

MEMPHIS STREET ACADEMY CHARTER SCHOOL

2950 Memphis Street
Philadelphia, PA 19134
BOARD OF TRUSTEES MEETING

AUGUST 8, 2018

6:00PM

Minutes

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the Memphis Street Academy Charter School Board of Trustees is hereby called to Order. The time is 6:00 p.m. My name is Sandra Farmer. I am the President of this Board of Trustees and I will facilitate this meeting.

This is a public meeting that was properly advertised pursuant to the Pennsylvania Sunshine Act in the Philadelphia Daily News.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call

Board Members Present:	By Invitation: Non-Board Members:
Sandra Farmer Barbara Saunders Miguel Diaz Tracey McKnight Michelle Campellone Pablo Mateo	Shavonne McMillan Gerald Santilli Michael McLeish Daniel Saidel David Annecharico
Board Members Absent: <u>Anita Vega-Kaiser</u>	

B. Approval of Agenda

MOTION
 BARBARA SAUNDERS
 SECOND
 PABLO MATTEO
 VOTE:
 PASS
 FAIL

R180808.01 Approval of the August 8, 2018 Agenda

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the August 8, 2018 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

C. Approval of Minutes

MOTION
 PABLO MATTEO
 SECOND
 BARBARA SAUNDERS
 VOTE:
 PASS
 FAIL

R180808.02 Minutes of the June 13, 2018 Meeting

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the Minutes of the June 13, 2018 meeting of the Board of Trustees of Memphis Street Academy Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

SECTION II: REPORTS

A. Community Comment

Community Comment Colloquy (General Counsel) Good Evening, my name is David Annecharico with Sand & Saidel, PC, General Counsel to the Memphis Street Academy Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
N/A	N/A

B. Memphis Street Academy Charter School CEO

Naimah Holliday

+ *The Board congratulated Ms. Holiday on her new position as the school's CEO and discussed the school's goals. The Board asked for a statement of the CEO's goals at the next board meeting.*

Shavonne MacMillan

- + *Reviewed preliminary PSSA data, reporting a "positive trajectory"*
- + *Discussed hiring vacancies*
- + *Reported on teacher orientation. Teacher begin on August 13, 2018.*

C. American Paradigm Schools CEO

Gerald Santilli

- + *Discussed the onboarding of Ms. Holliday and APS coordination with Ms. Holliday to draft an Academic Plan*
- + *APS has received several quotes for renovations to the HVAC*
- + *Reported on the introduction of the Caring School Community model, which will be standardized across all American Paradigm Schools*
- + *Discussed the APS board report, previously disseminated.*

D. Business Controller

Michael McLeish

- + *Reviewed the Financial Operations Report, June 30, 2018*

+ Discussed changes in the School District subsidy rates for the 17/18 and 18/19 school years.

+ Gerald Santilli discussed assisting Ms. Holliday to invest school funding and reserves in classroom resources.

SECTION III: NEW BUSINESS

A. RESOLUTIONS

MOTION
BARBARA
SAUNDERS

SECOND
PABLO MATTEO

VOTE:

PASS

FAIL

R180808.03 Report of the Business Controller

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

MOTION

BARBARA
SAUNDERS

SECOND

PABLO MATTEO

VOTE:

PASS

FAIL

R180808.04 Uniform Human Resources Resolution

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School ratifies the human resources changes, modifications and additions as presented.

HIRES		
NAME	TITLE	SALARY
Naimah Holliday	Chief Executive Officer	As presented in the attached Employment Agreement
Hilda Zorrilla	Administrative Assistant	\$35,000 (Full Time)
Darrien Peoples	Director of Climate	\$85,500
Brittany Buchanan	Counselor	\$48,270
Sarah Connelly	Music Teacher	\$47,674
Alexandria Kannel	7 th Grade ELA Teacher	\$57,442
Tara Leonard	Emotional Support Teacher	\$50,674
Dominic McAllister	5 th Grade Teacher	\$46,457
Julie Moran	ESL Teacher	\$59,442
Rachel Oestreich	Technology Teacher	\$50,819
Tracy Evans	6 th Grade Teacher	\$73,205
Qian Zhang	5 th Grade Teacher	\$48,270
Shannon Mullen	Special Ed Teacher	\$49,674
Allyssa Hampson	7 th Grade SS Teacher	\$49,522
Emma Gorham	Special Ed Teacher	\$51,522
Aaron Sobel	Music Teacher	\$45,282

