

MEMPHIS STREET ACADEMY CHARTER SCHOOL

2950 Memphis Street
Philadelphia, PA 19134
BOARD OF TRUSTEES MEETING

APRIL 11, 2018
6:00 PM

Minutes

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the Memphis Street Academy Charter School Board of Trustees is hereby called to Order. The time is 6:08 p.m. My name is Sandra Farmer. I am the President of this Board of Trustees and I will facilitate this meeting.

This is a public meeting that was properly advertised pursuant to the Pennsylvania Sunshine Act on July 27, 2016 in the Philadelphia Daily News.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time. During this meeting, the Board will go into closed session to discuss confidential student matters.

At this time, I will ask that Roll Call be taken.

A. Roll Call

Board Members Present:	By Invitation: Non-Board Members:
Sandra Farmer Barbara Saunders	Gerald Santilli Michael McLeish

Miguel Diaz
Tracey McKnight
Anita Vega-Kaiser
Michelle Campellone
Pablo Mateo

William Wilkins
Shavonne McMillan

Board Members Absent:

B. Approval of Agenda

MOTION
BS

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SECOND
MD

—

VOTE:

PASS

FAIL

R18041101 Approval of the April 11, 2018 Agenda

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the April 11, 2018 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

C. Approval of Minutes

MOTION
BS

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SECOND
AVK

—

VOTE:

PASS

FAIL

R18041102 Approval of Minutes of January 10, 2018 Meeting

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the Minutes of the January 10, 2018 meeting of the Board of Trustees of Memphis Street Academy Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

MOTION
BS

—

SECOND
AVK

—

R18041103 Approval of Minutes of March 2, 2018 Meeting

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the Minutes of the March 2, 2018

VOTE:
 PASS
 FAIL

meeting of the Board of Trustees of Memphis Street Academy Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

MOTION
BS
—
SECOND
AVK
—
VOTE:

R18041104 Approval of Minutes of March 14, 2018 Meeting

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the Minutes of the March 14, 2018 meeting of the Board of Trustees of Memphis Street Academy Charter School.

PASS
 FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

SECTION II: REPORTS

A. Community Comment—Moot

Community Comment Colloquy (General Counsel)

Good Evening, my name is William Wilkins, with Sand & Sidel, PC, General Counsel to the Memphis Street Academy Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

B. Memphis Street Academy Charter School CEO

S. McMillan, discussed and reviewed the written reports that were submitted previously and incorporated into these minutes, which included the following:

+Academic achievement data—PSSA pep rally;

- + *High school acceptance data;*
- + *Special Education Compliance;*
- + *Attendance report;*
- + *Human resources report; and*
- + *Climate, facilities & community report.*

C. American Paradigm Schools CEO

G. Santilli presented on the updates regarding American Paradigm Schools and how it is serving, and will continue to serve, Memphis Street Academy Charter School.

D. Business Controller

M. McLeish submitted a financial report for February 2018. The financial report is incorporated into these minutes.

SECTION III: NEW BUSINESS

A. RESOLUTIONS

MOTION
MC

SECOND
BS

VOTE:

PASS

FAIL

R18041105 Report of the Business Controller

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

MOTION
PM

SECOND
TM

VOTE:

PASS

FAIL

R18041106 Human Resources

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School accepts the human resources changes, modifications and additions as presented below:

New Hire

<u>Name</u>	<u>Position</u>	<u>Start Date</u>	<u>Salary</u>
Edward Brown	7 th Grade History Teacher	3/12/18	\$45,282
Jaron Townsend	7 th Grade History Teacher	2/20/18	\$48,270

Resignations

<u>Name</u>	<u>Position</u>	<u>Resignation Date</u>
Stephanie Petta	7 th Grade ELA Teacher	2/16/18
Joseph McGee	7 th Grade History Teacher	2/16/18

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>S. McMillian</i>	<i>Presented the reasons for each human resources change.</i>

MOTION
PM

SECOND
TM

VOTE:

PASS

FAIL

R18041107 Grand Canyon University

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School ratifies the Educational Alliance Participant Agreement between Grand Canyon University and Memphis Street Academy Charter School;

FURTHER RESOLVED, that Antoinette Powell, Chief Executive Officer, is directed and authorized to execute any document and delegate any task necessary to affect this resolution.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>S. McMillan</i>	<i>Presented the benefits of the partnership with Grand Canyon University.</i>

MOTION
AVK

SECOND
MC

VOTE:

