

# MEMPHIS STREET ACADEMY CHARTER SCHOOL

2950 Memphis Street

Philadelphia, PA 19134

BOARD OF TRUSTEES MEETING

**AUGUST 9, 2017**

**6:00 PM**

## Minutes

### SECTION I: CALL TO ORDER

#### Opening Colloquy

This meeting of the Memphis Street Academy Charter School Board of Trustees is hereby called to Order. The time is 6:11 p.m. My name is Sandra Farmer. I am the President of this Board of Trustees and I will facilitate this meeting.

This is a public meeting that was properly advertised pursuant to the Pennsylvania Sunshine Act on July 31, 2017 in the Philadelphia Daily News.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

#### A. Roll Call

<b>Board Members Present:</b>	<b>By Invitation: Non-Board Members:</b>
Sandra Farmer Barbara Saunders Anita Vega-Kaiser Miguel Diaz Pablo Mateo Tracey McKnight Michelle Campellone	Antoinette Powell Richard Trzaska Michael McLeish William Wilkins
<b>Board Members Absent:</b>	

B. Approval of Agenda

MOTION  
PM

SECOND  
BS

VOTE:

PASS

FAIL

**R17080901 Approval of the August 9, 2017 Agenda**

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the August 9, 2017 Agenda.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<b>Who</b>	<b>What</b>
<b>Board</b>	<b>General Discussion</b>

C. Approval of Minutes

Motion  
PM

Second  
TM

Vote:

pass

fail

**R17080902 Approval of the June 14, 2017 Minutes**

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the minutes of meeting of the June 14, 2017 board meeting.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<b>Who</b>	<b>What</b>
<b>Board</b>	<b>General Discussion</b>

Motion  
BS

Second  
PM

Vote:

pass

fail

**R17080903 Approval of the July 13, 2017 Minutes**

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the minutes of meeting of the July 13, 2017 board meeting.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<b>Who</b>	<b>What</b>
<b>Board</b>	<b>General Discussion</b>

**SECTION II: REPORTS**

A. Community Comment—Moot

*Community Comment Colloquy (General Counsel)*

Good Evening, my name is William Wilkins, with Sand & Saidel, PC, General Counsel to the Memphis Street Academy Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

**B. Memphis Street Academy Charter School CEO**

*A. Powell discussed and reviewed her written report that was submitted previously and incorporated into these minutes, which included the following:*

- + *Academic achievement, including academic & growth goals, and action planning;*
- + *Special education compliance;*
- + *Intervention services;*
- + *Instructional professional development; and*
- + *PDE/SDP compliance*

**C. American Paradigm Schools CEO**

*R. Traska discussed and reviewed his written report that was submitted previously and incorporated into these minutes, which included the following:*

- + *New staff positions; and*
- + *Leadership Academy held for administration*

**D. Business Controller**

*M. McLeish submitted a financial report for June 2017. The financial report is incorporated into these minutes.*

**SECTION III: NEW BUSINESS**

**A. RESOLUTIONS**

MOTION  
BS

SECOND  
MC

VOTE:

PASS

FAIL

**R17080904 Report of the Business Controller**

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

MOTION  
BS

**R17080905 St. Clair CPAs, P.C.**

Be it resolved that the Board of Trustees of Memphis Street Academy Charter School appoints St. Clair CPAs as the auditor for the 2016-2017 fiscal year, and engages St. Clair CPAs to provide tax services, at a total cost not to exceed \$26,000.

