

MEMPHIS STREET ACADEMY CHARTER SCHOOL
2950 MEMPHIS STREET
PHILADELPHIA, PA 19134

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE CALL DUE TO ONGOING COVID-19 PANDEMIC

DATE & TIME:
JANUARY 12, 2022
6:00 P.M.

Minutes

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the Memphis Street Academy Charter School Board of Trustees is hereby called to order. The time is 6:07 p.m. My name is Sandra Farmer. I am the President of this Board of Trustees, and I will facilitate this meeting.

In order to protect the health, welfare, and safety of the school community from the ongoing COVID-19 pandemic, this meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
Sandra Farmer Barbara L. Saunders Miguel Diaz Michelle Campellone Pablo Mateo Board Members Absent: Anita Vega-Kaiser	Naimah Wimberly Dr. Amanda Hennie Ashley Redfearn Kristine Magargee Scott Meltzer Michael McLeish Michael Thomson Dean Krebs, Esq.

B. DISCLOSURE: EXECUTIVE SESSION BY SANDRA FARMER

I'd like to state, for purposes of the Minutes of this meeting that the Board did not meet in Executive Session prior to this meeting.

C. APPROVAL OF AGENDA

MOTION:

BARBARA L. SAUNDERS

SECOND:

MIGUEL DIAZ

VOTE:

PASS

FAIL

R220112.01 Approval of the January 12, 2022 Agenda

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the January 12, 2022 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

D. APPROVAL OF MINUTES

MOTION:

MICHELLE CAMPPELLONE

SECOND:

BARBARA L. SAUNDERS

R220112.02 Minutes of the December 8, 2021 Meeting

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the Minutes of the December 8, 2021 meeting of the Board of Trustees of Memphis Street Academy Charter School.

VOTE:

[X] PASS

[] FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Board	General discussion

SECTION II: REPORTS

A. COMMUNITY COMMENT

None

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
None	None

B. MEMPHIS STREET ACADEMY CHARTER SCHOOL CEO

- a. *Ms. Naimah Wimberly—Chief Executive Officer of Memphis Street Academy Charter School*
 - i. *Reviewed and discussed with the Board the January 2022 CEO report, previously disseminated to the Board;*
 - ii. *Reviewed and discussed student average attendance with the Board, noting a range of 78-90% attendance based on grade;*
 - iii. *Updated the Board on recently submitted compliance reports;*
 - iv. *Updated the Board on submitted and received grants;*
 - v. *Shared with the Board current food distributions, noting 12k meals served in December;*
 - vi. *Informed the Board that the school is purchasing additional technology to ensure students remain 2-1, including purchasing 500 Chromebooks;*
 - vii. *Shared before and after pictures with the Board concerning the recent locker painting;*
 - viii. *Discussed HR changes with the Board;*
 - ix. *Informed the Board of Ms. Ashley Pullum’s recent trip to Harrisburg to support MSA; and*
 - x. *Informed the Board of the robust community engagement including Toy Drive, MSA spirit week, holiday shopping, and that on MLK Day MSA will participate in a street cleanup as a day of service with Rescuing Streets Through Clean Ups..*
- b. *Dr. Amanda Hennie—Principal of Memphis Street Academy Charter School*
 - i. *Reviewed and discussed with the Board the January 2022 CEO report, previously disseminated to the Board;*
 - ii. *Reviewed and discussed with the Board focus areas to prepare for CSO site visit, noting that MSA will focus on its math program, small group instruction, and ESL enrichment. Specifically concerning math, Dr. Hennie expressed that MSA promotes math centered conversations through Eureka Math and Teach FX, the latter providing data for how much conservation students have during class.*
- c. *Ms. Barbara Saunders*
 - i. *Expressed her happiness see MSA active in the community.*

C. AMERICAN PARADIGM SCHOOLS CEO

- a. Ms. Ashley Redfearn—Chief Executive Officer of American Paradigm Schools
 - i. Reviewed and discussed with the Board the January 2022 APS report, previously disseminated to the Board; and
 - ii. Expressed appreciation to MSA’s academic team for keeping education at the forefront of importance.
- b. Mr. Scott Meltzer, Director of Math of APS
 - i. Reviewed and discussed with the Board a slideshow presentation that highlighted challenges and opportunities during the 2020-21 SY and what initiatives were being implemented during the 2021-22 SY. These initiatives included Standards Based Grading; Intervention Reinvention, which ensures students are getting the skills they need; Illustrative Mathematics, noting ongoing professional development with learning walks and other supportive measures; Content-Focused Coaching, noting the focus is on how to get students to talk about math, and Learning Walks.
 - ii. Discussed challenges and opportunities for 2020-21 SY.

B. BUSINESS CONTROLLER

- a. Mr. Michael McLeish—Santilli & Thomson, LLC
 - i. Revived and discussed with the Board the November 2021 financial reports, previously disseminated to the Board;
 - ii. Informed the Board that current cash was \$3.6M, approximately the same amount in the prior reporting;
 - iii. Informed the Board that MSA’s Food Service Company will need to be bid out for the upcoming school year.

C. GENERAL COUNSEL

- a. Mr. Dean Krebs, Esq.
 - i. Informed the Board of the looming Supreme Court decision concerning vaccine mandates and how SSPC, APS, and the school are working collaboratively to be in compliance.
 - ii. Informed the Board of the process to complete financial interest forms before the May 1st deadline.

SECTION III: OLD BUSINESS

NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:
MIGUEL DIAZ

SECOND:
BARBARA L.
SAUNDERS

VOTE:

[X] PASS

R220112.03 Report of the Business Controller

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

[] FAIL

<i>Who</i>	<i>What</i>

MOTION:
MIGUEL DIAZ

R220112.04 Human Resources Resolution

SECOND:
BARBARA L.
SAUNDERS

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School accepts the Human Resources changes, modifications, and additions, as presented.

VOTE:

[X] PASS

HIRES/POSITION CHANGE/SALARY CHANGE		
NAME	TITLE/CHANGE	START DATE
Eon Goldson	Building Substitute Teacher	12/10/21

[] FAIL

RESIGNATIONS/TERMINATIONS/NON-RENEW		
NAME	TITLE	END DATE
None	None	None

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOOT

R220112.05 Professional Services Contract/s Resolution

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	None	None

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

MOOT

R220112.06 Purchase Contract/s Resolution

RESOLVED, the Purchase Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate terms and conditions for the Purchase Contract/s described below.

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	None	None

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
None	None

MOTION:

BARBARA L. SAUNDERS

SECOND:

MIGUEL DIAZ

VOTE:

[X] PASS

[] FAIL

R220112.07 Approval of Emergency Instructional Time Template

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the Emergency Instructional Time Template, as presented; and

FURTHER RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the weekly instructional calendar, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
N.Wimberly/ A.Redfearn	Discussed this being a State requirement in case of instructional changes due to COVID.

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: FEBRUARY 9, 2022 AT 6:00 P.M.

ADJOURNMENT AT 7:17P.M.

MOTION:

BARBARA L. SAUNDERS

SECOND:

MIGUEL DIAZ

VOTE:

PASS

FAIL