

# LINDLEY ACADEMY CHARTER SCHOOL AT BIRNEY

900 W. LINDLEY AVENUE  
PHILADELPHIA, PA 19141

## BOARD OF TRUSTEES MEETING

### LOCATION:

ZOOM CONFERENCE CALL DUE TO COVID-19 PANDEMIC

### DATE & TIME:

FEBRUARY 21, 2023

6:00 P.M.

## MINUTES

### SECTION I: CALL TO ORDER

#### Opening Colloquy

This meeting of the Lindley Academy Charter School at Birney Board of Trustees is hereby called to order. The time is 6:35 P.M. My name is Lisa Johnson. I am the President of this Board of Trustees, and I will facilitate this meeting.

In order to protect the health, welfare, and safety of the school community from the ongoing COVID-19 pandemic, this meeting is being held via teleconference. This is a public meeting of the Board of Trustees of the Lindley Academy Charter School at Birney that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting. The public meeting schedule is posted at the school and on the website in the monthly calendar.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 P.M. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

**A. ROLL CALL**

<b>Board Members Present:</b>	<b>By Invitation: Non-Board Members:</b>
Lisa Johnson — President Barbara Saunders — Vice President Evette Alliston — Treasurer Reginald Howard — Trustee  <b>Board Members Absent:</b>  Regina Felder — Trustee	Dr. Margery Covello, CEO Nancy White, Principal Ralph Lovelidge, Principal  Ashley Redfearn, CEO, APS Scott Kramer, Chief Talent Officer, APS Kristine Magargee, Chief Academic Officer, APS  Peter Costa, Santilli & Thomson, LLC  David Hussey, Esq.

**B. DISCLOSURE: EXECUTIVE SESSION BY LISA JOHNSON**

*I'd like to state, for purposes of the Minutes of this meeting that during this meeting, the Board of Trustees will not meet in Executive Session.*

**C. APPROVAL OF AGENDA**

MOTION:  
EA  
SECOND:  
BLS  
VOTE:  
 PASS  
 FAIL

**Resolution 230221.01 Approval of the February 21, 2023 Agenda**

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the **February 21, 2023** Agenda.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<b>Who</b>	<b>What</b>
Board	Reviewed the agenda, a copy of which was posted on the school website in advance of the meeting

**D. APPROVAL OF MINUTES**

MOTION:  
BLS  
SECOND:  
RH  
VOTE:  
 PASS  
 FAIL

**Resolution 230221.02 Approval of the January 17, 2023 Board Meeting Minutes**

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the Minutes of the **January 17, 2023** meeting of the Board of Trustees of Lindley Academy Charter School at Birney.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<b>Who</b>	<b>What</b>

**SECTION II: REPORTS**

**A. COMMUNITY COMMENT**

*Community Comment Colloquy (General Counsel)*

Good evening. My name is David Hussey, and I am with Sand & Saidel, P.C., General Counsel to the Lindley Academy Charter School at Birney Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications with which you might supplement your comment should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

**Notes of Discussion / Advance Regulatory and Financial Comment:**

<b>Who</b>	<b>What</b>
<i>Lauren Cranford</i>	<i>Presented on behalf of 8<sup>th</sup> grade scholars to request that scholars be permitted to wear graduation caps at the 8<sup>th</sup> grade moving up ceremony; general discussion with board re: same</i>

**B. LINDLEY ACADEMY CHARTER SCHOOL AT BIRNEY CEO**

*Dr. Covello presented the written monthly report of the CEO, a copy of which is incorporated by reference herein, highlighting:*

- + Student enrollment and applications for next year, noting that there were 853 applicants for 194 seats;*
- + STAR testing data and next steps;*
- + TSI designation for EL and economically disadvantaged students;*
- + Student activities and outreach; and*
- + Compliance and facilities updates.*

**C. AMERICAN PARADIGM SCHOOLS CEO**

*A. Redfearn, S. Kramer, and K. Magargee presented the written monthly report of American Paradigm Schools, a copy of which is incorporated by reference herein, highlighting:*

