

MEMPHIS STREET ACADEMY CHARTER SCHOOL
2950 MEMPHIS STREET
PHILADELPHIA, PA 19134

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE CALL DUE TO ONGOING COVID-19 PANDEMIC

DATE & TIME:
FEBRUARY 9, 2022
6:00 P.M.

Minutes

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the Memphis Street Academy Charter School Board of Trustees is hereby called to order. The time is 6:01 p.m. My name is Sandra Farmer. I am the President of this Board of Trustees, and I will facilitate this meeting.

In order to protect the health, welfare, and safety of the school community from the ongoing COVID-19 pandemic, this meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

| | |
|--|--|
| Board Members Present: | By Invitation: Non-Board Members: |
| Sandra Farmer Barbara L. Saunders Miguel Diaz Anita Vega-Kaiser Michelle Campellone Pablo Mateo | Naimah Wimberly Dr. Amanda Hennie Ashley Redfearn Kristine Magargee Mohamed Hassan |
| Board Members Absent: | Michael McLeish Dean Krebs, Esq. |

B. DISCLOSURE: EXECUTIVE SESSION BY SANDRA FARMER

I'd like to state, for purposes of the Minutes of this meeting that the Board did not meet in Executive Session prior to this meeting.

C. APPROVAL OF AGENDA

MOTION:

BARBARA L.
SAUNDERS

SECOND:

MIGUEL DIAZ

VOTE:

[X] PASS

[] FAIL

R220209.01 Approval of the February 9, 2022 Agenda

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the February 9, 2022 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

| <i>Who</i> | <i>What</i> |
|--------------|---------------------------|
| <i>Board</i> | <i>General discussion</i> |

D. APPROVAL OF MINUTES

MOTION:

MICHELLE
CAMPELLONE

SECOND:

PABLO MATEO

VOTE:

[X] PASS

R220209.02 Minutes of the January 12, 2022 Meeting

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the Minutes of the January 12, 2022 meeting of the Board of Trustees of Memphis Street Academy Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

| <i>Who</i> | <i>What</i> |
|--------------|---------------------------|
| <i>Board</i> | <i>General discussion</i> |

SECTION II: REPORTS

A. COMMUNITY COMMENT

| |
|---|
| <i>Community Comment Colloquy (General Counsel)</i> |
| <i>None</i> |

Notes of Discussion / Advance Regulatory and Financial Comment:

| <i>Who</i> | <i>What</i> |
|-------------|-------------|
| <i>None</i> | <i>None</i> |

B. MEMPHIS STREET ACADEMY CHARTER SCHOOL CEO

- a. Ms. Naimah Wimberly—Chief Executive Officer of MSA
 - i. Reviewed and discussed with the Board the February 2022 CEO report, previously disseminated to the Board
 - ii. Discussed with the Board compliance updates and steps taken by the school to ensure compliance;
 - iii. Discussed with the Board ongoing work with S&T regarding ESSERS II application;
 - iv. Informed the Board that 10k meals were served in December;
 - v. Informed the Board of POs for additional technology, including chromebooks and smartboards;
 - vi. Informed the Board of facility updates;
 - vii. Discussed with the Board Caring School Community updates including events for Valentines Day;
 - viii. Discussed with the Board family and community engagement, including Parent Workshop on January 19th; launching an ESL program for parents; meetings with MSA families to keep them informed of school matters; ongoing search for a parent trustee; a 3rd parent vaccine clinic date; and informed of the board of the recent promotion of MSA with National School Choice Week;
 - ix. Informed the Board that State Representative Jordan Harris will be coming to MSA to pick the best Decorated Door for a Black History Month contest;
 - x. Discussed with the Board that SPREE will be publicly released soon and shared the Board the results, which noted:
 - 1. Increase response from school community members;
 - 2. That some targets were not yet met but they had improved from prior year and in no score was a target both not meet and not improved from prior year;
 - xi. Informed the Board of the site visit renewal on February 16, 2022.
- b. Dr. Amanda Hennie—Principal of Memphis Street Academy Charter School
 - i. Discussed with the Board what the focus will be for CSO’s visit, including: use of Eureka, SGI/Diverse Learners, and CSC; and
 - ii. Shared various endorsements from organizational partnerships, for example Teach FX and CT3.

