

# MEMPHIS STREET ACADEMY CHARTER SCHOOL

2950 Memphis Street

Philadelphia, PA 19134

BOARD OF TRUSTEES MEETING

SEPTEMBER 13, 2017

6:00 PM

## Minutes

### SECTION I: CALL TO ORDER

#### Opening Colloquy

This meeting of the Memphis Street Academy Charter School Board of Trustees is hereby called to Order. The time is 6:00 p.m. My name is Sandra Farmer. I am the President of this Board of Trustees and I will facilitate this meeting.

This is a public meeting that was properly advertised pursuant to the Pennsylvania Sunshine Act on July 31, 2017 in the Philadelphia Daily News.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

#### A. Roll Call

<b>Board Members Present:</b>	<b>By Invitation: Non-Board Members:</b>
Sandra Farmer	Antoinette Powell
Miguel Diaz	Richard Trzaska
Pablo Mateo	Michael McLeish
Tracey McKnight	William Wilkins
<b>Board Members Absent:</b>	Joan Naddeo
Barbara Saunders	Shavonne McMillan
Anita Vega-Kaiser	Ronesha Nixon
Michelle Campellone	

B. Approval of Agenda

MOTION  
PM

**R17091301 Approval of the September 13, 2017 Agenda**

SECOND  
MD

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the September 13, 2017 Agenda.

VOTE:

*Notes of Discussion / Advance Regulatory and Financial Comment:*

PASS

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

FAIL

C. Approval of Minutes

MOTION  
PM

**R17091302 Approval of the August 9, 2017 Minutes**

SECOND  
TM

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the minutes of meeting of the August 9, 2017 board meeting.

VOTE:

*Notes of Discussion / Advance Regulatory and Financial Comment:*

PASS

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

FAIL

**SECTION II: REPORTS**

A. Community Comment—Moot

*Community Comment Colloquy (General Counsel)*

Good Evening, my name is William Wilkins, with Sand & Saidel, PC, General Counsel to the Memphis Street Academy Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

<b>Who</b>	<b>What</b>
<b>None</b>	<b>None</b>

B. Memphis Street Academy Charter School CEO

A. Powell, along with S. McMillan and J. Naddeo discussed and reviewed A. Powell's written report that was submitted previously and incorporated into these minutes, which included the following:

- + Academic achievement and how to achieve academic goals;
- + Special education compliance;
- + Intervention services;
- + Instructional professional development; and
- + Facilities and discipline reports.

C. American Paradigm Schools CEO

R. Tzaska discussed and reviewed his written report that was submitted previously and incorporated into these minutes, which included the following:

- + Human resources update at APS; and
- + Academic and operational support that APS has been providing to MSA staff.

D. Business Controller

M. McLeish submitted a financial report for July 2017. The financial report is incorporated into these minutes.

**SECTION III: NEW BUSINESS**

A. RESOLUTIONS

MOTION  
MD

**R17091303 Report of the Business Controller**

SECOND  
TM

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

VOTE:

*Notes of Discussion / Advance Regulatory and Financial Comment:*

PASS

<b>Who</b>	<b>What</b>
<b>Board</b>	<b>General Discussion</b>

FAIL

MOTION  
PM

**R17091304 Human Resources**

SECOND  
TM

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School accepts the human resource changes and additions as presented below:

VOTE:

**New Hires**

PASS

<u>Name</u>	<u>Position</u>	<u>Start Date</u>	<u>Salary</u>
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FAIL

Anna Zawistowska	STEAM Teacher	8/24/17	\$46,457
Steve Ulrich	Music Teacher	8/21/17	\$49,522
Amy Berg	7 <sup>th</sup> Social Studies Teacher	8/29/17	\$45,282
Monique Whitaker	7 <sup>th</sup> Math Teacher	8/25/17	\$59,265
Marc Broadbent	Food Service Dir	TBD	\$40,000
Tristen O'leary	Cafeteria Aide	8/23/17	\$11/hr

**Resignations**

<u>Name</u>	<u>Position</u>	<u>End Date</u>
Gino Pirollo	ESL Teacher	6/29/17
Kevin Kelly	Gym Teacher	6/30/17
Bridget Cotellese	Art Teacher	6/30/17
Kristina Rodriguez	5 <sup>th</sup> Grade Teacher	6/30/17
Meredith Ferro	6 <sup>th</sup> Grade Teacher	6/30/17
Adrienne Martinez	Teacher	Never Started
Ikenna Anyanwu	Gym Teacher	9/4/17

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>A. Powell</i>	<i>Presented on the reasons for each human resources change.</i>

B. DISCUSSION AND ANNOUNCEMENTS

NONE

**ADJOURNMENT**  
**@ 7:37 PM**

MOTION  
PM

SECOND  
MD

VOTE:

PASS

FAIL