

MEMPHIS STREET ACADEMY CHARTER SCHOOL
2950 MEMPHIS STREET
PHILADELPHIA, PA 19134

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE CALL DUE TO STAY AT HOME ORDER BY THE GOVERNOR

DATE & TIME:
JANUARY 13, 2021
6:00PM

Minutes

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the Memphis Street Academy Charter School Board of Trustees is hereby called to Order. The time is 6:01 p.m. My name is Sandra Farmer. I am the President of this Board of Trustees and I will facilitate this meeting.

As we know, Governor Wolf of the Commonwealth of Pennsylvania has declared a state of emergency in response to the global Coronavirus pandemic. In order to protect the health, welfare, and safety of the school community, this meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call

Board Members Present:	By Invitation: Non-Board Members:
<p style="text-align: center;">Sandra Farmer Barbara L. Saunders Miguel Diaz Anita Vega-Kaiser Michelle Campellone</p> <p style="text-align: center;">Board Members Absent: Pablo Mateo</p>	<p style="text-align: center;">Naimah Holliday-Wimberly Amanda Hennie</p> <p style="text-align: center;">Michael McLeish Michael Thomson</p> <p style="text-align: center;">Ashley Redfearn Scott Kramer Kristine Magargee Katie Santilli</p> <p style="text-align: center;">David Hussey, Esq.</p> <p style="text-align: center;">Denise Rollins</p>

B. DISCLOSURE: EXECUTIVE SESSION BY SANDRA FARMER

I'd like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. Approval of Agenda

MOTION
BARBARA SAUNDERS
SECOND
MIGUEL DIAZ
VOTE:
[X] PASS
[] FAIL

R210113.01 Approval of the January 13, 2021 Agenda

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the January 13, 2021 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

D. Approval of Minutes

MOTION
 MIGUEL DIAZ
 SECOND
 MICHELLE CAMPPELLONE
 VOTE:
 [X] PASS
 [] FAIL

R210113.02 Minutes of the December 9, 2020 Meeting

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the Minutes of the December 9, 2020 meeting of the Board of Trustees of Memphis Street Academy Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

SECTION II: REPORTS

A. Community Comment

None

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

B. Memphis Street Academy Charter School CEO

- a. *Ms. Naimah Holliday-Wimberly—Chief Executive Office of Memphis Street Academy Charter School*
 - i. *Reviewed and discussed with the Board the January 2021 CEO report, previously disseminated to the Board;*
 - ii. *Updated the Board regarding the school’s ACE report;*
 - iii. *Reported upon the extension of the Seamless Summer Option food services program to four days per week;*
 - iv. *Reported upon the arrival of 300 chromebooks and that the school is well-equipped for its technology needs;*
 - v. *Informed the Board that one staffing vacancy is in the process of being filled;*
 - vi. *Reported that the enrollment application process is underway and that it is being publicized;*
 - vii. *Informed the Board that athletic coaches will attend training in anticipation of the resumption of athletics; and*

- viii. *Reported upon upcoming family engagement events organized by the school's counselors.*
- b. *Ms. Amanda Hennie—Principal of Memphis Street Academy Charter School*
 - i. *Reviewed and discussed with the Board the January 2021 CEO report, previously disseminated to the Board;*
 - ii. *Reviewed staff survey results and insights, including adjustments to remote learning to improve the delivery of instruction and student engagement;*
 - iii. *Informed the Board of the development of a monthly teacher panel;*
 - iv. *Discussed upcoming diversity, equity, and inclusion training for staff;*
 - v. *Reported upon efforts to review and assess data regarding student engagement, as well as general efforts to better promote student engagement during remote learning; and*
 - vi. *Discussed with the Board efforts to encourage students to reflect upon recent political events, including the importance of being informed citizens.*

C. American Paradigm Schools CEO

- a. *Ms. Ashley Redfearn—Executive Director of American Paradigm Schools*
 - i. *Reviewed and discussed with the Board the January 2021 APS report, previously disseminated to the Board;*
 - ii. *Reported upon a recent meeting with State Representative Joanna McClinton regarding female leadership and the role that schools like MSA play in educating the community;*
- b. *Mr. Scott Kramer—Chief Talent Officer of American Paradigm Schools*
 - i. *Reviewed and discussed with the Board the January 2021 APS report, previously disseminated to the Board; and*
 - ii. *Informed the Board that recruitment of staff for the 2021-22 school year is underway.*
- c. *Ms. Kristine Magargee—Chief Academic Officer of American Paradigm Schools*
 - i. *Reviewed and discussed with the Board the January 2021 APS report, previously disseminated to the Board;*
 - ii. *Reported upon academic coaching and leader walks among the APS schools; and*

