

MEMPHIS STREET ACADEMY CHARTER SCHOOL

2950 Memphis Street

Philadelphia, PA 19134

BOARD OF TRUSTEES MEETING

AUGUST 9, 2017

6:00 PM

Minutes

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the Memphis Street Academy Charter School Board of Trustees is hereby called to Order. The time is 6:11 p.m. My name is Sandra Farmer. I am the President of this Board of Trustees and I will facilitate this meeting.

This is a public meeting that was properly advertised pursuant to the Pennsylvania Sunshine Act on July 31, 2017 in the Philadelphia Daily News.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 p.m. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call

Board Members Present:	By Invitation: Non-Board Members:
Sandra Farmer Barbara Saunders Anita Vega-Kaiser Miguel Diaz Pablo Mateo Tracey McKnight Michelle Campellone	Antoinette Powell Richard Trzaska Michael McLeish William Wilkins
Board Members Absent:	

B. Approval of Agenda

MOTION
PM

SECOND
BS

VOTE:

PASS

FAIL

R17080901 Approval of the August 9, 2017 Agenda

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the August 9, 2017 Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Board	General Discussion

C. Approval of Minutes

Motion
PM

Second
TM

Vote:

pass

fail

R17080902 Approval of the June 14, 2017 Minutes

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the minutes of meeting of the June 14, 2017 board meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Board	General Discussion

Motion

Second

Vote:

pass

fail

R17080903 Approval of the July 13, 2017 Minutes

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School hereby approves the minutes of meeting of the July 13, 2017 board meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Board	General Discussion

SECTION II: REPORTS

A. Community Comment

Community Comment Colloquy (General Counsel)

Good Evening, my name is William Wilkins, with Sand & Sidel, PC, General Counsel to the Memphis Street Academy Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

<i>Who</i>	<i>What</i>

- B. Memphis Street Academy Charter School CEO
- C. American Paradigm Schools CEO
- D. Business Controller

SECTION III: NEW BUSINESS

A. RESOLUTIONS

MOTION

R17080904 Report of the Business Controller

SECOND

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

VOTE:

Notes of Discussion / Advance Regulatory and Financial Comment:

PASS

<i>Who</i>	<i>What</i>

FAIL

MOTION

R17080905 St. Clair CPAs, P.C.

SECOND

Be it resolved that the Board of Trustees of Memphis Street Academy Charter School appoints St. Clair CPAs as the auditor for the 2016-2017 fiscal year, and engages St. Clair CPAs to provide tax services, at a total cost not to exceed \$26,000.

VOTE:

Notes of Discussion / Advance Regulatory and Financial Comment:

PASS

<i>Who</i>	<i>What</i>

FAIL

R17080906 Human Resources

MOTION

RESOLVED, the Board of Trustees of Memphis Street Academy Charter School accepts the human resource changes, modifications and additions as presented below:

SECOND

New Hires

NOTE:

[] PASS

[] FAIL

<u>Name</u>	<u>Position</u>	<u>Start Date</u>	<u>Salary</u>
Priscilla Batemen	Math Specialist	8/21/17	\$49,522
Carlos Bates	8 th Grade Science Teacher	8/21/17	\$48,270
Kelly Blumenstock	SPED Teacher	8/21/17	\$48,457
Murphy Braden	ES Teacher	8/21/17	\$54,184
Danielle Bryant	Cosmic Coach	8/21/17	\$35,000
Regina Cantave	Building Substitute	8/21/17	\$125/day
Jaime Cessna	5 th Grade Teacher	8/21/17	\$47,457
Deborah Lind	5 th Grade Teacher	8/21/17	\$68,431
Gerlando LoTempio	Instructional Aide	8/21/17	\$15/hour
Adrienne Martinez	5 th Grade Teacher	8/21/17	\$59,442
Jerome McCalla	Cosmic Team Leader	8/21/17	\$60,000
Joseph McKenna	Gym Teacher	8/21/17	\$46,457
Shavonne McMillan	Principal	8/21/17	\$110,000
Marissa Meenan	ESL Teacher	8/21/17	\$46,457
Ryan Pirmann	SPED Teacher	8/21/17	\$48,457
Lori Rohrbach	Reading Specialist	8/21/17	\$61,535
Byeng Uk Ryu	Math Specialist	8/21/17	\$47,457
Alexandra Scardapane	SPED Teacher	8/21/17	\$55,819
Jennifer Wiegand	Instructional Coach	8/21/17	\$75,000
Chantelle Wilson	7 th Grade Science	8/21/17	\$46,457

Position Change

<u>Name</u>	<u>Position Change</u>	<u>Start Date</u>	<u>Salary</u>
Stephen Boyd	Cosmic Team Lead to 6 th Grade Coach	8/21	\$40,000
Wajibah Thomson	Instructional Coach to 5 th Grade TL	8/21	\$65,000
India Murphy	6 th Grade Coach to Truancy Officer	8/21	\$55,000

Resignations

<u>Name</u>	<u>Position</u>	<u>End Date</u>
Jennifer Curson	ESL Teacher	6/29/17

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

R17080907 Education Plus, Inc.

SECOND

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VOTE:

PASS

FAIL

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School ratifies the proposal of Education Plus, Inc. to provide nursing services to the Memphis Street Academy Charter School;

FURTHER RESOLVED, that the President, business controller and legal counsel are hereby granted authority and directed to negotiate a contract between Memphis Street Academy Charter School and Education Plus, Inc. not to exceed \$90,000.00;

FURTHER RESOLVED, that Antoinette Powell, Chief Executive Officer, is directed and authorized to execute any document and delegate any task necessary to effect this resolution;

FURTHER RESOLVED, that the executed contract shall require the submission of appropriate insurance certifications and appropriate tax related information submitted and received by the business controller.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

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SECOND

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VOTE:

PASS

FAIL

R17080908 English as a Second Language Policy

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School approves the English as a Second Language (ESL) Policy, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

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SECOND

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VOTE:

PASS

FAIL

R17080909 2017-2018 Family Guidebook

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School approves the 2017-2018 Family Guidebook, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

MOTION

R17080910 2017-2018 Bullying Policy

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SECOND

RESOLVED, that the Board of Trustees of Memphis Street Academy Charter School approves the 2017-2018 Bully Policy, as presented.

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VOTE:

Notes of Discussion / Advance Regulatory and Financial Comment:

PASS
 FAIL

<i>Who</i>	<i>What</i>

B. DISCUSSION AND ANNOUNCEMENTS

—
ADJOURNMENT

MOTION

—

SECOND

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VOTE:

PASS

FAIL

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