

# LINDLEY ACADEMY CHARTER SCHOOL AT BIRNEY

900 W. LINDLEY AVENUE  
PHILADELPHIA, PA 19141

## BOARD OF TRUSTEES MEETING

### LOCATION:

ZOOM CONFERENCE CALL DUE TO COVID-19 PANDEMIC

### DATE & TIME:

SEPTEMBER 20, 2022

6:00 P.M.

## MINUTES

### SECTION I: CALL TO ORDER

#### Opening Colloquy

This meeting of the Lindley Academy Charter School at Birney Board of Trustees is hereby called to order. The time is 6:06 P.M. My name is Lisa Johnson. I am the President of this Board of Trustees, and I will facilitate this meeting.

In order to protect the health, welfare, and safety of the school community from the ongoing COVID-19 pandemic, this meeting is being held via teleconference. This is a public meeting of the Board of Trustees of the Lindley Academy Charter School at Birney that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting. The public meeting schedule is posted at the school and on the website in the monthly calendar.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 P.M. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

**A. ROLL CALL**

<b>Board Members Present:</b>	<b>By Invitation: Non-Board Members:</b>
<p>Lisa Johnson — President                      Ana Christina Melhor — Secretary                      Barbara Saunders — Vice President                      Regina Felder — Trustee</p> <p><b>Board Members Absent:</b></p> <p>Evette Bowman                      Reginald Howard</p>	<p>Dr. Margery Covello, CEO                      Nancy White, Principal                      Ralph Lovelidge, Principal</p> <p>Elaine Latimer, Director of SPED</p> <p>Ashley Redfearn, CEO, APS                      Scott Kramer, Chief Talent Officer, APS                      Kristine Magargee, Chief Academic Officer, APS</p> <p>Peter Costa, Santilli &amp; Thomson, LLC</p> <p>David Hussey, Esq.</p>

**B. DISCLOSURE: EXECUTIVE SESSION BY LISA JOHNSON**

*I'd like to state, for purposes of the Minutes of this meeting that during this meeting, the Board of Trustees will not meet in Executive Session.*

**C. APPROVAL OF AGENDA**

MOTION:  
 RF  
 SECOND:  
 BLS  
 VOTE:  
 PASS  
 FAIL

**Resolution 220920.01 Approval of the September 20, 2022 Agenda**

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the **September 20, 2022** Agenda.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Reviewed the board agenda, a copy of which was posted in advance on the school website and at the school</i>

**D. APPROVAL OF MINUTES**

MOTION:  
 RF  
 SECOND:  
 BLS  
 VOTE:  
 PASS  
 FAIL

**Resolution 220920.02 Approval of the August 16, 2022 Board Meeting Minutes**

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the Minutes of the **August 16, 2022** meeting of the Board of Trustees of Lindley Academy Charter School at Birney.

MOTION:  
 RF  
 SECOND:  
 BLS  
 VOTE:  
 PASS  
 FAIL

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Reviewed the August 16 board minutes</i>

**Resolution 220920.03 Approval of the September 12, 2022 Board Meeting Minutes**

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the Minutes of the **September 12, 2022** meeting of the Board of Trustees of Lindley Academy Charter School at Birney.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Reviewed the September 12 board minutes</i>

**SECTION II: REPORTS**

**A. COMMUNITY COMMENT**

*Community Comment Colloquy (General Counsel)*

Good evening. My name is David Hussey, and I am with Sand & Saidel, P.C., General Counsel to the Lindley Academy Charter School at Birney Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications with which you might supplement your comment should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

**B. LINDLEY ACADEMY CHARTER SCHOOL AT BIRNEY CEO**

*Dr. Covello presented the written monthly report of the CEO, a copy of which is incorporated by reference herein, highlighting:*

- + Expressive arts programming;*
- + Caring School Community initiatives;*
- + Enrollment and waitlist;*
- + Students experiencing housing insecurity;*
- + Academics and attendance, including efforts to promote student attendance;*
- + Musicopia partnership; and*

+ Student activities and community outreach, including monthly food pantry program.

