

MEMPHIS STREET ACADEMY CHARTER SCHOOL

2950 Memphis Street

Philadelphia, PA 19134

BOARD OF TRUSTEES MEETING

JUNE 14, 2017

6:00 PM

MINUTES

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the Memphis Street Academy Charter School Board of Trustees is hereby called to Order. The time is 6:02 p.m. My name is Sandra Farmer. I am the President of this Board of Trustees and I will facilitate this meeting.

This is a public meeting that was properly advertised pursuant to the Pennsylvania Sunshine Act on July 27, 2016 in the Philadelphia Daily News.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call

Board Members Present:	By Invitation: Non-Board Members:
Sandra Farmer Miguel Diaz Pablo Mateo Tracey McKnight Michelle Campellone	Antoinette Powell Richard Trzaska Mike McLeish David Annecharico
Board Members Absent: Barbara Saunders	

170614

B. Approval of Agenda

MOTION

R17061401 Approval of the June 14, 2017 Agenda

MD

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the June 14, 2017 Agenda.

SECOND

MC

NOTE:

Notes of Discussion / Advance Regulatory and Financial Comment:

PASS

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

FAIL

C. Approval of Minutes

Motion

R17061402 Approval of the May 25, 2017 Minutes

MD

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the minutes of meeting of the May 25, 2017 board meeting.

Second

TM

Vote:

Notes of Discussion / Advance Regulatory and Financial Comment:

pass

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

fail

SECTION II: REPORTS

A. Community Comment

Community Comment Colloquy (General Counsel)

Good Evening, my name is David Annecharico, with Sand & Saidel, PC, General Counsel to the Memphis Street Academy Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

B. Memphis Street Academy Charter School CEO

Antoinette Powell:

- + Reviewed “Board Report for June 2017”, previously submitted and incorporated into these minutes.
- + Discussed efforts to advocate for the continued existence of Memphis Street Academy Charter School before the Philadelphia School Reform Commission.
- + Discussed the “balanced score card” report which serves to monitor and meet goals, as well as various areas of concern with respect to such goals.
- + Reviewed strategic goals for the 2017/2018 school year including the hire of new instructional leaders and reshuffling of existing deliverables for upper administrative positions.
- + Exhibited new academic programs and materials, discussing the same with the Board as well as their relation to Common Core and Pennsylvania Standards. Ms. Powell, introduced a number of informational documents, all of which are incorporated into these minutes.
- + The Board inquired and discussed specific academic goals with Ms. Powell including setting longer school days and “seat time”. The Board discussed utilizing time that would otherwise be used for professional development to increase the amount to “seat time” that students spend in classrooms.
- + The Board inquired and discussed proficiency levels of incoming students with Ms. Powell. The Board discussed statistics regarding students who entered MSA below basic in certain academic areas versus statistics regarding students who (at the end of the year) are not below basic in the same certain academic areas.

C. American Paradigm Schools CEO

Richard Trzaska:

- + Congratulated Antoinette Powell on a job well done during the 2016/2017 school year.
- + Discussed the graduation ceremonies planned for Memphis Street Academy Charter School
- + Discussed ways that stakeholders can advocate for the renewal of the Charter School’s charter before the Philadelphia School Reform Commission.
- + Discussed restructuring at the APS level including a Director of Curriculum and Instruction for Math. The APS goal is to assign experts in specific academic areas to directly assist schools.
- + Reviewed an inventory used by CEO’s to assist them in understanding leadership styles and dynamics.
- + The Board discussed employment vacancies with Ms. Powell.

D. Business Controller

Michael McLeish:

+ Reviewed the April 30, 2017 Financial Operations Report with the Board of Trustees.

SECTION III: UNFINISHED BUSINESS

NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION

R17061403 Report of the Business Controller

MC

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

SECOND

TM

VOTE:

Notes of Discussion / Advance Regulatory and Financial Comment:

PASS

<i>Who</i>	<i>What</i>
<i>Michael McLeish</i>	<i>See Above</i>

FAIL

MOTION

R17061404 Fox Chase Electrical Contract: Gym Lighting

MD

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School approves the contract between Memphis Street Academy and Fox Chase Electrical for gym lighting for one calendar year.