TERMINATIONS / RESIGNATIONS		
NAME	TITLE	EFFECTIVE DATE
Richard Gear	Director of Climate	6/30/18 12 months
Kathleen Beyer	5 th Grade Teacher	6/15/18
Rodney Linder	Team Coach	6/15/18
Ronesha Nixon	Director of Intervention	6/30/18 12 months
Steve Ulrich	Music Teacher	6/15/18
Jerome McCalla	Team Leader	6/15/18
Ashley Woods	8 th Grade Teacher	6/15/18
Jaime Cessna	5 th Grade Teacher	6/15/18
Antoinette Powell	CEO	7/13/18 12 months
Michelle Green	Special Ed Teacher	7/31/18 summer sch
David Wearing	5 th Grade Teacher	6/15/18
Joseph McKenna	Gym Teacher	6/15/18
Chijioke Robinson	Counselor	6/15/18
Allison Colflesh	7 th Grade Teacher	6/15/18

SALARY/POSITION CHANGES		
NAME	TITLE	EFFECTIVE DATE
Catherine Blumenstock	Instructional Coach	8/13/18
India Murphy	Team Leader	8/13/18
Chantelle Wilson	Team Leader	8/13/18
Kristina Ortiz	Technology Specialist	8/13/18

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Board	General Discussion

MOTION
 PABLO MATTEO
 SECOND
 BARBARA SAUNDERS
 VOTE:
 PASS
 FAIL

R180808.05 M&T BANK – CEO N. Holliday.

WHEREAS, the Corporation established in its name one or more deposit accounts with M&T BANK Philadelphia, Pennsylvania, on terms and conditions to be agreed on with that bank, and that the named officers of the Corporation are authorized to establish the account or accounts;

RESOLVED, that Naimah Holliday is authorized to withdraw funds of the Corporation from the account or accounts on checks of the Corporation. The signature of Naimah Holliday shall be duly certified to the bank and the bank is authorized to honor and pay any and all checks signed by Naimah Holliday, including those drawn to the individual order of any officer or other person authorized to sign.

MOTION
PABLO MATTEO
SECOND
BARBARA SAUNDERS
VOTE:
 PASS
 FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Board	General Discussion

R180808.06 Contract: Intelligent Networks

RESOLVED, the IT SERVICES CONSULTING AGREEMENT between Memphis Street Academy Charter School and Intelligent Networks for the provision of Consulting Services is hereby ratified as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Board	General Discussion

MOTION
BARBARA SAUNDERS
SECOND
PABLO MATTEO
VOTE:
 PASS
 FAIL

R180808.07 Obsolete Technology

RESOLVED, the CEO is hereby authorized and directed to identify, remove from service and recycle or otherwise dispose of obsolete technology including but not limited to hardware, software and electronic devices.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Board	General Discussion

MOTION
BARBARA SAUNDERS
SECOND
PABLO MATTEO
VOTE:
 PASS
 FAIL

R180808.08 Update in Board Meeting Schedule

RESOLVED, the Board President is proposing to have conference calls for the Board Meetings being held on October 10th, 2018, December 12th, 2018 and February 13th, 2019.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Board	General Discussion
Ms. Farmer	Discussed the charter requirement to hold board meetings in months where school is in session.
Board	Discussed opportune times to hold board meetings throughout the year.

MOTION
BARBARA SAUNDERS
SECOND
PABLO MATTEO

R180808.09 Resignation of Antoinette Powell

RESOLVED, the Memphis Street Academy Charter School accepts the resignation of Ms. Antoinette Powell as CEO of Memphis Street Academy Charter School.

VOTE:

PASS

FAIL

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Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

B. DISCUSSION AND ANNOUNCEMENTS

- NEXT BOARD MEETING: September 12, 2018
- *The Board discussed the terms and conditions the most recently executed charter agreement with respect to Board member terms and term limits.*

ADJOURNMENT AT 6:45PM

MOTION

PABLO MATTEO

SECOND

BARBARA SAUNDER

VOTE:

PASS

FAIL