SECOND  
AVK

VOTE:

*Notes of Discussion / Advance Regulatory and Financial Comment:*

[X] PASS

<i>Who</i>	<i>What</i>
<i>M. McLeish</i>	<i>Presented the benefits of contracting with St. Clair CPAs</i>

[ ] FAIL

**R17080906 Human Resources**

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School accepts the human resource changes, modifications and additions as presented below:

MOTION  
AVK

**New Hires**

SECOND  
TM

VOTE:

<u>Name</u>	<u>Position</u>	<u>Start Date</u>	<u>Salary</u>
Priscilla Batemen	Math Specialist	8/21/17	\$49,522
Carlos Bates	8 <sup>th</sup> Grade Science Teacher	8/21/17	\$48,270
Kelly Blumenstock	SPED Teacher	8/21/17	\$48,457
Murphy Braden	ES Teacher	8/21/17	\$54,184
Danielle Bryant	Cosmic Coach	8/21/17	\$35,000
Regina Cantave	Building Substitute	8/21/17	\$125/day
Jaime Cessna	5 <sup>th</sup> Grade Teacher	8/21/17	\$47,457
Deborah Lind	5 <sup>th</sup> Grade Teacher	8/21/17	\$68,431
Gerlando LoTempio	Instructional Aide	8/21/17	\$15/hour
Adrienne Martinez	5 <sup>th</sup> Grade Teacher	8/21/17	\$59,442
Jerome McCalla	Cosmic Team Leader	8/21/17	\$60,000
Joseph McKenna	Gym Teacher	8/21/17	\$46,457
Shavonne McMillan	Principal	8/21/17	\$110,000
Marissa Meenan	ESL Teacher	8/21/17	\$46,457
Ryan Pirmann	SPED Teacher	8/21/17	\$48,457
Lori Rohrbach	Reading Specialist	8/21/17	\$61,535
Byeng Uk Ryu	Math Specialist	8/21/17	\$47,457
Alexandra Scardapane	SPED Teacher	8/21/17	\$55,819
Jennifer Wiegand	Instructional Coach	8/21/17	\$75,000
Chantelle Wilson	7 <sup>th</sup> Grade Science	8/21/17	\$46,457

[X] PASS

[ ] FAIL

**Position Change**

<u>Name</u>	<u>Position Change</u>	<u>Start Date</u>	<u>Salary</u>
Stephen Boyd	Cosmic Team Lead to 6 <sup>th</sup> Grade Coach	8/21	\$40,000
Wajibah Thomson	Instructional Coach to 5 <sup>th</sup> Grade TL	8/21	\$65,000

India Murphy          6<sup>th</sup> Grade Coach to Truancy Officer          8/21          \$55,000

**Resignations**

<u>Name</u>	<u>Position</u>	<u>End Date</u>
Jennifer Curson	ESL Teacher	6/29/17

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>A. Powell</i>	<i>Presented the reasons for each human resources change.</i>

MOTION  
AVK

SECOND  
TM

VOTE:

PASS

FAIL

**R17080907 Education Plus, Inc.**

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School ratifies the proposal of Education Plus, Inc. to provide nursing services to the Memphis Street Academy Charter School;

FURTHER RESOLVED, that the President, business controller and legal counsel are hereby granted authority and directed to negotiate a contract between Memphis Street Academy Charter School and Education Plus, Inc. not to exceed \$90,000.00;

FURTHER RESOLVED, that Antoinette Powell, Chief Executive Officer, is directed and authorized to execute any document and delegate any task necessary to effect this resolution;

FURTHER RESOLVED, that the executed contract shall require the submission of appropriate insurance certifications and appropriate tax related information submitted and received by the business controller.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

MOTION  
PM

SECOND  
TM

VOTE:

PASS

**R17080908 English as a Second Language Policy**

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School approves the English as a Second Language (ESL) Policy, as presented.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

FAIL

**R17080909 2017-2018 Family Guidebook**

MOTION  
TM  
—

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School approves the 2017-2018 Family Guidebook, as presented.

SECOND  
BS  
—

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

VOTE:

PASS

FAIL

**R17080910 2017-2018 Bullying Policy**

MOTION  
BS  
—

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School approves the 2017-2018 Bullying Policy, as presented.

SECOND  
MD  
—

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

VOTE:

PASS

FAIL

**B. DISCUSSION AND ANNOUNCEMENTS**

NONE

**ADJOURNMENT  
@ 7:51 PM**

MOTION  
MC  
—

SECOND  
PM  
—

VOTE:

PASS

FAIL