

MEMPHIS STREET ACADEMY CHARTER SCHOOL

2950 Memphis Street
Philadelphia, PA 19134
BOARD OF TRUSTEES MEETING

JANUARY 10, 2018

6:00 PM

Minutes

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the Memphis Street Academy Charter School Board of Trustees is hereby called to Order. The time is 6:00 p.m. My name is Sandra Farmer. I am the President of this Board of Trustees and I will facilitate this meeting.

This is a public meeting that was properly advertised pursuant to the Pennsylvania Sunshine Act on July 27, 2016 in the Philadelphia Daily News.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call

Board Members Present:	By Invitation: Non-Board Members:
Sandra Farmer	Antoinette Powell
Miguel Diaz	Richard Trzaska
Tracey McKnight	Michael McLeish
Anita Vega-Kaiser	Gerald Santilli
Michelle Campellone	William Wilkins
Pablo Mateo	Shavonne McMillan
	Frances Sperling-Feldbaum
Board Members Absent:	Brian D. DiMattesa

B. Approval of Agenda

MOTION
PM

—

SECOND
MD

—

VOTE:

 PASS FAIL**R18011001 Approval of the January 10, 2018 Agenda**

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the January 10, 2017 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

C. Approval of Minutes

MOTION
PM

—

SECOND
MD

—

VOTE:

 PASS FAIL**R18011002 Approval of Minutes of November 8, 2017 Meeting**

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the Minutes of the November 8, 2017 meeting of the Board of Trustees of Memphis Street Academy Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

SECTION II: REPORTS

A. Community Comment—Moot

Community Comment Colloquy (General Counsel)

Good Evening, my name is William Wilkins, with Sand & Saidel, PC, General Counsel to the Memphis Street Academy Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

Who	What
None	None

B. Memphis Street Academy Charter School CEO

A. Powell, along with S. McMillan, discussed and reviewed A. Powell's written report that was submitted previously and incorporated into these minutes, which included the following:

- + *Academic achievement data;*
- + *Special Education Compliance;*
- + *Attendance report;*
- + *Instructional professional development; and*
- + *Climate, facilities & community report.*

C. American Paradigm Schools CEO

R. Tzraska and G. Santilli discussed and reviewed the written reports that were submitted previously and incorporated into these minutes, which included the following:

- + *MSA facilities concerns, as reported by Ray Casey;*
- + *Rachel's Challenge assembly;*
- + *Operations & academics report; and*
- + *Human resources report.*

D. Business Controller & External Auditors

Frances Sperling-Feldbaum and Brian D. DiMattesa, of St. Clair CPAs, presented the 2016-2017 audit financial statements and responded to inquiries from the Board regarding same.

M. McLeish submitted a financial report for November 2017. The financial report is incorporated into these minutes.

SECTION III: NEW BUSINESS

A. RESOLUTIONS

MOTION
MD

R18011003 Report of the Business Controller

SECOND
PM

VOTE:

PASS

FAIL

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

R18011004 2016-2017 Audit Financial Statements

MOTION
PM

SECOND
MC

VOTE:

PASS

FAIL

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School hereby approves the 2016-2017 Audit Financial Statements as presented, for Memphis Street Academy Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

Upon motion by A. Vega-Kaiser, and second by M. Diaz, the Board voted unanimously to go into closed session to discuss a confidential employee matter.

Upon motion by M. Diaz, and second by A. Vega-Kaiser, the Board voted unanimously to go into open session.

MOTION
AVK

SECOND
MD

VOTE:

PASS

FAIL

R18011005 Human Resources

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School accepts the human resources changes, modifications and additions as presented below:

New Hire

<u>Name</u>	<u>Position</u>	<u>Start Date</u>	<u>Salary</u>
Maura Santiago	5 th Grade Teacher	12/13/17	\$45,282
Janae Hoffler	7 th Grade ELA Teacher	12/4/17	\$58,977

Resignations

<u>Name</u>	<u>Position</u>	<u>Resignation Date</u>
Murphy Braden	Cosmic Teacher	12/22/17
Gerlando Lotempio	Instructional Aide	12/22/17

Termination

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Brandon Pyser	5th Grade Teacher	1/10/18

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>A. Powell</i>	<i>Presented the reasons for each human resources change.</i>

B. DISCUSSION AND ANNOUNCEMENTS

NONE

**ADJOURNMENT
@ 7:40 PM**

MOTION
AVK

SECOND
PM

VOTE:

PASS
 FAIL