C. AMERICAN PARADIGM SCHOOLS CEO

- a. Ms. Ashley Redfearn—Chief Executive Officer of APS
 - i. Informed the Board of the CSO’s recent spotlighting of APS for their amicable community work and support of those in need;
- b. Mr. Mohamad Hassan—Director of Data of Digital Programs of APS
 - i. Shared and discussed the various compliance matters he and the rest of the APS team assist with;
 - ii. Shared the various programs used by the school community that make up the digital infrastructure, including FOCUS, Clever, Eureka Math, Goalbook, and numerous others, all of which connect with Google Classroom;
 - iii. Noted the creation of a central hub that contains all programs, allowing a single login to access all of them;
 - iv. Noted the creation of an onboarding information hub to ensure parents had the resources they needed to succeed using these platforms;
 - v. Informed the Board that APS regularly verifies data before sending it to external stakeholders; and
 - vi. Discussed use of EdInsight, which is the assessment platform.

D. BUSINESS CONTROLLER

- a. Mr. Michael McLeish—Santilli & Thomson, LLC
 - i. Reviewed and discussed with the Board the December 2021 financial reports;
 - ii. Discussed ESSER II funding and potential drop in per pupil subsidy, noting that CFO of SDP put together 5-year budget indicating reduced costs.
 - 1. Informed the Board that when SDP expenses go down so too does charter school subsidy, which could be upwards of \$1000/ student
 - iii. Informed the Board that the school had \$3.5M cash, representing 112 days of operations; noted this was a decrease from November, which is common due to various expenses, such as PSERS;
 - iv. Reviewed and discussed the disbursements with the Board

E. GENERAL COUNSEL

- a. Dean Krebs, Esq.—Sand. & Sidel, P.C.
 - i. Reminded the Board of FIF obligations.

SECTION III: OLD BUSINESS

NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:
ANITA VEGA-
KAISER

SECOND:
BARBARA L.
SAUNDERS

VOTE:

[X] PASS

R220209.03 Report of the Business Controller

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

| Who | What |
|-------|--------------------|
| Board | General discussion |

[] FAIL

MOTION:
MIGUEL DIAZ

SECOND:
BARBARA L.
SAUNDERS

VOTE:

[X] PASS

[] FAIL

R220209.04 Human Resources Resolution

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School accepts the Human Resources changes, modifications, and additions, as presented.

| HIRES/POSITION CHANGE/SALARY CHANGE | | |
|-------------------------------------|--|------------|
| NAME | TITLE/CHANGE | START DATE |
| Alexandria Angelo (title change) | Instructional Aide to Building Substitute | 2/7/2022 |

| RESIGNATIONS/TERMINATIONS/NON-RENEW | | |
|-------------------------------------|-------------------------|-----------|
| NAME | TITLE | END DATE |
| Jennifer Torres (resignation) | Expressive Arts Teacher | 1/21/2022 |

Notes of Discussion / Advance Regulatory and Financial Comment:

| Who | What |
|------------|--|
| Board | General discussion |
| N.Wimberly | Noted that A.Angelo received additional credentials through her degree that resulted in her title change |

R220209.05 Professional Services Contract/s Resolution

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

| Contractor | Amount | Comment: Terms and Conditions |
|-----------------------------------|---|-------------------------------|
| Spectrum Staffing Solutions, Inc. | PCA: \$180/day Substitute Teacher: \$250/day | Substitute services |

MOTION:
PABLO MATEO

SECOND:
MIGUEL DIAZ

VOTE:

[X] PASS

[] FAIL

MOOT

Notes of Discussion / Advance Regulatory and Financial Comment:

| <i>Who</i> | <i>What</i> |
|-------------|-------------|
| <i>None</i> | <i>None</i> |

R220209.06 Purchase Contract/s Resolution

RESOLVED, the Purchase Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate terms and conditions for the Purchase Contract/s described below.

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

| Contractor | Amount | Comment: Terms and Conditions |
|-------------------|---------------|--------------------------------------|
| None | None | None |

Notes of Discussion / Advance Regulatory and Financial Comment:

| <i>Who</i> | <i>What</i> |
|-------------|-------------|
| <i>None</i> | <i>None</i> |

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: MARCH 9, 2022 AT 6:00 P.M.

ADJOURNMENT AT 7:00P.M.

MOTION:

MIGUEL DIAZ

SECOND:

PABLO MATEO

VOTE:

PASS

FAIL