

# MEMPHIS STREET ACADEMY CHARTER SCHOOL

2950 Memphis Street  
Philadelphia, PA 19134  
BOARD OF TRUSTEES MEETING

**JANUARY 9, 2019**

**6:00 PM**

## Agenda

### SECTION I: CALL TO ORDER

#### *Opening Colloquy*

This meeting of the Memphis Street Academy Charter School Board of Trustees is hereby called to Order. The time is 6:00 p.m. My name is Sandra Farmer. I am the President of this Board of Trustees and I will facilitate this meeting.

This is a public meeting that was properly advertised pursuant to the Pennsylvania Sunshine Act in the Philadelphia Daily News.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

**A. Roll Call**

Board Members Present:	By Invitation: Non-Board Members:
Sandra Farmer Barbara Saunders Miguel Diaz Anita Vega-Kaiser Michelle Campellone Pablo Mateo  <b>Board Members Absent:</b>	Naimah Holliday Shavonne McMillan Dr. Margery Covello Gerald Santilli Katie Santilli Michael McLeish Daniel Saidel, Esq. Dean Krebs, Esq.

**B. Approval of Agenda**

MOTION

**R190109.01 Approval of the January 9, 2019 Agenda**

—  
SECOND

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the January 9, 2019 Agenda.

—  
VOTE:

*Notes of Discussion / Advance Regulatory and Financial Comment:*

[ ] PASS  
[ ] FAIL

Who	What

**C. Approval of Minutes**

MOTION

**R190109.02 Minutes of the November 14, 2018 Meeting**

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SECOND

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the Minutes of the November 14, 2018 meeting of the Board of Trustees of Memphis Street Academy Charter School.

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VOTE:

*Notes of Discussion / Advance Regulatory and Financial Comment:*

[ ] PASS  
[ ] FAIL

Who	What

**SECTION II: REPORTS**

**A. Community Comment**

*Community Comment Colloquy (General Counsel)*

Good Evening, my name is Daniel Saidel, Esq. with Sand & Saidel, PC, General Counsel to the Memphis Street Academy Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

**B. Memphis Street Academy Charter School CEO**

**C. American Paradigm Schools CEO**

**D. Business Controller**

**SECTION III: NEW BUSINESS**

**A. RESOLUTIONS**

MOTION

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SECOND

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VOTE:

[ ] PASS

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**R190109.03 Report of the Business Controller**

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

MOTION

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SECOND

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**R190109.04 2017-2018 Audited Financial Statements**

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School hereby approves the 2017-2018 Audited Financial Statements as presented, for

VOTE:

[ ] PASS

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Memphis Street Academy Charter School.

**By Roll Call Vote:**

Sandra Farmer -  
Barbara Saunders -  
Miguel Diaz -  
Tracey McKnight -  
Anita Vega-Kaiser -  
Michelle Campellone -  
Pablo Mateo -

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b>Who</b>	<b>What</b>

MOTION

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SECOND

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VOTE:

[ ] PASS

[ ] FAIL

**R190109.05 Uniform Human Resources Resolution**

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School ratifies the human resources changes, modifications and additions as presented.

<b>HIRES/COMPENSATION CHANGE</b>		
<b>NAME</b>	<b>TITLE</b>	<b>EFFECTIVE DATE</b>
John Napper (Hire)	Physical Education Teacher	12/03/18
Stacy Edge (Hire)	6 <sup>th</sup> Grade Teacher	01/07/19
Michelle Aaron (Hire)	Alt Ed. English Teacher	01/14/19
Steven Bilski (Title and Salary Change)	Director of Operations	01/07/19

<b>TERMINATIONS / RESIGNATIONS</b>		
<b>NAME</b>	<b>TITLE</b>	<b>EFFECTIVE DATE</b>
Jacqueline Gould (Resigned)	Special Education Teacher	01/04/19
James McCleaff (Resigned)	Behavior Specialist	12/21/18

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b>Who</b>	<b>What</b>

MOTION

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SECOND

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VOTE:

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**R190109.06 Uniform Professional Services Proposals Resolution**

RESOLVED, the Professional Services Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract based upon these Professional Services Proposal/s;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
Aspire Educational Services, Inc.	Based on services provided	Staffing Services, including Certified School Psychologist and various Specialists (e.g. Speech Pathologist, Special Education teachers, etc)
Ties Cleaning Machine	Various Rates	Cleaning Services

***Notes of Discussion / Advance Regulatory and Financial Comment:***

Who	What

MOTION

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SECOND

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VOTE:

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[ ] FAIL

**R190109.07 Uniform Purchase Services Proposals Resolution**

RESOLVED, the Purchase Services, Proposal/s and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, business controller and general counsel are hereby authorized and directed to negotiate the terms and conditions of those contract based upon these Purchase Services Proposals.

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
Singer	\$24,024.90	Walk-in Combination Cooler Freezer

***Notes of Discussion / Advance Regulatory and Financial Comment:***

Who	What

MOTION

SECOND

VOTE:

PASS

FAIL

**R190109.08 Employee Handbook**

RESOLVED that the Board of Trustees of Memphis Street Academy Charter School approves the Employee Handbook, as presented.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

MOTION

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SECOND

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VOTE:

PASS

FAIL

**R190109.09 Contract: Santilli & Thomson LLC**

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School ratifies the Consulting Agreement between it and Santilli & Thomson LLC as presented.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

B. DISCUSSION AND ANNOUNCEMENTS

- NEXT BOARD MEETING: February 13, 2019

**ADJOURNMENT**

MOTION

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SECOND

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VOTE:

PASS

FAIL