

# MEMPHIS STREET ACADEMY CHARTER SCHOOL

2950 MEMPHIS STREET  
PHILADELPHIA, PA 19134

## BOARD OF TRUSTEES MEETING

LOCATION:  
2950 MEMPHIS STREET  
PHILADELPHIA, PA 19134

DATE & TIME:  
FEBRUARY 12, 2020  
6:00PM

## Minutes

### SECTION I: CALL TO ORDER

#### *Opening Colloquy*

This meeting of the Memphis Street Academy Charter School Board of Trustees is hereby called to Order. The time is 6:01 p.m. My name is Sandra Farmer. I am the President of this Board of Trustees and I will facilitate this meeting.

This is a public meeting that was properly advertised pursuant to the Pennsylvania Sunshine Act in the Philadelphia Daily News.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call

Board Members Present:	By Invitation: Non-Board Members:
Sandra Farmer Barbara Saunders Miguel Diaz Michelle Campellone  <b>Board Members Absent:</b>	Naimah Holliday-Wimberly Amanda Hennie  Michael McLeish Ashley Redfearn  Katie Santilli  Dean Krebs, Esq.  Caz Tod-Pearson Thomas Sullivan

**B. DISCLOSURE: EXECUTIVE SESSION BY SANDRA FARMER**

*I'd like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.*

C. Approval of Agenda

MOTION  
 MC  
 SECOND  
 BS  
 VOTE:  
 PASS  
 FAIL

**R200212.01 Approval of the February 12, 2020 Agenda**

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the February 12, 2020 Agenda.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

D. Approval of Minutes

MOTION  
 BS  
 SECOND  
 MD  
 VOTE:

**R200212.02 Minutes of the January 8, 2020 Meeting**

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the Minutes of the January 8, 2020 meeting of the Board of Trustees of Memphis Street Academy Charter School.

[X] PASS

[ ] FAIL

**Notes of Discussion / Advance Regulatory and Financial Comment:**

<b>Who</b>	<b>What</b>
Board	General discussion

**SECTION II: REPORTS**

A. Community Comment

None

**Notes of Discussion / Advance Regulatory and Financial Comment:**

<b>Who</b>	<b>What</b>
None	None

B. Memphis Street Academy Charter School CEO

a. Ms. Naimah Holliday-Wimberly—CEO of Memphis Street Academy

- i. Reviewed and discussed with the Board the February CEO report, previously disseminated to the Board;
- ii. Informed the Board that the school was working towards creating a successful teacher recruitment campaign;
- iii. Informed the Board of the school's upcoming attendance at the 4<sup>th</sup> Annual Teachers of Color Virtual Job Fair, and the school's upcoming attendance at the Philadelphia Teacher Fair on March 11<sup>th</sup>.
- iv. Informed the Board of the upcoming National Education Leaders' Workshop on February 27<sup>th</sup> and 28<sup>th</sup> for training on how to retain and recruit teachers of color;
- v. Informed the Board of the school's upcoming attendance in April at a Philadelphia charter school job fair.
- vi. Informed the Board that current enrollment was at 720.
  - 1. Indicated to the Board that the school continues to participate in New Student Recruitment Webinars, wherein the information is obtained on marketing and promotion strategies;
  - 2. Indicated to the Board that the school was developing a recruitment plan;
- vii. Informed the Board that current attendance was at 91% and that MSA was working with APS to track and increase attendance.
- viii. Informed the Board of the recent PDE Food Service Review and that no corrective or fiscal actions taken against MSA
- ix. Informed the Boar that the PDE teacher and Principal Survey was timely filed;

- x. *Indicated that MSA's gym windows were scheduled for installation on February 17<sup>th</sup> and that MSA was looking into other facility developments, including ceiling repair and painting.*
    - 1. *Discussed with the Board of doing a walkthrough of the facility.*
  - xi. *Indicated that 109 of the 162 high school applicants received at least one acceptance to a school of their choice, and provided information to the Board of the types of high schools the students are attending.*
  - xii. *Discussed with the Board recent sport team accomplishments;*
  - xiii. *Discussed with the Board the reopening of the club house; 15 clubs in total, new club about coding*
  - xiv. *Planning vacation to Grand Canyon for next year; though trip to Puerto rico had to be cancelled due to weather.*
  - xv. *Continuing with partnership with IBX Community Wellness Partnership*
  - xvi. *Indicated upcoming visit at The Q Show*
  - xvii. *Discussed Volunteers Untapped, who will be at school on March 14 to assist the school.*
- b. *Ms. Amanda Hennie—Principal of Memphis Street Academy*
- i. *Discussed with the Board MSA's Instructional Priorities, including accelerating all students via Personalized Learning; use of Eurkea; increasing student voice; and increasing student ability for open-ended responses for reading and math;*
  - ii. *Discussed and shared with the Board data driven analysis of student performance regarding answering open-ended questions which demonstrated improvement;*
  - iii. *Discussed with the Board the hiring of a Student Support Services Coordinator for mentoring of girls, violence prevention, and tutoring; and*
  - iv. *Discussed with the Board the implementation of Kickboard.*

### C. American Paradigm Schools CEO

- a. *Ms. Ashley Redfearn—Executive Director of American Paradigm Schools*
- i. *Reviewed and discussed with the Board the February 2020 APS report and February 2020 APS Newsletter, previously disseminated to the Board for their review;*
  - ii. *Discussed with the Board the numerous recruitment and job fairs that APS was attending on behalf of MSA;*
  - iii. *Discussed with the Board the current Coaching Cycle for MSA teachers and staff.*
  - iv. *Discussed with the Board the New Teacher Induction, during which teachers practice in real-time, role play, and collaborate throughout training;*
  - v. *Discussed with the Board Professional Development being implemented with teachers;*

- vi. Discussed with the Board implementation of new data platforms and dashboards, including FOCUS and EdInsights; and
- vii. Discussed with the Board recent Pupil Services Professional Developments.

