

# LINDLEY ACADEMY CHARTER SCHOOL AT BIRNEY

900 W. LINDLEY AVENUE  
PHILADELPHIA, PA 19141

## BOARD OF TRUSTEES MEETING

LOCATION:  
ZOOM CONFERENCE CALL

DATE & TIME:  
NOVEMBER 21, 2023  
6:00 P.M.

## MINUTES

### SECTION I: CALL TO ORDER

#### Opening Colloquy

This meeting of the Lindley Academy Charter School at Birney Board of Trustees is hereby called to order. The time is 6:16 P.M. My name is Lisa Johnson. I am the President of this Board of Trustees, and I will facilitate this meeting.

This meeting is being held via video teleconference. This is a public meeting of the Board of Trustees of the Lindley Academy Charter School at Birney that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting. The public meeting schedule is posted at the school and on the website in the monthly calendar.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 P.M. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

**A. ROLL CALL**

<b>Board Members Present:</b>	<b>By Invitation: Non-Board Members:</b>
Lisa Johnson — President Barbara Saunders — Vice President Evette Alliston — Treasurer	Dr. Margery Covello, CEO Nancy White, Principal Elaine Latimer, Director of SPED
<b>Board Members Absent:</b>  Regina Felder — Trustee Reginald Howard — Secretary	Ashley Redfearn, CEO, APS Kristine Magargee, Chief Academic Officer, APS  Peter Costa, Santilli & Thomson, LLC  David Hussey, Esq.

**B. DISCLOSURE: EXECUTIVE SESSION BY LISA JOHNSON**

*I'd like to state, for purposes of the Minutes of this meeting that during this meeting, the Board of Trustees did not meet in Executive Session prior to this meeting.*

**C. APPROVAL OF AGENDA**

MOTION:  
 BLS  
 SECOND:  
 EA  
 VOTE:  
 PASS  
 FAIL

**Resolution 231121.01 Approval of the November 21, 2023 Agenda**

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the **November 21, 2023** Agenda.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<b>Who</b>	<b>What</b>
Board	Reviewed the agenda, a copy of which was posted on the school website in advance of the meeting

**D. APPROVAL OF MINUTES**

MOTION:  
 EA  
 SECOND:  
 BLS  
 VOTE:  
 PASS  
 FAIL

**Resolution 231121.02 Approval of the October 17, 2023 Board Meeting Minutes**

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the Minutes of the **October 17, 2023** meeting of the Board of Trustees of Lindley Academy Charter School at Birney.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<b>Who</b>	<b>What</b>
Board	Reviewed the October meeting minutes

**SECTION II: REPORTS**

**A. COMMUNITY COMMENT**

*Community Comment Colloquy (General Counsel)*

Good evening. My name is David Hussey, and I am with Sand & Saidel, P.C., General Counsel to the Lindley Academy Charter School at Birney Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications with which you might supplement your comment should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>
<i>None</i>	<i>None</i>

**B. LINDLEY ACADEMY CHARTER SCHOOL AT BIRNEY CEO**

*Dr. Covello presented the monthly written report of the CEO, a copy of which is incorporated by reference herein, highlighting:*

- + Efforts to recruit staff and build pipelines with local universities;*
- + Monthly data updates and strategic plan updates;*
- + Future Ready PA data, as presented by N. White, highlighting clear improvements in Lindley Academy’s academic outcomes and attendance rates; and*
- + Professional development, including staff participation at a Center for Black Educators event.*

**1. TITLE IV STAKEHOLDER SHARING**

*Dr. Covello presented regarding Title IV stakeholder sharing, including the allocation of Title IV funds and stakeholder engagement regarding programs.*

**C. AMERICAN PARADIGM SCHOOLS CEO**

*A. Redfearn presented the monthly written report of APS, a copy of which is incorporated by reference herein.*

**D. BUSINESS CONTROLLER**

*P. Costa presented regarding the written monthly report of the business controller, a copy of which is incorporated by reference herein, highlighting:*

- + Supplies, books, and software costs, and efforts to reduce costs in those areas; and*
- + The budgetary impact of the end of ESSER grant funding.*

Dr. Covello reported upon the ongoing effects of COVID, as well as efforts by the school team to reduce costs.

**SECTION III: UNFINISHED BUSINESS**

NONE

**SECTION IV: NEW BUSINESS**

**A. RESOLUTIONS**

MOTION:  
BLS  
SECOND:  
EA  
VOTE:  
 PASS  
 FAIL

**Resolution 231121.03 Approval of Reports**

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney accepts the report of the CEO of Lindley Academy Charter School at Birney and all documents submitted thereby, which shall be incorporated into the record of this meeting; and

FURTHER RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney accepts the report of American Paradigm Schools and all documents submitted thereby, which shall be incorporated into the record of this meeting; and

FURTHER RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney hereby reviews and accepts the Financial Report of Peter Costa of Santilli & Thomson and hereby incorporates into these minutes by reference the Treasurer’s Report and the documents presented by Peter Costa to the board.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:  
EA  
SECOND:  
BLS  
VOTE:  
 PASS  
 FAIL

**Resolution 231121.04 Professional Service Contracts**

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

<b>Contractor</b>	<b>Amount</b>	<b>Comment: Terms and Conditions</b>

Limbach Company LLC	\$10,242.00 additional cost per section	Approval for change order for boiler repair project (R230919.04)
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***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>
<i>Dr. Covello</i>	<i>Reported upon the proposed change order, including efforts to request the School District to repair the boiler</i>

MOTION:  
BLS  
SECOND:  
EA  
VOTE:  
 PASS  
 FAIL

**Resolution 231121.05 Human Resources**

RESOLVED, the Board of Trustees of Lindley Academy Charter School hereby approves the human resources changes, as presented.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>
<i>Dr. Covello</i>	<i>Reported upon proposed HR changes</i>

MOTION:  
BLS  
SECOND:  
EA  
VOTE:  
 PASS  
 FAIL

**Resolution 231121.06 Holiday Bonus**

RESOLVED, the Board of Trustees of Lindley Academy Charter School hereby approves of Lindley Academy Charter School offering a Holiday Bonus of \$500 to all staff.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b><i>Who</i></b>	<b><i>What</i></b>
<i>Dr. Covello</i>	<i>Reported upon the proposed holiday bonus</i>
<i>Board</i>	<i>Discussed the proposed holiday bonus, including efforts to align it with that of other APS schools</i>

**B. UPCOMING EVENTS**

❖ NEXT BOARD MEETING: TUESDAY, DECEMBER 5, 2023 AT 6:00 P.M.

**ADJOURNMENT AT 7:14 P.M.**

MOTION:  
BLS  
SECOND:  
EA  
VOTE:  
 PASS  
 FAIL

