

MEMPHIS STREET ACADEMY CHARTER SCHOOL  
2950 MEMPHIS STREET  
PHILADELPHIA, PA 19134

BOARD OF TRUSTEES MEETING

LOCATION:  
ZOOM CONFERENCE CALL DUE TO STAY AT HOME ORDER BY THE GOVERNOR

DATE & TIME:  
MAY 13, 2020  
6:00PM

**Agenda**

**SECTION I: CALL TO ORDER**

*Opening Colloquy*

This meeting of the Memphis Street Academy Charter School Board of Trustees is hereby called to Order. The time is \_\_\_\_\_ p.m. My name is Sandra Farmer. I am the President of this Board of Trustees and I will facilitate this meeting.

As we know, Governor Wolf of the Commonwealth of Pennsylvania has declared a state of emergency in response to the global Coronavirus pandemic. In order to protect the health, welfare, and safety of the school community, this meeting is being held via teleconference. This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call

<b>Board Members Present:</b>	<b>By Invitation: Non-Board Members:</b>
Sandra Farmer Barbara Saunders Miguel Diaz Anita Vega-Kaiser Michelle Campellone Pablo Mateo	Naimah Holliday-Wimberly Amanda Hennie  Michael McLeish  Gerald Santilli Ashley Redfearn Kristine Magargee Katie Santilli  Dean Krebs, Esq. David Annecharico, Esq.
<b>Board Members Absent:</b>	

**B. DISCLOSURE: EXECUTIVE SESSION BY SANDRA FARMER**

1. I'd like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.

**OR**

2. I'd like to state, for purposes of the Minutes of this meeting that on \_\_\_\_\_, 2020, the Board of Trustees met in Executive Session for the following purposes under 65 P.S. § 708:

( ) Certain Employee Issues. To discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the agency, or former public officer or employee, provided, however, that the individual employees or appointees whose rights could be adversely affected may request, in writing, that the matter or matters be discussed at an open meeting. The agency's decision to discuss such matters in executive session shall not serve to adversely affect the due process rights granted by law, including those granted by Title 2 (relating to administrative law and procedure).

( ) Labor Relations. To hold information, strategy and negotiation sessions related to labor relations and/or arbitration.

( ) Purchase or Lease of Real Property. To consider the purchase or lease of real property up to the time an option to purchase or lease the real property is obtained or up to the

time an agreement to purchase or lease such property is obtained if the agreement is obtained directly without an option.

( ) Consultation with Professional Advisor or Attorney. To consult with its attorney or other professional advisor regarding information or strategy in connection with litigation or with issues on which identifiable complaints are expected to be filed.

( ) Discuss Confidential Matters. To review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law, including matters related to the initiation and conduct of investigations of possible or certain violations of the law and quasi-judicial deliberations.

Additional Notes for Minutes of Meeting:

### C. Approval of Agenda

MOTION

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SECOND

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VOTE:

[ ] PASS

[ ] FAIL

#### **R200513.01 Approval of the May 13, 2020 Agenda**

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the May 13, 2020 Agenda.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

### D. Approval of Minutes

MOTION

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SECOND

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VOTE:

[ ] PASS

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#### **R200513.02 Minutes of the April 8, 2020 Meeting**

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the Minutes of the April 8, 2020 meeting of the Board of Trustees of Memphis Street Academy Charter School.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

**SECTION II: REPORTS**

A. Community Comment

*Community Comment Colloquy (General Counsel)*

Good Evening, my name is David Annecharico with Sand & Saidel, PC, General Counsel to the Memphis Street Academy Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

B. Memphis Street Academy Charter School CEO

C. American Paradigm Schools CEO

D. Business Controller

**SECTION III: OLD BUSINESS**

MOTION

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SECOND

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**R191120.08 Parent Trustee**

WHEREAS, the Amended and Restated Bylaws of the Memphis Street Academy Charter School require that at least one (1) person serving on its Board of Trustees be the parent of a child currently attending Memphis Street Academy Charter School;

RESOLVED, that the following person shall be the parent trustee as more fully enumerated at Section 4.2 of the Amended and Restated Bylaws:

\_\_\_\_\_ (Slot #1)

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

**By Roll Call Vote:**

Sandra Farmer -  
Barbara Saunders -  
Miguel Diaz -  
Anita Vega-Kaiser -  
Michelle Campellone -  
Pablo Mateo -

**SECTION IV: NEW BUSINESS**

A. RESOLUTIONS

MOTION

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SECOND

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VOTE:

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**R200513.03 Report of the Business Controller**

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

MOTION

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SECOND

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VOTE:

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**R200513.04 Approval of 2020-21 School Budget**

RESOLVED, the Board of Memphis Street Academy Charter School ratifies and approves of the 2020-21 School Budget, as presented.

