

# MEMPHIS STREET ACADEMY CHARTER SCHOOL

2950 Memphis Street  
Philadelphia, PA 19134  
BOARD OF TRUSTEES MEETING

**JUNE 13, 2018**  
**6:00 PM**

## Agenda

### SECTION I: CALL TO ORDER

#### Opening Colloquy

This meeting of the Memphis Street Academy Charter School Board of Trustees is hereby called to Order. The time is 6:00 p.m. My name is Sandra Farmer. I am the President of this Board of Trustees and I will facilitate this meeting.

This is a public meeting that was properly advertised pursuant to the Pennsylvania Sunshine Act on July 27, 2016 in the Philadelphia Daily News.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

#### A. Roll Call

<b>Board Members Present:</b>	<b>By Invitation: Non-Board Members:</b>
Sandra Farmer Barbara Saunders Miguel Diaz Tracey McKnight Anita Vega-Kaiser Michelle Campellone	Antoinette Powell Shavonne McMillan Gerald Santilli Michael McLeish William Wilkins Dr. Margery Covello

Pablo Mateo

Ryan Scallon

**Board Members Absent:**

B. Approval of Agenda

MOTION

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SECOND

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VOTE:

PASS

FAIL

**R18061301 Approval of the June 13, 2018 Agenda**

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the June 13, 2018 Agenda.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>

C. Approval of Minutes

MOTION

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SECOND

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VOTE:

PASS

FAIL

**R18061302 Minutes of the May 9, 2018 Meeting**

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the Minutes of the May 9, 2018 meeting of the Board of Trustees of Memphis Street Academy Charter School.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>

**SECTION II: REPORTS**

A. Community Comment

*Community Comment Colloquy (General Counsel)*

Good Evening, my name is William Wilkins, with Sand & Sidel, PC, General Counsel to the Memphis Street Academy Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

B. Memphis Street Academy Charter School CEO

C. American Paradigm Schools CEO

D. Business Controller

**SECTION III: NEW BUSINESS**

A. RESOLUTIONS

MOTION

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SECOND

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VOTE:

PASS

FAIL

**R18061303 Report of the Business Controller**

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

MOTION

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SECOND

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VOTE:

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**R18061304 Maschio's Food Services**

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School approves the 2018-19 renewal proposal for food services from Maschio's Food Services, as presented.

FURTHER RESOLVED, that the prior acts of the Business Controller, Legal Counsel, and Executive Administration in furtherance of this resolution are hereby ratified; and

FURTHER RESOLVED, Chief Executive Officer, is directed and authorized to execute any document and delegate any task necessary to effect this resolution; and

FURTHER RESOLVED, that the executed contract shall require the submission of appropriate insurance certifications and appropriate tax related information

submitted and received by the business controller.

FURTHER RESOLVED, that there shall be no payment under the contract until such contract is fully executed.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>

MOTION

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SECOND

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VOTE:

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**R18061305 St Clair CPA Accountant**

BE IT RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School appoints St. Clair CPAs as the auditor for the 2018-2019 fiscal year, and engages St. Clair CPAs to provide tax services, at a total cost not to exceed \$27,000.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>

MOTION

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SECOND

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VOTE:

PASS

FAIL

**R18061306 Human Resources**

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School accepts the human resources changes, modifications and additions as presented below:

<b>New Hires</b>	<b>Position</b>	<b>Start Date</b>	<b>Salary</b>
Kwaun Covington	Summer Maintenance	6/18/18	\$12.50/hr

<b>Resignations</b>	<b>Position</b>	<b>End Date</b>
Kathleen Beyer	Teacher	6/15/18
Cecilia Capewell	Teacher	6/15/18
Danielle Bryant	Teacher	6/15/18
Rodney Linder	Team Coach	6/15/18
Ronesha Nixon	Director of Intervention	6/30/18
Jerome McCalla	Team Leader	6/15/18
Wajibah Thompson	Team Leader	6/15/18
Steve Ulrich	Teacher	6/15/18

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>

MOTION

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**R18061307 Squeaky Clean & Green**

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School ratifies the proposal submitted by Squeaky Clean & Green to provide cleaning/janitorial services to Memphis Street Academy Charter School;

FURTHER RESOLVED, that the President, business controller and legal counsel are hereby granted authority and directed to negotiate a contract between Memphis Street Academy Charter School and Squeaky Clean & Green not to exceed \$8,450.00 per month;

FURTHER RESOLVED, that Antoinette Powell, Chief Executive Officer, is directed and authorized to execute any document and delegate any task necessary to affect this resolution;

FURTHER RESOLVED, that the executed contract shall require the submission of appropriate insurance certifications and appropriate tax related information submitted and received by the business controller.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>

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**R18061308 Electronic Security Solutions**

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School ratifies the proposal submitted by Electronic Security Solutions to provide surveillance system services to Memphis Street Academy Charter School;

FURTHER RESOLVED, that the President, business controller and legal counsel are hereby granted authority and directed to negotiate a contract between Memphis Street Academy Charter School and Electronic Security Solutions not to exceed \$28,622.13;

FURTHER RESOLVED, that Antoinette Powell, Chief Executive Officer, is directed and authorized to execute any document and delegate any task necessary to affect this resolution;

FURTHER RESOLVED, that the executed contract shall require the submission of appropriate insurance certifications and appropriate tax related information submitted and received by the business controller.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>

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**R18061309 Standard Digital Imaging**

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School ratifies the proposal submitted by Standard Digital Imaging to provide copier services to Memphis Street Academy Charter School;

FURTHER RESOLVED, that the President, business controller and legal counsel are hereby granted authority and directed to negotiate a contract between Memphis Street Academy Charter School and Standard Digital Imaging not to exceed \$2,126.43 per month;

FURTHER RESOLVED, that Antoinette Powell, Chief Executive Officer, is directed and authorized to execute any document and delegate any task necessary to affect this resolution;

FURTHER RESOLVED, that the executed contract shall require the submission of appropriate insurance certifications and appropriate tax related information submitted and received by the business controller.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

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**R18061310 2018 Charter Agreement**

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School ratifies the 2018 charter agreement, as presented; and

FURTHER RESOLVED, that Antoinette Powell, Chief Executive Officer, is directed and authorized to execute any document and delegate any task necessary to affect this resolution.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

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**R18061311 Blackney Hayes Architects**

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School ratifies the proposal of Blackney Hayes Architects to provide architectural services to the Memphis Street Academy Charter School;

FURTHER RESOLVED, that the President, business controller and legal counsel are hereby granted authority and directed to negotiate a contract between Memphis Street Academy Charter School and Blackney Hayes Architects;

FURTHER RESOLVED, that Antoinette Powell, Chief Executive Officer, is directed and authorized to execute any document and delegate any task necessary to effect this resolution;

FURTHER RESOLVED, that the executed contract shall require the submission of appropriate insurance certifications and appropriate tax related information submitted and received by the business controller.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

MOTION

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SECOND

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VOTE:

PASS

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**R18061312 2018 Curriculum Purchase Order**

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School approves the 2018 Curriculum Purchase Order as presented; and

FURTHER RESOLVED, that Antoinette Powell, Chief Executive Officer, is directed and authorized to execute any document and delegate any task necessary to affect this resolution.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

B. DISCUSSION AND ANNOUNCEMENTS

**ADJOURNMENT**

MOTION

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SECOND

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VOTE:

PASS

FAIL