

MEMPHIS STREET ACADEMY CHARTER SCHOOL  
2950 MEMPHIS STREET  
PHILADELPHIA, PA 19134

**BOARD OF TRUSTEES MEETING**

LOCATION:  
ZOOM CONFERENCE CALL DUE TO ONGOING COVID-19 PANDEMIC

DATE & TIME:  
NOVEMBER 10, 2021  
6:00 P.M.

**Agenda**

**SECTION I: CALL TO ORDER**

*Opening Colloquy*

This meeting of the Memphis Street Academy Charter School Board of Trustees is hereby called to order. The time is \_\_\_\_\_ p.m. My name is Sandra Farmer. I am the President of this Board of Trustees, and I will facilitate this meeting.

In order to protect the health, welfare, and safety of the school community from the ongoing COVID-19 pandemic, this meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

**A. ROLL CALL**

<b>Board Members Present:</b>	<b>By Invitation: Non-Board Members:</b>
<p>Sandra Farmer            Barbara L. Saunders            Miguel Diaz            Anita Vega-Kaiser            Michelle Campellone            Pablo Mateo</p> <p><b>Board Members Absent:</b></p>	<p>Naimah Wimberly            Dr. Amanda Hennie</p> <p>Ashley Redfearn            Kristine Magargee            Scott Kramer</p> <p>Kyle Black            Susan Senek</p> <p>Michael McLeish</p> <p>Dean Krebs, Esq.            Jessica Bassett</p>

**B. DISCLOSURE: EXECUTIVE SESSION BY SANDRA FARMER**

*I'd like to state, for purposes of the Minutes of this meeting that on November 10, 2021, the Board of Trustees met in Executive Session for the following purposes under 65 P.S. § 708:*

(x) Certain Employee Issues. To discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the agency, or former public officer or employee, provided, however, that the individual employees or appointees whose rights could be adversely affected may request, in writing, that the matter or matters be discussed at an open meeting. The agency's decision to discuss such matters in executive session shall not serve to adversely affect the due process rights granted by law, including those granted by Title 2 (relating to administrative law and procedure).

**C. APPROVAL OF AGENDA**

MOTION:

**R211110.01 Approval of the November 10, 2021 Agenda**

SECOND:

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the November 10, 2021 Agenda.

VOTE:

*Notes of Discussion / Advance Regulatory and Financial Comment:*

[ ] PASS

<i>Who</i>	<i>What</i>

[ ] FAIL

**D. APPROVAL OF MINUTES**

MOTION:

**R211110.02 Minutes of the October 13, 2021 Meeting**

SECOND:

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the Minutes of the October 13, 2021 meeting of the Board of Trustees of Memphis Street Academy Charter School.

VOTE:

*Notes of Discussion / Advance Regulatory and Financial Comment:*

[ ] PASS

<i>Who</i>	<i>What</i>

[ ] FAIL

**SECTION II: REPORTS**

**A. COMMUNITY COMMENT**

*Community Comment Colloquy (General Counsel)*

Good evening. My name is Dean Krebs, and I am with Sand & Saidel, P.C., General Counsel to the Memphis Street Academy Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications with which you might supplement your comment should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

- B. MEMPHIS STREET ACADEMY CHARTER SCHOOL CEO
- C. AMERICAN PARADIGM SCHOOLS CEO
- D. BUSINESS CONTROLLER
- E. GENERAL COUNSEL

**SECTION III: OLD BUSINESS**

NONE

**SECTION IV: NEW BUSINESS**

**A. RESOLUTIONS**

MOTION:  
—

SECOND:  
—

VOTE:

PASS

FAIL

**R211110.03 Report of the Business Controller**

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

MOTION:  
—

SECOND:  
—

VOTE:

PASS

FAIL

**R211110.04 Human Resources Resolution**

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School accepts the Human Resources changes, modifications, and additions, as presented.

<b>HIRES/POSITION CHANGE/SALARY CHANGE</b>		
<b>NAME</b>	<b>TITLE/CHANGE</b>	<b>START DATE</b>
Carmen Salcedo	NTA	TBD
Barry Cummings	Gym Teacher	11/4/21

<b>RESIGNATIONS/TERMINATIONS/NON-RENEW</b>		
<b>NAME</b>	<b>TITLE</b>	<b>END DATE</b>
<i>None</i>	<i>None</i>	<i>None</i>

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

**R211110.05 Professional Services Contract/s Resolution**

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

<b>Contractor</b>	<b>Amount</b>	<b>Comment: Terms and Conditions</b>
None	None	None

**Notes of Discussion / Advance Regulatory and Financial Comment:**

<b>Who</b>	<b>What</b>
None	None

**R211110.06 Purchase Contract/s Resolution**

RESOLVED, the Purchase Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate terms and conditions for the Purchase Contract/s described below.

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

<b>Contractor</b>	<b>Amount</b>	<b>Comment: Terms and Conditions</b>
None	None	None

**Notes of Discussion / Advance Regulatory and Financial Comment:**

<b>Who</b>	<b>What</b>
None	None

MOTION:  
—

SECOND:  
—

VOTE:

PASS

FAIL

**R211103.07 PTO Cash Out Policy**

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School hereby ratifies and adopts the PTO Cash Out Policy, as presented.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

MOTION:  
—

SECOND:  
—

VOTE:

PASS

FAIL

**R211103.08 Adoption of IU Policies**

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School hereby adopts the Philadelphia Intermediate Unit’s policies and procedures under the federal requirements of 34 CFR Part 300, as presented.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

MOTION:  
—

SECOND:  
—

VOTE:

PASS

FAIL

**R211103.09 Approval of Amended 2021-22 School Year Calendar**

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School hereby ratifies and adopts the Amended 2021-22 School Year Calendar, as presented.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

MOTION:  
—

SECOND:  
—

VOTE:

PASS

FAIL

**R211110.10 Approval of Holiday Bonus**

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School offers a Holiday Bonus in the amount of \$500 to full time Memphis Street Academy Charter School staff members and \$300 to part-time Memphis Street Academy Charter School staff members.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

**B. DISCUSSION AND ANNOUNCEMENTS**

NEXT BOARD MEETING: NOVEMBER 10, 2021 AT 6:00 P.M.

**ADJOURNMENT AT \_\_: \_\_ P.M.**

MOTION:  
—

211110

MSA BOARD MEETING AGENDA

PAGE 6 OF 7

SECOND:

—  
VOTE:

PASS  
 FAIL