

MEMPHIS STREET ACADEMY CHARTER SCHOOL

2950 MEMPHIS STREET
PHILADELPHIA, PA 19134

BOARD OF TRUSTEES MEETING

LOCATION:
2950 MEMPHIS STREET
PHILADELPHIA, PA 19134

DATE & TIME:
OCTOBER 9, 2019
6:00PM

Minutes

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the Memphis Street Academy Charter School Board of Trustees is hereby called to Order. The time is 6:00 p.m. My name is Sandra Farmer. I am the President of this Board of Trustees and I will facilitate this meeting.

This is a public meeting that was properly advertised pursuant to the Pennsylvania Sunshine Act in the Philadelphia Daily News.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call

Board Members Present:	By Invitation: Non-Board Members:
Sandra Farmer Barbara Saunders Anita Vega-Kaiser Michelle Campellone	Naimah Holliday-Wimberly Amanda Hennie Michael McLeish Ashley Redfearn Katie Santilli David Annecharico, Esq.
Board Members Absent:	
Pablo Mateo Miguel Diaz	

B. Approval of Agenda

MOTION MICHELE CAMPELLONE SECOND ANITA VEGA- KAISER VOTE: <input checked="" type="checkbox"/> PASS <input type="checkbox"/> FAIL	<p style="text-align: center;">R191009.01 Approval of the October 9, 2019 Agenda</p> <p>RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the October 9, 2019 Agenda.</p> <p><i>Notes of Discussion / Advance Regulatory and Financial Comment:</i></p> <table border="1" style="width: 100%;"> <thead> <tr> <th style="text-align: center;"><i>Who</i></th> <th style="text-align: center;"><i>What</i></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><i>Board</i></td> <td style="text-align: center;"><i>General Discussion</i></td> </tr> </tbody> </table>	<i>Who</i>	<i>What</i>	<i>Board</i>	<i>General Discussion</i>
<i>Who</i>	<i>What</i>				
<i>Board</i>	<i>General Discussion</i>				

C. Approval of Minutes

MOTION MICHELE CAMPELLONE SECOND ANITA VEGA- KAISER VOTE: <input checked="" type="checkbox"/> PASS <input type="checkbox"/> FAIL	<p style="text-align: center;">R191009.02 Minutes of the September 11, 2019 Meeting</p> <p>RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the Minutes of the September 11, 2019 meeting of the Board of Trustees of Memphis Street Academy Charter School.</p> <p><i>Notes of Discussion / Advance Regulatory and Financial Comment:</i></p> <table border="1" style="width: 100%;"> <thead> <tr> <th style="text-align: center;"><i>Who</i></th> <th style="text-align: center;"><i>What</i></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><i>Board</i></td> <td style="text-align: center;"><i>General Discussion</i></td> </tr> </tbody> </table>	<i>Who</i>	<i>What</i>	<i>Board</i>	<i>General Discussion</i>
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SECTION II: REPORTS

A. Community Comment

<i>Community Comment Colloquy (General Counsel)</i>
None

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

B. Memphis Street Academy Charter School CEO

Ms. Naimah Holliday—Chief Executive Officer of MSA

- *Reviewed and discussed with the Board the October 2019 CEO report, previously submitted;*
- *Discussed with the Board the enrollment figures at MSA;*
- *Informed that Board that attendance was at 93%;*
- *Informed the Board that the school made the October 1, 2019 Epicenter deadlines for the submissions of various documents;*
- *Indicated to the Board that there are additional anticipated repair-related items that will come before the Board for consideration;*
- *Informed the Board that Educational Elements, a national organization, has highlighted Memphis Street Academy Charter School in a recent publication entitled “Building Responsive Systems to Transform Education”. That publication was added to the Board’s packet for this board meeting; and*
- *Informed the Board that GED courses are opening next week for anyone in the community to take advantage of.*

Ms. Amanda Hennie—Principal of MSA

- *Reviewed and discussed with the Board portions of the October 2019 CEO report, previously submitted, regarding Instructional Priorities, Personalized Learning, Professional Development, School Climate and Culture, Caring School Community and Community Relations.*

C. American Paradigm Schools CEO

Ashley Redfearn—Executive Director of APS

- *Reviewed and discussed with the Board the APS October 2019 report, previously submitted; and*
- *Highlighted and discussed with the Board all slides in the slide deck included in the APS October monthly report*

D. Business Controller

Mr. Michael McLeish—Santilli & Thomson

- Reviewed and discussed with the Board the August 2019 financial report, previously submitted;
- Discussed with the Board the 2019/2020 School subsidy and the MSA reconciliation;
- Discussed with the Board compliance with IDEA reporting and the impact on the working budget;
- Reviewed cash reserves with the Board, in light of renovations made to the school premises;
- Reviewed disbursements with the Board; and
- Updated the board regarding renovation costs.