**C. AMERICAN PARADIGM SCHOOLS CEO**

A. Redfearn presented the written monthly report of APS, a copy of which is incorporated by reference herein. The Board, APS, and Dr. Covello discussed existing staff vacancies and staff recruitment. K. Magargee presented regarding plans to address COVID learning loss.

**D. BUSINESS CONTROLLER**

P. Costa presented the written monthly report of the business controller, a copy of which is incorporated by reference herein, highlighting:

- + School district reconciliation of per pupil funding; and
- + Status of audit.

**SECTION III: UNFINISHED BUSINESS**

NONE

**SECTION IV: NEW BUSINESS**

**A. RESOLUTIONS**

MOTION:  
 ACM  
 SECOND:  
 RF  
 VOTE:  
 PASS  
 FAIL

**Resolution 220920.04 Approval of Reports**

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney accepts the report of the CEO of Lindley Academy Charter School at Birney and all documents submitted thereby, which shall be incorporated into the record of this meeting; and

FURTHER RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney accepts the report of American Paradigm Schools and all documents submitted thereby, which shall be incorporated into the record of this meeting; and

FURTHER RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney hereby reviews and accepts the Financial Report of Peter Costa of Santilli & Thomson and hereby incorporates into these minutes by reference the Treasurer’s Report and the documents presented by Peter Costa to the board.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b>Who</b>	<b>What</b>
Board	Received and discussed the associated reports

MOTION:

**Resolution 220920.05 Purchase Contract/s Resolution**

RF  
 SECOND:  
 ACM  
 VOTE:  
 PASS  
 FAIL

RESOLVED, the Purchase Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate terms and conditions for the Purchase Contract/s described below;

FURTHER RESOLVED, the CEO is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
Limbach	\$12,984.00	HVAC Maintenance

**Notes of Discussion / Advance Regulatory and Financial Comment:**

Who	What
<i>Dr. Covello</i>	<i>Reported upon the HVAC maintenance proposal</i>

MOTION:  
 RF  
 SECOND:  
 ACM  
 VOTE:  
 PASS  
 FAIL

**Resolution 220920.06 Human Resources Resolution**

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney accepts the Human Resources changes, modifications, and additions, as presented.

**Notes of Discussion / Advance Regulatory and Financial Comment:**

Who	What
<i>Dr. Covello</i>	<i>Reported upon the proposed HR changes</i>

MOTION:  
 ACM  
 SECOND:  
 RF  
 VOTE:  
 PASS  
 FAIL

**Resolution 220920.07 ProjectGO MOU**

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney approves the Project GO Memorandum of Understanding with the Philadelphia District Attorney's Office, as presented.

**Notes of Discussion / Advance Regulatory and Financial Comment:**

Who	What
<i>A. Redfearn</i>	<i>Reported upon the MOU, including efforts to promote student attendance</i>

MOTION:  
 ACM  
 SECOND:  
 RF  
 VOTE:  
 PASS  
 FAIL

**Resolution 220920.08 Board Officers**

RESOLVED, in accordance with Section 6.3.2(b) of its bylaws, the Board of Trustees of Lindley Academy Charter School at Birney hereby elects the following for their respective officer position, for a term ending June 30, 2023 or until such time as successors are elected.

Trustee	Office
Lisa Johnson	President
Barbara Saunders	Vice-President
Ana Christina Melhor	Secretary
Evette Bowman	Treasurer

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Discussed the nomination of officers</i>

**B. DISCUSSION AND ANNOUNCEMENTS**

- ❖ NEXT BOARD MEETING: TUESDAY, OCTOBER 18, 2022 AT 6:00 P.M.
- ❖ THE BOARD DISCUSSED THE SCHOOL LOGO AND BRAND.

**ADJOURNMENT AT 7:13 P.M.**

---

MOTION:  
ACM  
SECOND:  
BLS  
VOTE:  
[X] PASS  
[ ] FAIL

---