PASS

FAIL

R18041108 Curriculum Associates

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School ratifies the proposal Curriculum Associates to provide instructional material services to the Memphis Street Academy Charter School;

FURTHER RESOLVED, that the President, business controller and legal counsel are hereby granted authority and directed to negotiate a contract between Memphis Street Academy Charter School and Curriculum Associates, LLC not to exceed \$30,000.00;

FURTHER RESOLVED, that Antoinette Powell, Chief Executive Officer, is directed and authorized to execute any document and delegate any task necessary to affect this resolution;

FURTHER RESOLVED, that the executed contract shall require the submission of appropriate insurance certifications and appropriate tax related information submitted and received by the business controller.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>S. McMillan</i>	<i>Presented the benefits of the Curriculum Associates engagement and how it is expected to improve student academic achievement.</i>

MOTION
BS

SECOND
PM

VOTE:

PASS

FAIL

R18041109 B-Fair Tutoring

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School ratifies the proposal submitted by B-Fair Tutoring to provide tutoring services to the Memphis Street Academy Charter School;

FURTHER RESOLVED, that the President, business controller and legal counsel are hereby granted authority and directed to negotiate a contract between Memphis Street Academy Charter School and B-Fair Tutoring not to exceed the rates set forth in the proposal submitted by B-Fair Tutoring;

FURTHER RESOLVED, that Antoinette Powell, Chief Executive Officer, is directed and authorized to execute any document and delegate any task necessary to affect this resolution;

FURTHER RESOLVED, that the executed contract shall require the submission of appropriate insurance certifications and appropriate tax related information submitted and received by the business controller.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>S. McMillan</i>	<i>Presented the benefits of the B-Fair Tutoring engagement and how it is expected to improve student academic achievement.</i>

MOTION
MD

SECOND
BS

VOTE:

PASS

FAIL

R18041110 R&A Personal Touch Cleaning Services, Inc.

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School ratifies the proposal submitted by R&A Personal Cleaning Services, Inc. to provide cleaning/janitorial services to Memphis Street Academy Charter School;

FURTHER RESOLVED, that the President, business controller and legal counsel are hereby granted authority and directed to negotiate a contract between Memphis Street Academy Charter School and R&A Personal Cleaning Services, Inc. not to exceed \$16,100.00 per month;

FURTHER RESOLVED, that Antoinette Powell, Chief Executive Officer, is directed and authorized to execute any document and delegate any task necessary to affect this resolution;

FURTHER RESOLVED, that the executed contract shall require the submission of appropriate insurance certifications and appropriate tax related information submitted and received by the business controller.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>S. McMillan</i>	<i>Presented the benefits of the R&A Personal Touch Cleaning engagement and how it is expected to improve student academic achievement.</i>

Upon motion by B. Saunders and second by T. McKnight, the Board voted unanimously to go into closed session to discuss confidential student matters.

Upon motion by A. Vega-Kaiser and second by M. Diaz, the Board voted unanimously to go into open session.

R18041111 Expulsion of Student NB

RESOLVED, that student NB (Student Id No. 8016316) be permanently expelled from Memphis Street Academy Charter School effective April 11, 2018;

FURTHER RESOLVED, that the Findings of Fact and Conclusions of Law of the Board of Trustees shall be made a part of NB's permanent record;

FURTHER RESOLVED, that the Findings of Fact and Conclusions of Law of the Board of Trustees on file with Memphis Street Academy Charter School and the record of the April 5, 2018 formal expulsion hearing of NB be adopted.

By Role Call Vote:

Sandra Farmer – Yes
Barbara Saunders – Yes
Miguel Diaz – Yes
Tracey McKnight – Yes
Anita Vega-Kaiser – Yes
Michelle Campellone – Yes
Pablo Mateo – Yes

MOTION
PM

SECOND
MD

VOTE:

PASS

FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Board	General Discussion

MOTION
MD

SECOND
BS

VOTE:

PASS

FAIL

MOTION
MD

SECOND
BS

VOTE:

PASS

FAIL

R18041112 Confidential Settlement Agreement: AC

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School ratifies the confidential settlement and trust agreements for student AC as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Board	General Discussion

R18041113 Confidential Settlement Agreement: DC

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School ratifies the confidential settlement and trust agreements for student DC as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Board	General Discussion

B. DISCUSSION AND ANNOUNCEMENTS

NONE

ADJOURNMENT

@ 7:36 PM

MOTION
MD

SECOND
BS

VOTE:

PASS

FAIL