

LINDLEY ACADEMY CHARTER SCHOOL AT BIRNEY

900 W. LINDLEY AVENUE
PHILADELPHIA, PA 19141

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE CALL

DATE & TIME:
OCTOBER 17, 2023
6:00 P.M.

MINUTES

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the Lindley Academy Charter School at Birney Board of Trustees is hereby called to order. The time is 6:06 P.M. My name is Lisa Johnson. I am the President of this Board of Trustees, and I will facilitate this meeting.

This meeting is being held via video teleconference. This is a public meeting of the Board of Trustees of the Lindley Academy Charter School at Birney that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting. The public meeting schedule is posted at the school and on the website in the monthly calendar.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 P.M. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
Lisa Johnson — President Barbara Saunders — Vice President Regina Felder — Trustee Evette Alliston — Treasurer Reginald Howard — Secretary Board Members Absent:	Dr. Margery Covello, CEO Nancy White, Principal Elaine Latimer, Director of SPED Ashley Redfearn, CEO, APS Scott Kramer, Chief Talent Officer, APS Kristine Magargee, Chief Academic Officer, APS Peter Costa, Santilli & Thomson, LLC David Hussey, Esq.

B. DISCLOSURE: EXECUTIVE SESSION BY LISA JOHNSON

I'd like to state, for purposes of the Minutes of this meeting that during this meeting, the Board of Trustees did not meet in Executive Session prior to this meeting.

C. APPROVAL OF AGENDA

MOTION:
EA
SECOND:
RF
VOTE:
 PASS
 FAIL

Resolution 230919.01 Approval of the October 17, 2023 Agenda

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the **October 17, 2023** Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Reviewed the agenda, a copy of which was posted on the school website in advance of the meeting</i>

D. APPROVAL OF MINUTES

MOTION:
RF
SECOND:
EA
VOTE:
 PASS
 FAIL

Resolution 230919.02 Approval of the September 19, 2023 Board Meeting Minutes

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the Minutes of the **September 19, 2023** meeting of the Board of Trustees of Lindley Academy Charter School at Birney.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

SECTION II: REPORTS

A. COMMUNITY COMMENT

Community Comment Colloquy (General Counsel)

Good evening. My name is David Hussey, and I am with Sand & Saidel, P.C., General Counsel to the Lindley Academy Charter School at Birney Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications with which you might supplement your comment should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
<i>LaShan Rose</i>	<i>Discussed various job stresses and addressed her employment with Lindley Academy</i>

B. LINDLEY ACADEMY CHARTER SCHOOL AT BIRNEY CEO

Dr. Covello presented the monthly written report of the CEO, a copy of which is incorporated by reference herein, highlighting:

- + School visit from Cherelle Parker and student council election;*
- + Monthly data summary and updates, including enrollment;*
- + Efforts to implement the school’s strategic plan;*
- + Compliance updates;*
- + HR events with APS; and*
- + Professional development, including efforts to differentiate professional development.*

C. AMERICAN PARADIGM SCHOOLS CEO

A. Redfearn presented the monthly written report of APS, a copy of which is incorporated by reference herein, highlighting:

- + Recent Ballard Spahr report regarding potential bias against Black-led charter schools, including the importance of supporting other charter schools;*
- + HR updates, including ongoing efforts to recruit staff and promote staffing pipelines; and*
- + Curriculum, instruction, and assessment updates.*

D. BUSINESS CONTROLLER

P. Costa presented the monthly financial report of the business controller, a copy of which is incorporated by reference herein, highlighting:

- + The process for revision to the budget based upon SDP's October reconciliation; and*
- + Development of the budget for next school year, as well as plans to prepare for the end of ESSER funds.*

Dr. Covello discussed the continuing impact of the COVID pandemic on Lindley Academy's students, as well as efforts to continue to support students' needs.

SECTION III: UNFINISHED BUSINESS

NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:
BLS
SECOND:
RH
VOTE:
 PASS
 FAIL

Resolution 230919.03 Approval of Reports

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney accepts the report of the CEO of Lindley Academy Charter School at Birney and all documents submitted thereby, which shall be incorporated into the record of this meeting; and

FURTHER RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney accepts the report of American Paradigm Schools and all documents submitted thereby, which shall be incorporated into the record of this meeting; and

FURTHER RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney hereby reviews and accepts the Financial Report of Peter Costa of Santilli & Thomson and hereby incorporates into these minutes by reference the Treasurer's Report and the documents presented by Peter Costa to the board.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Reviewed the associated reports and listened to the presentations noted above</i>

MOTION:
RF
SECOND:
BLS
VOTE:
 PASS
 FAIL

Resolution 230919.04 Professional Service Contracts

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
Bustleton Services, Inc.	Plowing: 1"-4": \$1,062.50 4.1"-7": \$1,187.50 7.1"-11": \$1,500.00 11" or above: \$2,250.00 Shoveling: 1"-4": \$750.00 4.1"-7": \$1,125.00 7.1"-11": \$1,625.00 11" or above: \$2,250.00 Salt: \$1,795.00 per application	Renewal of snow plow and ice removal services
Limbach	\$13,500	HVAC Maintenance: one year renewal of existing agreement
Limbach	\$51,508.00; \$13,138.00 per additional section of replacement (if needed)	Boiler repair services that were publicly bid. One other bid was submitted for an amount not to exceed \$90,000.00 from Devine Brothers.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
<i>Dr. Covello</i>	<i>Reported upon the proposed vendor contracts</i>
<i>A. Redfearn</i>	<i>Reported upon proposed snow plow services</i>
<i>Dr. Covello; Board</i>	<i>Discussed the status and condition of the school's boilers</i>

Upon Motion by B. Saunders, Seconded by R. Howard, the Board voted to enter executive session at 7:10 pm to discuss confidential matters regarding an employee.

Upon Motion by R. Felder, Seconded by E. Alliston, the Board voted to adjourn from executive session at 7:28 pm.

MOTION:
RH

Resolution 230919.05 Human Resources

SECOND:
BLS
VOTE:
 PASS
 FAIL

RESOLVED, the Board of Trustees of Lindley Academy Charter School hereby approves the human resources changes, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Dr. Covello</i>	<i>Reported upon the proposed HR changes</i>
<i>Board</i>	<i>Discussed proposed personnel action regarding an employee in executive session, as noted above</i>

B. UPCOMING EVENTS

❖ NEXT BOARD MEETING: TUESDAY, NOVEMBER 21, 2023 AT 6:00 P.M.

ADJOURNMENT AT 7:40 P.M.

MOTION:
EA
SECOND:
BLS
VOTE:
 PASS
 FAIL
