

# LINDLEY ACADEMY CHARTER SCHOOL AT BIRNEY

900 W. LINDLEY AVENUE  
PHILADELPHIA, PA 19141

## BOARD OF TRUSTEES MEETING

### LOCATION:

ZOOM CONFERENCE CALL DUE TO COVID-19 PANDEMIC

### DATE & TIME:

MARCH 21, 2023

6:00 P.M.

## MINUTES

### SECTION I: CALL TO ORDER

#### Opening Colloquy

This meeting of the Lindley Academy Charter School at Birney Board of Trustees is hereby called to order. The time is 6:04 P.M. My name is Lisa Johnson. I am the President of this Board of Trustees, and I will facilitate this meeting.

In order to protect the health, welfare, and safety of the school community from the ongoing COVID-19 pandemic, this meeting is being held via teleconference. This is a public meeting of the Board of Trustees of the Lindley Academy Charter School at Birney that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting. The public meeting schedule is posted at the school and on the website in the monthly calendar.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 P.M. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

**A. ROLL CALL**

<b>Board Members Present:</b>	<b>By Invitation: Non-Board Members:</b>
Lisa Johnson — President Barbara Saunders — Vice President Reginald Howard — Secretary  <b>Board Members Absent:</b>  Regina Felder — Trustee Evette Alliston — Treasurer	Dr. Margery Covello, CEO Nancy White, Principal  Ashley Redfearn, CEO, APS Scott Kramer, Chief Talent Officer, APS  Peter Costa, Santilli & Thomson, LLC  David Hussey, Esq.

**B. DISCLOSURE: EXECUTIVE SESSION BY LISA JOHNSON**

*I'd like to state, for purposes of the Minutes of this meeting that during this meeting, the Board of Trustees will not meet in Executive Session.*

**C. APPROVAL OF AGENDA**

MOTION:  
RH  
SECOND:  
BLS  
VOTE:  
 PASS  
 FAIL

**Resolution 230221.01 Approval of the March 21, 2023 Agenda**

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the **March 21, 2023** Agenda.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<b>Who</b>	<b>What</b>
<i>Board</i>	<i>Reviewed the agenda, a copy of which was posted on the school website 24 hours prior to the meeting</i>

**D. APPROVAL OF MINUTES**

MOTION:  
RH  
SECOND:  
BLS  
VOTE:  
 PASS  
 FAIL

**Resolution 230221.02 Approval of the February 21, 2023 Board Meeting Minutes**

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the Minutes of the **February 21, 2023** meeting of the Board of Trustees of Lindley Academy Charter School at Birney.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<b>Who</b>	<b>What</b>
<i>Board</i>	<i>Reviewed the February board minutes</i>

**SECTION II: REPORTS**

**A. COMMUNITY COMMENT**

*Community Comment Colloquy (General Counsel)*

Good evening. My name is David Hussey, and I am with Sand & Saidel, P.C., General Counsel to the Lindley Academy Charter School at Birney Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications with which you might supplement your comment should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b>Who</b>	<b>What</b>
<i>Sharetta Savage</i>	<i>Parent of a Lindley Academy student, raised concerns regarding a school matter involving her child.</i>

**B. LINDLEY ACADEMY CHARTER SCHOOL AT BIRNEY CEO**

*Dr. Covello presented the monthly written report of the CEO, a copy of which is incorporated by reference herein, highlighting:*

- + Expressive Arts Night event and Lindley Academy’s focus on the arts;*
- + Current enrollment and enrollment and waitlist for next school year;*
- + STAR ELA and Math data;*
- + Student activities and community outreach; and*
- + Facilities updates.*

*Dr. Covello and N. White additionally presented regarding the proposed TSI Response Plan, including plans and goals regarding academics, attendance, mental health, and DEI initiatives.*

**C. AMERICAN PARADIGM SCHOOLS CEO**

*A. Redfearn presented the monthly written report of APS, a copy of which is incorporated by reference herein, highlighting:*

- + BESS Screener for social and emotional health and MTSS interventions; and*
- + Proposed employee assistance program.*

**D. BUSINESS CONTROLLER**

*P. Costa presented the monthly report of the business controller, a copy of which is incorporated by reference herein, highlighting:*

- + Cash on hand;*
- + Expenditures in excess of \$10,000;*

- + Expenses are generally in line with the budget; and
- + Student enrollment and subsidy amounts.

The Board and P. Costa additionally discussed the process for developing the budget for next school year.

**SECTION III: UNFINISHED BUSINESS**

NONE

**SECTION IV: NEW BUSINESS**

**A. RESOLUTIONS**

MOTION:  
BLS  
SECOND:  
RH  
VOTE:  
 PASS  
 FAIL

**Resolution 230221.03 Approval of Reports**

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney accepts the report of the CEO of Lindley Academy Charter School at Birney and all documents submitted thereby, which shall be incorporated into the record of this meeting; and

FURTHER RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney accepts the report of American Paradigm Schools and all documents submitted thereby, which shall be incorporated into the record of this meeting; and

FURTHER RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney hereby reviews and accepts the Financial Report of Peter Costa of Santilli & Thomson and hereby incorporates into these minutes by reference the Treasurer’s Report and the documents presented by Peter Costa to the board.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

MOTION:  
RH  
SECOND:  
BLS  
VOTE:  
 PASS  
 FAIL

**Resolution 230221.04 Professional Service Contracts**

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below;

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
Janus Associates, Inc. d/b/a/ BHS	\$2.51/Employee/Month	Employee Assistance Program services  3-Year Contract  Supplemental services available at additional cost.  Cost per employee may fluctuate depending on number of employees and utilization.

**Notes of Discussion / Advance Regulatory and Financial Comment:**

Who	What
<i>S. Kramer</i>	<i>Presented regarding the proposed EAP program</i>

MOTION:  
BLS  
SECOND:  
RH  
VOTE:  
[X] PASS  
[ ] FAIL

**Resolution 230221.05 TSI Response Plan**

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney approves the TSI Response Plan, as presented.

**Notes of Discussion / Advance Regulatory and Financial Comment:**

Who	What
<i>Dr. Covello</i>	<i>Presented regarding the proposed TSI Response Plan</i>

MOTION:  
BLS  
SECOND:  
RH  
VOTE:  
[X] PASS  
[ ] FAIL

**Resolution 230221.06 Human Resources Resolution**

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney accepts the Human Resources changes, modifications, and additions, as presented.

**Notes of Discussion / Advance Regulatory and Financial Comment:**

Who	What
<i>Board</i>	<i>Reviewed the proposed human resources change, which was previously reviewed and approved by the personnel committee</i>

MOTION:  
BLS  
SECOND:  
RH  
VOTE:  
[X] PASS  
[ ] FAIL

**Resolution 230221.07 Policy Approvals**

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney approves the Cell Phone and Electronic Device Use Policy and the Concussion Management Policy, as presented.

**Notes of Discussion / Advance Regulatory and Financial Comment:**

Who	What
<i>Board</i>	<i>Reviewed the proposed policies</i>

**B. UPCOMING EVENTS**

- ❖ NEXT BOARD MEETING: TUESDAY, APRIL 18, 2023 AT 6:00 P.M.
- ❖ REMINDER: STATEMENT OF FINANCIAL INTERESTS FORMS

**ADJOURNMENT AT 6:59 P.M.**

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MOTION:  
BLS  
SECOND:  
RH  
VOTE:  
 PASS  
 FAIL

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