- + Efforts to establish a social media presence;*
- + School enrollment and demographic data;*
- + Staff recruitment;*
- + Student growth; and*

+ Efforts to increase student participation in intervention programming

**D. BUSINESS CONTROLLER**

P. Costa presented the written monthly report of the business controller, a copy of which is incorporated by reference herein, highlighting:

- + Profits and losses are in line with the budget; and
- + Revenues are marginally higher than budgeted for

P. Costa additionally presented regarding the draft IRS Form 990. P. Costa and the Board discussed the availability of funds for school security.

**SECTION III: UNFINISHED BUSINESS**

NONE

**SECTION IV: NEW BUSINESS**

**A. RESOLUTIONS**

MOTION:  
BLS  
SECOND:  
RH  
VOTE:  
 PASS  
 FAIL

**Resolution 230221.03 Approval of Reports**

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney accepts the report of the CEO of Lindley Academy Charter School at Birney and all documents submitted thereby, which shall be incorporated into the record of this meeting; and

FURTHER RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney accepts the report of American Paradigm Schools and all documents submitted thereby, which shall be incorporated into the record of this meeting; and

FURTHER RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney hereby reviews and accepts the Financial Report of Peter Costa of Santilli & Thomson and hereby incorporates into these minutes by reference the Treasurer’s Report and the documents presented by Peter Costa to the board.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<b>Who</b>	<b>What</b>
Board	General discussion

**Resolution 230221.04 IRS Form 990**

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney approves the draft IRS Form 990, as presented.

MOTION:  
EA  
SECOND:  
RH  
VOTE:  
 PASS

FAIL

**Notes of Discussion / Advance Regulatory and Financial Comment:**

<b>Who</b>	<b>What</b>
Board	Reviewed the draft IRS Form 990, presented by P. Costa

MOTION:  
 BLS  
 SECOND:  
 EA  
 VOTE:  
 PASS  
 FAIL

**Resolution 230221.05 Election of Secretary**

RESOLVED, in accordance with Section 6.3.2(b) of its bylaws, the Board of Trustees of Lindley Academy Charter School at Birney hereby elects Reginald Howard as Secretary, for a term ending June 30, 2023 or until such time as a successor is elected.

**Notes of Discussion / Advance Regulatory and Financial Comment:**

<b>Who</b>	<b>What</b>
Board	Discussed the role of Secretary

MOTION:  
 RH  
 SECOND:  
 EA  
 VOTE:  
 PASS  
 FAIL

**Resolution 230221.06 Human Resources Resolution**

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney accepts the Human Resources changes, modifications, and additions, as presented.

**Notes of Discussion / Advance Regulatory and Financial Comment:**

<b>Who</b>	<b>What</b>
Board	Discussed the proposed human resource change

*Upon Motion by B. Saunders, Seconded by R. Howard, the Board voted to amend the agenda to add Resolution 230221.07, for which the proposal was finalized within the past 24 hours.*

MOTION:  
 BLS  
 SECOND:  
 RH  
 VOTE:  
 PASS  
 FAIL

**Resolution 230221.07 Approval of Cogger Law Firm, LLC Engagement Agreement**

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney hereby ratifies and approves of the Engagement Agreement with Cogger Law Firm, LLC.

FURTHER RESOLVED, the President is authorized to execute any document or delegate any task necessary to effectuate this resolution.

**Notes of Discussion / Advance Regulatory and Financial Comment:**

<b>Who</b>	<b>What</b>
Board	Discussed the need to protect the school's intellectual property

**B. UPCOMING EVENTS**

❖ NEXT BOARD MEETING: TUESDAY, MARCH 21, 2023 AT 6:00 P.M.

**ADJOURNMENT AT 7:53 P.M.**

MOTION:  
BLS  
SECOND:  
RH  
VOTE:  
 PASS  
 FAIL

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