS

FAIL

R220309.01 Approval of the March 9, 2022 Agenda

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the March 9, 2022 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

D. APPROVAL OF MINUTES

MOTION:

MIGUEL DIAZ

SECOND:

PABLO MATEO

R220309.02 Minutes of the February 9, 2022 Meeting

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the Minutes of the February 9, 2022

VOTE:
 PASS
 FAIL

meeting of the Board of Trustees of Memphis Street Academy Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Board	General discussion

SECTION II: REPORTS

A. COMMUNITY COMMENT

None

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
None	None

B. MEMPHIS STREET ACADEMY CHARTER SCHOOL CEO

- a. Ms. Naimah Wimberly—Chief Executive Officer of Memphis Street Academy Charter School
 - i. Reviewed and discussed with the Board the March 2021 CEO Report;
 - ii. Provided updates to the Board concerning compliance, including ACE feedback, Educators Effectiveness, and ESSERS III application; as well as upcoming deadlines, including civil rights collection, and ESL Access;
 - iii. Discussed recent events at school, including Chef Day;
 - iv. Indicated that CSO site visit was on February 16th which went well. Specifically, CSO indicated that CSC and Small Group Instruction/Diverse Learners/ESL were strongly evident;
 - v. Ms. Wimberly also informed the Board that supportive parents were present at the school;
 - vi. Shared student perspectives with the Board regarding SEL Day;
 - vii. Indicated that the last vaccine event would be this Friday;
 - viii. As Spanish speaking parents have expressed wanting to learn English, informed the Board that 15 parents are participating in ESL classes for parents;
 - ix. Shared videos with the Board from Fox 29, CBS 3, and ABC 6 regarding Black History Month Door Decorations which Senator Rep. Jordan Harris attended;
 - x. Expressed to the Board how important Philadelphia is to her and how she has witnessing how gun violence has impacted the community.
 - xi. Informed the Board that MSA was asked to hold a gun violence summit which will be on March 16, 2022; panelists will include 24th Police District and city offices concerning gun violence prevention. The goal is not just to talk about what is happening but for the sharing of resources.
- b. Dr. Amanda Hennie—Principal of Memphis Street Academy Charter School
 - i. Reviewed and discussed with the Board the March 2021 CEO Report;

- ii. *Informed the Board that she will be presenting on March 15, 2022 at a House Education Committee Hearing concerning shortage of teachers in PA; and*
- iii. *Shared with the Board i-Ready data, a program that provides an assessment of how they may perform on PSSA. Data showed improvements from Fall to Winter and she discussed ongoing strategies to improve scores.*

C. AMERICAN PARADIGM SCHOOLS CEO

- a. *Ms. Lydia Jerchau—Director of Pupil Services at American Paradigm Schools*
 - i. *Discussed with the Board the goals of Pupil Services, including SPED and related Services, ECYEH, and EL;*
 - ii. *Applauded MSA’s special services team for having high level of professionalism;*
 - iii. *Indicated frequent collaboration with MSA teams;*
 - iv. *Informed the Board of APS’ participation in Red Shirt Day for students across APS’ network;*
 - v. *Noted efforts made by Mr. Steven Bilski, Assistant Principal as MSA, to ensure access testing is undertaken by students;*
 - vi. *Expressed full confidence in MSA’s ESL files; and*
 - vii. *Informed the Board that PDE has expressed how students need to be in a safe environment free of discrimination and harassment in order to succeed and that APS works with MSA to ensure this is true.*
- b. *Ms. Victoria Wood—College Counselor at American Paradigm Schools*
 - i. *Shared with the Board what College Counseling services are provided by APS, including sharing various tasks, events, and programs that are implemented, such as college tours, SAT School Day, Naviance Lessons, and College Application Week, among numerous others;*
 - ii. *Noted that scholars can have difficulties with obtaining grants, scholarships, and financing for schools, and APS/MSA helps provide resources;*
 - iii. *Shared with the Board the numerous presentations and visits during 2021-22 SY from colleges, universities, and trade schools; and*
 - iv. *Shared college data, demonstrating an increase in students who are applying.*
- c. *Dr. Nicole Allison—Director of Caring School Communities at American Paradigm Schools*
 - i. *Shared information about Caring School Communities, noting it was a “CASEL SElect,” the highest designation of CASEL;*
 - ii. *Shared with the Board CASEL Core 5 framework and how these categories are evidenced by MSA; and*
 - iii. *Shared upcoming events that demonstrate CSC.*

D. BUSINESS CONTROLLER

- a. *Mr. Michael McLeish—Santilli & Thomson, LLC*
 - i. *Informed the Board how SDP is going to use ESSER funding to offset their expenses. Since Charter Schools get paid based on general operation expenses of SDP, their use of ESSER funding in this way will result in a decrease of the subsidy rate.*
 - ii. *Informed the Board that schools are 1-year behind whatever the expenses are for SDP. That means there will be a time—probably three years from now—where SDP expenses will still be down but MSA will no longer be receiving*

- ESSER funds. It is recommended the MSA keep this in mind when spending ESSER to ensure there is a cushion for future budgets.*
- iii. *Reviewed and discussed with the Board the January 2022 financial report, previously disseminated to the Board.*
1. *Informed the Board that 570 students were budgeted and the school is close to that number;*
 2. *Informed the Board that there was a good amount of savings in salaries and benefits.*

E. GENERAL COUNSEL

a. *None*

SECTION III: OLD BUSINESS

NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:

MICHELLE
CAMPELLONE

SECOND:
PABLO MATEO

VOTE:

PASS

FAIL

R220309.03 Report of the Business Controller

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOOT

R220309.04 Human Resources Resolution

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School accepts the Human Resources changes, modifications, and additions, as presented.

HIRES/POSITION CHANGE/SALARY CHANGE		
NAME	TITLE/CHANGE	START DATE
None	None	None

RESIGNATIONS/TERMINATIONS/NON-RENEW		
NAME	TITLE	END DATE

None	None	None
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Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

MOOT

R220309.05 Professional Services Contract/s Resolution

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	None	None

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

MOOT

R220309.06 Purchase Contract/s Resolution

RESOLVED, the Purchase Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate terms and conditions for the Purchase Contract/s described below.

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
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None	None	None
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Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

MOTION:
MIGUEL DIAZ

SECOND:
ANITA VEGA-
KAISER

VOTE:

TABLED

R220309.07 Approval of Amended Search and Seizure Policy

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School ratifies and approves of the Amended Search and Seizure Policy, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>
<i>D. Krebs</i>	<i>Informed the Board that the change was to ensure there was another employee present if a search was being conducted.</i>
<i>Board</i>	<i>Requested additional clarifying language regarding who may conduct a search.</i>

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: APRIL 13, 2022 AT 6:00 P.M.

ADJOURNMENT AT 7:32P.M.

MOTION:

ANITA VEGA-KAISER

SECOND:

MIGUEL DIAZ

VOTE:

[X] PASS

[] FAIL