

# MEMPHIS STREET ACADEMY CHARTER SCHOOL

2950 Memphis Street  
Philadelphia, PA 19134  
BOARD OF TRUSTEES MEETING

**MARCH 13, 2019**

**6:00 PM**

## Minutes

### SECTION I: CALL TO ORDER

#### *Opening Colloquy*

This meeting of the Memphis Street Academy Charter School Board of Trustees is hereby called to Order. The time is 6:08 p.m. My name is Sandra Farmer. I am the President of this Board of Trustees and I will facilitate this meeting.

This is a public meeting that was properly advertised pursuant to the Pennsylvania Sunshine Act in the Philadelphia Daily News.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

**A. Roll Call**

Board Members Present:	By Invitation: Non-Board Members:
Sandra Farmer Barbara Saunders Miguel Diaz Michelle Campellone Pablo Mateo  <b>Board Members Absent:</b> Anita Vega-Kaiser	Naimah Holliday Shavonne McMillan  Gerald L. Santilli Dr. Margery Covello Katie Santilli Ryan Scallon  Michael Thomson Michael McLeish  Daniel Saidel, Esq. David Annecharico, Esq.

**B. Approval of Agenda**

MOTION

MICHELLE  
CAMPELLONE

SECOND

MIGUEL DIAZ

VOTE:

PASS

FAIL

**R190313.01 Approval of the March 13, 2019 Agenda**

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the March 13, 2019 Agenda.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

**C. Approval of Minutes**

MOTION

MIGUEL DIAZ

SECOND

MICHELLE  
CAMPELLONE

VOTE:

PASS

FAIL

**R190313.02 Minutes of the February 13, 2019 Meeting**

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the Minutes of the February 13, 2019 meeting of the Board of Trustees of Memphis Street Academy Charter School.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

**SECTION II: REPORTS**

**A. Community Comment**

*Community Comment Colloquy (General Counsel)*

Good Evening, my name is David Annecharico with Sand & Saidel, PC, General Counsel to the Memphis Street Academy Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

**Notes of Discussion / Advance Regulatory and Financial Comment:**

<b>Who</b>	<b>What</b>
None	N/A

**B. Memphis Street Academy Charter School CEO**

*Ms. Naimah Holliday – CEO of Memphis Street Academy:*

- + Reviewed and discussed with the Board the February 2019 CEO report, previously disseminated to the Board.
- + Reviewed and discussed with the Board the report synopsis slide deck, previously disseminated to the Board.
- + Ms. Holliday indicated that she is reaching out to the leaders of Memphis Street feeder schools to solidify relationships and collaboration with those feeder schools. The four (4) feeder schools have experienced declining enrollment in past years.
- + Ms. Holliday discussed the MSA 1:1 Technology Initiative.
- + Ms. Holliday discussed MSA uniforms and suggested that MSA implement a “spring uniform” option for students.

*Shavonne McMillan*

**C. American Paradigm Schools CEO**

*Dr. Margery Covello – Chief of Staff at American Paradigm Schools:*

- + Reviewed and discussed with the Board the March 2019 APS report, previously disseminated to the Board.
- + Discussed upcoming compliance reporting deadlines.

*Mr. Gerald Santilli – Chief Executive Office at American Paradigm Schools:*

- + Indicated that American Paradigm is hiring three (3) additional coaches to support MSA.
- + Reported upon discussions with Blackney Hayes and BSI to improve the facilities at Memphis Street, including the roof, windows, HVAC, and basement issues. The Board discussed a timeline for renovations.
- + APS is working with the MSA administration to build add a library to MSA.

Mr. Scott Kramer – Chief Talent Officer at American Paradigm Schools:

- + Discussed recruitment initiatives. A full-time recruiter has been hired at APS. This year, APS will represent MSA at thirty-five (35) recruitment fairs.
- + Cabrini College will honor APS with the 2019 Moral and Courageous Commitment to Equity Award.
- + APS has undertaken several initiatives to involve HBCU's in its recruiting efforts.
- + Reviewed an engagement survey, recently conducted by APS, which gauged staff satisfaction.

#### D. Business Controller

Mr. Michael McLeish – Business Controller of Santilli & Thomson, LLC

- + Reviewed and discussed with the Board the January financial report, previously disseminated to the Board.

### SECTION III: NEW BUSINESS

#### A. RESOLUTIONS

MOTION  
MIGUEL DIAZ  
SECOND  
PABLO MATEO  
VOTE:  
 PASS  
 FAIL

#### **R190313.03 Report of the Business Controller**

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

#### ***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b>Who</b>	<b>What</b>
Board, Michael McLeish	Discussion, see Above

MOTION  
PABLO MATEO  
SECOND  
MIGUEL DIAZ

#### **R190313.04 Uniform Human Resources Resolution**

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School ratifies the human resources changes, modifications and additions as presented.

VOTE:

[X] PASS

[ ] FAIL

HIRES		
NAME	TITLE	EFFECTIVE DATE
Steven Bilski	Assistant Principal	3/18/2019

TERMINATIONS / RESIGNATIONS		
NAME	TITLE	EFFECTIVE DATE
Miguel Santiago - Resignation	Full Time NTA	2/25/19
Jennifer Wiegand - Resignation	Instructional Coach	3/14/19
Sasha Duran - Resignation	Part-Time Bilingual Instruction Aide	3/11/19

*Notes of Discussion / Advance Regulatory and Financial Comment:*

Who	What

MOOT

**R190313.05 Uniform Professional Services Proposals Resolution**

RESOLVED, the Professional Services Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract based upon these Professional Services Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	N/A	N/A

*Notes of Discussion / Advance Regulatory and Financial Comment:*

Who	What
N/A	N/A

MOOT

**R190313.06 Uniform Purchase Services Proposals Resolution**

RESOLVED, the Purchase Services, Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract based upon these Purchase Services Proposals.

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
<i>None</i>	<i>N/A</i>	<i>N/A</i>

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>
<i>N/A</i>	<i>N/A</i>

MOTION  
 PABLO MATEO  
 SECOND  
 BARBARA SAUNDERS  
 VOTE:  
 PASS  
 FAIL

**R190313.07 2019-2020 Salary Scale**

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School ratifies the 2019-2020 Salary Scale as presented.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>
<i>Gerald Santilli</i>	<i>Discussed the need for a uniform salary scale for all APS schools.</i>

MOTION  
 PABLO MATEO  
 SECOND  
 BARBARA SAUNDERS  
 VOTE:  
 PASS  
 FAIL

**R190313.08 Spring Uniforms**

RESOLVED, the 2019 spring uniform for Memphis Street Academy Charter School will be:

- Grey polo shirt embroidered with MSA logo to be purchased from Cramers Uniforms
- Khaki pants for boys
- Khaki skorts for girls
- Black shoes

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>
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*Naimah  
Holiday;  
Board*

*Discussion regarding the proposed changes to the school  
uniform*

B. DISCUSSION AND ANNOUNCEMENTS

- NEXT BOARD MEETING: April 10, 2019

Upon MOTION by PABLO MATEO and SECOND by MIGUEL DIAZ, the Board unanimously ENTERED closed session.

Upon MOTION by PABLO MATEO and SECOND by MICHELLE CAMPELLONE, the Board unanimously ENTERED open session.

**ADJOURNMENT @ 7:45PM**

MOTION

MIGUEL DIAZ

SECOND

MICHELLE  
CAMPELLONE

VOTE:

PASS

FAIL