SECOND

TM

VOTE:

Notes of Discussion / Advance Regulatory and Financial Comment:

PASS

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>
<i>M. McLeish</i>	<i>Discussed various bids for such services and the recommendation to award the work to Fox Chase Electrical.</i>

FAIL

MOTION

R17061405 Resolution Contract: Food Services

MC

SECOND

MD
 VOTE:
 PASS
 FAIL

BE IT RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School approves the proposal for food services from Maschio's Food Services, as presented.

FURTHER RESOLVED, that the prior acts of the Business Controller, Legal Counsel, and Executive Administration in furtherance of this resolution are hereby ratified; and

FURTHER RESOLVED, Chief Executive Officer, is directed and authorized to execute any document and delegate any task necessary to effect this resolution; and

FURTHER RESOLVED, that the executed contract shall require the submission of appropriate insurance certifications and appropriate tax related information submitted and received by the business controller.

FURTHER RESOLVED, that there shall be no payment under the contract until such contract is fully executed.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>
<i>M. McLeish</i>	<i>Discussed the bidding process by which Maschio's was recommended</i>

MOTION
 MD
 SECOND
 PM
 VOTE:
 PASS
 FAIL

R17061406 Human Resources

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School accepts the human resources changes, modifications and additions as presented below:

New Hires	Position	Start Date	Salary
Patrick Mulville	Summer Maintenance	6/1/17	\$12.50/hour
Daniel Hasher	Summer Maintenance	6/2/17	\$12.50/hour
Jennifer Wiegand	Instructional Coach	7/1/17	\$75,000

Resignations	Position	End Date
Lindsey McNeil	Special Ed Teacher	June 30, 2017
Ryan Sweeney	5 th Grade Teacher	June 30, 2017
Carla Kaminski	5 th Grade Teacher	June 30, 2017
Michelle Andrews	7 th Grade Teacher	June 30, 2017
Jason C. Fogue	Building Substitute	June 30, 2017
Eric Culnan	Cosmic Teacher	June 30, 2017
Elizabeth Doyle	5 th Grade Teacher	June 30, 2017
Christopher Edwards	5 th Grade Team Leader	June 30, 2017
Liza Hefele	8 th Grade Teacher	June 30, 2017

170614

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>
<i>A. Powell</i>	<i>Discussed the persons identified in this resolution and the reasons for hires and resignations.</i>

R17061407 Metropolitan Philadelphia Athletic League

MOTION

MD

SECOND

TM

VOTE:

 PASS FAIL

BE IT RESOLVED, Memphis Street Academy Charter School shall seek membership in the Metropolitan Philadelphia Athletic League ("MPAA") during the 2017/2018 school year ;

FURTHER RESOLVED, that an application of membership to the MPAA, made on behalf of Memphis Street Academy Charter School is ratified;

FURTHER RESOLVED, that Memphis Street Academy Charter School shall pay necessary membership fees and obtain those insurance policies necessary and prudent to effect this resolution;

FURTHER RESOLVED, that Ms. Antoinette Powell, is directed to engage in all administrative tasks necessary to maintain good standing in the MPAA;

FURTHER RESOLVED, that Ms. Antoinette Powell, is directed and authorized to executed any document and delegate any task necessary to effect this resolution.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

MOTION

MC

SECOND

TM

VOTE:

 PASS FAIL**R17061408 Wellness Policy**

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School approves the Wellness Policy for Memphis Street Academy Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

MOTION

R17061409 New Literacy and Math Curriculum

TM

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School approves the purchase of a New Literacy and Math Curriculum.

SECOND

MD

Notes of Discussion / Advance Regulatory and Financial Comment:

VOTE:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

PASS

FAIL

B. DISCUSSION AND ANNOUNCEMENTS

Upon MOTION by MIGUEL DIAZ and SECOND by TRACEY MCKNIGHT, the Board entered CLOSED session to discuss legally privileged matters.

Upon MOTION by MIGUEL DIAZ and SECOND by TRACEY MCKNIGHT, the Board entered OPEN session.

ADJOURNMENT AT 7:42 PM

MOTION

MD

SECOND

TM

VOTE:

PASS

FAIL