- iii. *Discussed diversity, equity, and inclusion training for school leaders.*
- d. *The Board inquired regarding when reopening will occur, which Ms. Magargee reported APS and its schools are assessing on a weekly basis.*
- e. *The Board additionally inquired regarding the anticipated timetable for staff vaccinations, which Ms. Magargee discussed with the Board.*
- f. *The Board praised APS for its new teacher induction program and discussed upcoming teacher induction.*

D. Business Controller

- a. *Ms. Sandra Farmer*
 - i. *Reported that the finance committee, chaired by Michelle Campellone, met this past week to plan for budgeting changes based upon student enrollment.*
- b. *Mr. Michael McLeish—Santilli & Thomson, LLC*
 - i. *Reviewed and discussed with the Board the November 2020 Financial report, previously disseminated to the Board;*
 - ii. *Reported to the Board regarding an anticipated budgetary loss of approximately \$500,000 for the fiscal year; and*
 - iii. *Discussed with the Board additional federal funding that schools may receive from recently passed stimulus legislation.*

E. General Counsel

- a. *None*

SECTION III: OLD BUSINESS

MOTION
 BARBARA SAUNDERS
 SECOND
 MIGUEL DIAZ
 VOTE:
 TABLED

R191120.08 Parent Trustee

WHEREAS, the Amended and Restated Bylaws of the Memphis Street Academy Charter School require that at least one (1) person serving on its Board of Trustees be the parent of a child currently attending Memphis Street Academy Charter School;

RESOLVED, that the following person shall be the parent trustee as more fully enumerated at Section 4.2 of the Amended and Restated Bylaws:

_____ (Slot #1)

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Introduced Denise Rollins as a prospective parent trustee.</i>

<i>B. Saunders</i>	<i>Reported upon the process for recruiting and vetting prospective parent trustees, through which she has met with three candidates referred to the Board by school administration and discussed the duties and responsibilities of parent trustees, as well as potential committee roles.</i>
<i>S. Farmer</i>	<i>Praised Ms. Saunders for the process that she has developed for the recruitment and vetting of potential parent trustees.</i>

By Roll Call Vote:

Sandra Farmer -
 Barbara L. Saunders -
 Miguel Diaz -
 Anita Vega-Kaiser -
 Michelle Campellone -
 Pablo Mateo -

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION
 MICHELLE
 CAMPELLONE
 SECOND
 MIGUEL DIAZ
 VOTE:
 PASS
 FAIL

R210113.03 Report of the Business Controller

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOOT

R210113.04 Uniform Human Resources Resolution

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School ratifies the human resources changes, modifications and additions, as presented.

HIRES/POSITION CHANGE/SALARY CHANGE		
NAME	TITLE/CHANGE	START DATE
None	None	None

RESIGNATION/TERMINATION/NON-RENEW		
NAME	TITLE	END DATE
None	None	None

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
None	None

MOOT

R210113.05 Uniform Professional Services Proposals Resolution

RESOLVED, the Professional Services Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contracts based upon these Professional Services Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	None	None

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
None	None

MOOT

R210113.06 Uniform Purchase Proposals Resolution

RESOLVED, the Purchase Services, Proposal/s and associated reports listed

below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract based upon these Purchase Proposals.

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
<i>None</i>	<i>None</i>	<i>None</i>

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

R210113.07 Election to Extend Paid Leave

WHEREAS, the Families First Coronavirus Response Act of 2020 (“FFCRA”), which mandated employee paid-leave of absences for certain qualifying reasons described therein, expired on December 31, 2020;

WHEREAS, the Consolidated Appropriations Act, 2021, enacted into law on December 27, 2020, allows employers, on a voluntary basis, to continue to provide such employee paid-leave for a FFCRA qualifying reason through March 31, 2021, in exchange for certain payroll tax credit described therein;

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School hereby elects to continue to provide such employee paid-leave for a FFCRA-qualifying reason through March 31, 2021, in accordance with the Consolidated Appropriations Act, 2021, effective December 27, 2020.

FURTHER RESOLVED, the CEO is authorized and directed to take, or delegate, any action necessary to effect this resolution.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board; S.</i>	<i>Discussed FFCRA leave.</i>

MOTION
 BARBARA SAUNDERS
 SECOND
 MIGUEL DIAZ
 VOTE:
 [X] PASS
 [] FAIL

<i>Kramer</i>	
---------------	--

B. DISCUSSION AND ANNOUNCEMENTS

NEXT BOARD MEETING: FEBRUARY 10, 2021 AT 6:00PM

ADJOURNMENT @ 7:01PM

MOTION

MIGUEL DIAZ

SECOND

BARBARA SAUNDERS

VOTE:

PASS

FAIL