FURTHER RESOLVED, the CEO, in consultation with the business controller and general counsel, is authorized to execute any document or delegate any task necessary to effect this resolution.

**By Roll Call Vote:**

Sandra Farmer -  
Barbara Saunders -  
Miguel Diaz -  
Anita Vega-Kaiser -  
Michelle Campellone -  
Pablo Mateo -

MOTION  
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 SECOND  
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 VOTE:  
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**Notes of Discussion / Advance Regulatory and Financial Comment:**

<i>Who</i>	<i>What</i>

**R200513.05 Distribution of Fund Balance**

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School approves a fund balance policy amendment in compliance with the Government Accounting Standards Board (GASB) Statements 54, and therefore the Board of Trustees hereby authorizes the following appropriations and designations of fund balance in compliance with the policy, as follows:

PROJECTED FUND BALANCE 6/30/2020	\$3,944,727
DESIGNATIONS OF FUND BALANCE	
Committed to future funding contingencies	\$2,500,000
Committed to capital improvements	\$500,000
UNASSIGNED PROJECT FUND BALANCE 6/30/2020	\$944,927

**By Roll Call Vote:**

Sandra Farmer -  
 Barbara Saunders -  
 Miguel Diaz -  
 Anita Vega-Kaiser -  
 Michelle Campellone -  
 Pablo Mateo -

**Notes of Discussion / Advance Regulatory and Financial Comment:**

<i>Who</i>	<i>What</i>

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**R200513.06 Uniform Human Resources Resolution**

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School ratifies the human resources changes, modifications and additions, as presented.

<b>HIRES/POSITION CHANGE/SALARY CHANGE</b>		
<b>NAME</b>	<b>TITLE/CHANGE</b>	<b>START DATE</b>
Michael Bly (new hire)	Director of Operations	5/11/20
Damaris Zayas (new hire)	Middle School Teacher	8/26/20
Amy Kingsmill (salary change)	5 <sup>th</sup> Grade Teacher	8/26/20

Bridget Cole (salary change)	6 <sup>th</sup> Grade Teacher	8/26/20
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<b>RESIGNATION/TERMINATION/NON-RENEW</b>		
<b>NAME</b>	<b>TITLE</b>	<b>END DATE</b>
Natasha Daniels (non-renew)	Librarian	6/30/20
Denise Johnson (non-renew)	Academic Advisor	6/30/20
Alicia Feldman (non-renew)	8 <sup>th</sup> Grade ELA Teacher	6/30/20
Sarah Connelly (non-renew)	Music Teacher	6/30/20
Joan Naddeo (non-renew)	Assistant Principal	6/30/20

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>

MOTION  
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**R200513.07 Uniform Professional Services Proposals Resolution**

RESOLVED, the Professional Services Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contracts based upon these Professional Services Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

<b>Contractor</b>	<b>Amount</b>	<b>Comment: Terms and Conditions</b>
Education Plus Health	Fee shall not exceed \$100,000	Provide State-required nursing services.  Operate school health center at MSA.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>

NONE

**R200513.08 Uniform Purchase Services Proposals Resolution**

RESOLVED, the Purchase Services, Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract based upon these Purchase Services Proposals.

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions

*Notes of Discussion / Advance Regulatory and Financial Comment:*

Who	What

MOTION

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SECOND

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VOTE:

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**R200513.09 Approval of Board Meeting Calendar for the 2020-21 School Year**

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School ratifies and approves of the Board Meeting Calendar for the 2020-21 School Year, as presented.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

Who	What

MOTION

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SECOND

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VOTE:

[ ] PASS

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**R200513.10 Approval of Apply Philly Charter Memorandum of Understanding**

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School ratifies and approves the Apply Philly Charter Memorandum of Understanding, as presented.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

Who	What

B. DISCUSSION AND ANNOUNCEMENTS

**ADJOURNMENT**

MOTION

200513

MSA BOARD MEETING AGENDA

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SECOND

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VOTE:

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