

LINDLEY ACADEMY CHARTER SCHOOL AT BIRNEY

900 W. LINDLEY AVENUE
PHILADELPHIA, PA 19141

BOARD OF TRUSTEES MEETING

LOCATION:
ZOOM CONFERENCE CALL

DATE & TIME:
JUNE 20, 2023
6:00 P.M.

MINUTES

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the Lindley Academy Charter School at Birney Board of Trustees is hereby called to order. The time is 6:16 P.M. My name is Lisa Johnson. I am the President of this Board of Trustees, and I will facilitate this meeting.

This meeting is being held via video teleconference. This is a public meeting of the Board of Trustees of the Lindley Academy Charter School at Birney that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting. The public meeting schedule is posted at the school and on the website in the monthly calendar.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 P.M. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
<p>Lisa Johnson — President Barbara Saunders — Vice President Evette Alliston — Treasurer Reginald Howard — Secretary</p> <p>Board Members Absent:</p> <p>Regina Felder — Trustee</p>	<p>Dr. Margery Covello, CEO Nancy White, Principal</p> <p>Ashley Redfearn, CEO, APS Scott Kramer, Chief Talent Officer, APS Kristine Magargee, Chief Academic Officer, APS</p> <p>Peter Costa, Santilli & Thomson, LLC</p> <p>David Hussey, Esq.</p>

B. DISCLOSURE: EXECUTIVE SESSION BY LISA JOHNSON

I'd like to state, for purposes of the Minutes of this meeting that during this meeting, the Board of Trustees will not meet in Executive during this meeting.

C. APPROVAL OF AGENDA

MOTION:
 EA
 SECOND:
 RH
 VOTE:
 PASS
 FAIL

Resolution 230620.01 Approval of the June 20, 2023 Agenda

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the **June 20, 2023** Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Board	Reviewed the agenda, a copy of which was posted on the school website prior to the meeting

D. APPROVAL OF MINUTES

MOTION:
 BLS
 SECOND:
 EA
 VOTE:
 PASS
 FAIL

Resolution 230620.02 Approval of the May 16, 2023 Board Meeting Minutes

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the Minutes of the **May 16, 2023** meeting of the Board of Trustees of Lindley Academy Charter School at Birney.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Board	Reviewed the May board meeting minutes

SECTION II: REPORTS

A. COMMUNITY COMMENT

Community Comment Colloquy (General Counsel)

Good evening. My name is David Hussey, and I am with Sand & Saidel, P.C., General Counsel to the Lindley Academy Charter School at Birney Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications with which you might supplement your comment should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

B. LINDLEY ACADEMY CHARTER SCHOOL AT BIRNEY CEO

N. White presented the monthly written report of the CEO, a copy of which is incorporated by reference herein, highlighting:

- + Enrollment and waitlist;*
- + Interim assessment and PSSA data;*
- + Summer programming;*
- + Open house events for incoming kindergarten families;*
- + Parent feedback regarding the afterschool program;*
- + Facilities updates; and*
- + Professional development.*

C. AMERICAN PARADIGM SCHOOLS CEO

A. Redfearn presented the monthly written report of APS, a copy of which is incorporated by reference herein, highlighting:

- + Efforts to support Memphis Street Academy Charter School at J.P. Jones and to address racial discrimination against charter schools;*
- + Events and enrollment updates;*
- + Recruitment of staff and HR updates;*
- + Academic coaching update;*
- + Data team update; and*
- + Designation of APS as a “gap buster.”*

D. BUSINESS CONTROLLER

P. Costa presented the monthly written report of the business controller, a copy of which is incorporated by reference herein, highlighting:

- + *Projected budgetary surplus; and*
- + *Per pupil subsidy rates for the 2023-24 school year and its impact on the budget.*

SECTION III: UNFINISHED BUSINESS

NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:
 BLS
 SECOND:
 EA
 VOTE:
 PASS
 FAIL

Resolution 230620.03 Approval of Reports

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney accepts the report of the CEO of Lindley Academy Charter School at Birney and all documents submitted thereby, which shall be incorporated into the record of this meeting; and

FURTHER RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney accepts the report of American Paradigm Schools and all documents submitted thereby, which shall be incorporated into the record of this meeting; and

FURTHER RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney hereby reviews and accepts the Financial Report of Peter Costa of Santilli & Thomson and hereby incorporates into these minutes by reference the Treasurer’s Report and the documents presented by Peter Costa to the board.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

Resolution 230620.04 Professional Service Contracts

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

MOTION:
 EA
 SECOND:
 BLS
 VOTE:
 PASS
 FAIL

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
SZS Painting	\$43,000.00	Painting project that was publicly bid through a RFP; two additional bids (\$46,200.00 and \$58,910) were received, as presented.
AT Locks Locksmith	\$45,000.00	Locksmith project to provide and install locks throughout building to enhance security; publicly bid through an RFP, for which no other bids were received.
Lor-Mar	\$48,696.00	Replacement of air conditioning units
Tie's Cleaning Machine LLC	\$36,155.50/mth	Extension of cleaning service contract

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Board; Dr. Covello	Discussed and reviewed the proposals, including the cleaning service cost

MOTION:
EA
SECOND:
BLS
VOTE:
 PASS
 FAIL

Resolution 230620.05 Business Services Agreement

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney approves the business services agreement of Santilli & Thomson, LLC for a three year term ending June 30, 2026, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Board	Discussed the review and modification of the proposed agreement

MOTION:
RH
SECOND:
EA
VOTE:
 PASS
 FAIL

Resolution 230620.06 Health and Wellness Plan

RESOLVED, the Board of Trustees of Lindley Academy Charter School hereby approves the school health and wellness plan, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Board	Reviewed the draft health and wellness plan

MOTION:

Resolution 230620.07 Maintenance Staff Calendar

EA
SECOND:
BLS
VOTE:
 PASS
 FAIL

RESOLVED, the Board of Trustees of Lindley Academy Charter School hereby approves the maintenance staff calendar, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Dr. Covello</i>	<i>Discussed the proposed maintenance staff calendar</i>

MOTION:
EA
SECOND:
BLS
VOTE:
 PASS
 FAIL

Resolution 230620.08 Human Resources

RESOLVED, the Board of Trustees of Lindley Academy Charter School hereby approves the human resources changes, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Discussed and reviewed the proposed HR changes, including terminations which were previously reviewed by the HR committee</i>

MOTION:
RH
SECOND:
EA
VOTE:
 PASS
 FAIL

Resolution 230620.09 Designation of Fund Balance

RESOLVED, that the Board of Trustees of Lindley Academy Charter School designates estimated ending fund balance for the year ended June 30, 2023, as follows:

Designated for Working Capital/School Performance \$3,200,000
Available for Appropriation \$1,100,000
Designated for Non-Liquid Assets \$750,000
Total Fund Balance \$ 5,050,000

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>P. Costa</i>	<i>Reported upon the designation of the fund balance</i>

B. UPCOMING EVENTS

❖ NEXT BOARD MEETING: TUESDAY, AUGUST 15, 2023 AT 6:00 P.M.

ADJOURNMENT AT 7:05 P.M.

MOTION:
EA
SECOND:
RH
VOTE:
 PASS
 FAIL