SECTION III: NEW BUSINESS

A. RESOLUTIONS

MOTION
ANITA VEGA-
KAISER

SECOND
BARBARA
SAUNDERS

VOTE:

PASS

FAIL

MOTION
MICHELLE
CAMPELLONE

SECOND
BARBARA
SAUNDERS

VOTE:

PASS

FAIL

R191009.03 Report of the Business Controller

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>M. McLeish</i>	<i>See above</i>
<i>Board</i>	<i>General Discussion</i>
<i>Board</i>	<i>Requested report regarding Sand & Sidel, P.C. fees.</i>

R191009.04 Uniform Human Resources Resolution

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School ratifies the human resources changes, modifications and additions, as presented.

HIRES/POSITION CHANGE		
NAME	TITLE/CHANGE	START DATE
Beatrice McNeil	7 th Grade Social Studies Teacher	10/02/19
Jennifer Torres	5 th Grade Teacher	TBD
Siobhan Mobley	5 th Grade Teacher	TBD
Jocelyn Singleton	Additional Duties	09/23/19
Christian Copeland	Moved to 6 th Grade Teacher	10/07/19

MOOT

RESIGNATION/TERMINATION		
NAME	TITLE	START DATE
Caitlyn Shearburn	Special Education Teacher	10/02/19
Megann Finan	7 th Grade Science	10/02/19

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Board	General Discussion

R191009.05 Uniform Professional Services Proposals Resolution

RESOLVED, the Professional Services Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contracts based upon these Professional Services Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	N/A	N/A

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
N/A	N/A

MOOT

R191009.06 Uniform Purchase Services Proposals Resolution

RESOLVED, the Purchase Services, Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract based upon these Purchase Services Proposals.

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	None	None

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
N/A	N/A

R191009.07 Approval of Committee Members

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School ratifies and approves the appointment of individuals to the Permanent Committees of the Board of Trustees of Memphis Street Academy Charter School, as presented.

Committee	Who
Fiscal Planning	Ms. Anita Vega-Kaiser Ms. Michelle Campellone Mr. Pablo Mato Mr. Michael McLeish
Academic Data/Curriculum	Ms. Barbara Saunders-VP Mr. Pablo Mateo Ms. Anita Vega-Kaiser Ms. Naimah Holliday-Wimberly
Personnel	Ms. Sandra Farmer Mr. Miguel Diaz Ms. Barbara Saunders Ms. Anita Vega-Kaiser Ms. Naimah Holliday-Wimberly
Administrative	Ms. Sandra Farmer Ms. Michelle Campellone Mr. Miguel Diaz Ms. Barbara Saunders

MOTION

ANITA VEGA-KAISER

SECOND

BARBARA SAUNDERS

VOTE:

PASS

FAIL

Upon motion by ANITA VEGA-KAISER and second by MICHELLE CAMPELLONE, the Board unanimously entered into Executive Session for purposes described under 65 Pa.C.S.A. § 708(4)(5).

Upon motion by BARBARA SAUNDERS and second by ANITA VEGA-KAISER the Board unanimously entered into Open Session.

MOTION

BARBARA SAUNDERS

SECOND

MICHELLE CAMPELLONE

VOTE:

PASS

FAIL

R191009.08 Safety and Security Plan

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School ratifies the Executive Session to Review the Safety and Security Plan as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

MOTION

BARBARA SAUNDERS

SECOND

ANITA VEGA-KAISER

VOTE:

PASS

FAIL

R191009.09 Confidential Settlement Agreement: AC

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School ratifies the confidential settlement and trust agreements for student AC as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

B. DISCUSSION AND ANNOUNCEMENTS

NONE

- NEXT BOARD MEETING: November 13, 2019

ADJOURNMENT @ 7:32PM

MOTION

BARBARA SAUNDERS

SECOND

ANITA VEGA-KAISER

VOTE:

PASS

FAIL