D. General Counsel

- a. Mr. Dean Krebs, Esq.—Sandi & Saidel, P.C.
  - i. Reminded and advised the Board that the deadline for financial interest forms is May 1, 2020.

E. Business Controller

- a. Mr. Michael McLeish—Santilli & Thomson, LLC
  - i. Discussed with the Board Pennsylvania Governor Wolf's budget proposal and its detrimental impact on charter funding
    - 1. Indicated that the current funding formula for charter school allows for the same tuition for all special education students, but the proposed legislature would be on a tiered-system where more certain disabilities would be paid at a higher rate than others.
    - 2. Informed the Board that the impact of the proposed legislative could be \$1M on the school budget
  - ii. Discussed and reviewed with the Board the December financial report, previously disseminated to the Board for review.
    - 1. Indicated that the school was being paid for 721 students, resulting in a negative variance of \$122,0000 but the current budget factored in an \$400k loss;
    - 2. Indicated that disbursement for December was \$670k;
    - 3. Answered Board questions regarding payments to BSI;
    - 4. Recommended to the Board that they obtain a Certificate of Completion from BSI.

**SECTION III: OLD BUSINESS**

MOTION  
BS

SECOND  
MD

TABLED

**R191120.08 Parent Trustee**

WHEREAS, the Amended and Restated Bylaws of the Memphis Street Academy Charter School require that at least one (1) person serving on its Board of Trustees be the parent of a child currently attending Memphis Street Academy Charter School;

RESOLVED, that the following person shall be the parent trustee as more fully enumerated at Section 4.2 of the Amended and Restated Bylaws:

\_\_\_\_\_ (Slot #1)

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>
<i>None</i>	<i>None</i>

**By Roll Call Vote:**

Sandra Farmer -  
Barbara Saunders -  
Miguel Diaz -  
Anita Vega-Kaiser -  
Michelle Campellone -  
Pablo Mateo -

**SECTION IV: NEW BUSINESS**

A. RESOLUTIONS

MOTION  
BS

SECOND  
MD

VOTE:

PASS

FAIL

**R200212.03 Report of the Business Controller**

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION  
MD

SECOND  
BS

VOTE:

PASS

FAIL

**R200212.04 Uniform Human Resources Resolution**

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School ratifies the human resources changes, modifications and additions, as presented.

<b>HIRES/POSITION CHANGE</b>		
<b>NAME</b>	<b>TITLE/CHANGE</b>	<b>START DATE</b>
Jamie Welsh	Apprentice Teacher	1/27/20
Kyle Andrews	NTA	01/13/20
Brandon Grodnitzky	8 <sup>th</sup> Grade History Teacher	2/20/20
Isaac Roman	7 <sup>th</sup> Grade Math Teacher	TBD

<b>RESIGNATION/TERMINATION</b>		
<b>NAME</b>	<b>TITLE</b>	<b>END DATE</b>

Beatrice McNeil (Resignation)	7 <sup>th</sup> Grade History Teacher	1/21/20
Brittany Longshore (Resignation)	7 <sup>th</sup> Grade Math Teacher	1/31/20
Richard Moyer (Resignation)	8 <sup>th</sup> Grade Math Teacher	2/7/20
Alicia Flores (Resignation)	8 <sup>th</sup> Grade History Teacher	2/14/20

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>
<i>Board</i>	<i>General discussion</i>

MOOT

**R200212.05 Uniform Professional Services Proposals Resolution**

RESOLVED, the Professional Services Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contracts based upon these Professional Services Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

<b>Contractor</b>	<b>Amount</b>	<b>Comment: Terms and Conditions</b>
None	None	None

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>
<i>None</i>	<i>None</i>

MOOT

**R200212.06 Uniform Purchase Services Proposals Resolution**

RESOLVED, the Purchase Services, Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract based upon these Purchase Services Proposals.

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	None	None

**Notes of Discussion / Advance Regulatory and Financial Comment:**

Who	What
None	None

UPON INVITATION BY THE BOARD, MR. DAVID ANNECHARICO, ESQ. OF SAND & SAIDEL, P.C. JOINED THE MEETING VIA TELECONFERENCE.

UPON MOTION BY BARBARA SAUNDERS AND SECOND BY MIGUEL DIAZ, THE BOARD VOTED TO UNANIMOUSLY ENTER INTO EXECUTIVE SESSION FOR PURPOSES DESCRIBED UNDER 65 PA.C.S.A. § 708(A)(4) TO DISCUSS “R200212.07 SQUEAKY CLEAN SETTLEMENT AGREEMENT.”

UPON MOTION BY BARBARA SAUNDERS AND SECOND BY MIGUEL DIAZ, THE BOARD VOTED TO UNANIMOUSLY ENTER INTO OPEN SESSION

MR. DAVID ANNECHARICO, ESQ. LEFT THE MEETING.

MOTION  
BS

SECOND  
MC

VOTE:

PASS

FAIL

**R200212.07 Squeaky Clean Settlement Agreement**

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School ratifies and accepts the Confidential Settlement Agreement and General Release with Squeaky Clean and Green, as presented.

**Notes of Discussion / Advance Regulatory and Financial Comment:**

Who	What
Board	General discussion

**B. DISCUSSION AND ANNOUNCEMENTS**

- a. The Board requested copies of the proposed legislature of Governor Wolf related to charter school funding; and
- b. The Board requested information on how it can respond to the proposed legislature of Governor Wolf

**ADJOURNMENT @ 7:11PM**

MOTION

Bs

SECOND

MC

VOTE:

PASS

200212

MSA BOARD MEETING AGENDA

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