

LINDLEY ACADEMY CHARTER SCHOOL AT BIRNEY

900 W. LINDLEY AVENUE
PHILADELPHIA, PA 19141

BOARD OF TRUSTEES MEETING

LOCATION:

ZOOM CONFERENCE CALL DUE TO COVID-19 PANDEMIC

DATE & TIME:

NOVEMBER 15, 2022

6:00 P.M.

MINUTES

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the Lindley Academy Charter School at Birney Board of Trustees is hereby called to order. The time is 6:11 P.M. My name is Lisa Johnson. I am the President of this Board of Trustees, and I will facilitate this meeting.

In order to protect the health, welfare, and safety of the school community from the ongoing COVID-19 pandemic, this meeting is being held via teleconference. This is a public meeting of the Board of Trustees of the Lindley Academy Charter School at Birney that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting. The public meeting schedule is posted at the school and on the website in the monthly calendar.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 P.M. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
<p>Lisa Johnson — President Regina Felder — Trustee Evette Alliston — Treasurer Reginald Howard — Trustee</p> <p>Board Members Absent:</p> <p>Barbara Saunders — Vice President Ana Christina Melhor — Secretary</p>	<p>Dr. Margery Covello, CEO</p> <p>Ashley Redfearn, CEO, APS Kristine Magargee, Chief Academic Officer, APS</p> <p>Peter Costa, Santilli & Thomson, LLC</p> <p>David Hussey, Esq.</p> <p>Annalyse Jackson, WithumSmith+Brown PC Eric Strauss, WithumSmith+Brown PC</p>

B. DISCLOSURE: EXECUTIVE SESSION BY LISA JOHNSON

I'd like to state, for purposes of the Minutes of this meeting that during this meeting, the Board of Trustees will not meet in Executive Session.

C. APPROVAL OF AGENDA

MOTION:
 EA
 SECOND:
 RH
 VOTE:
 PASS
 FAIL

Resolution 221115.01 Approval of the November 15, 2022 Agenda

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the **November 15, 2022** Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Board	Reviewed the meeting agenda, a copy of which was posted on the school website in advance of the meeting.

D. APPROVAL OF MINUTES

MOTION:
 EA
 SECOND:
 RH
 VOTE:
 PASS
 FAIL

Resolution 221115.02 Approval of the October 18, 2022 Board Meeting Minutes

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the Minutes of the **October 18, 2022** meeting of the Board of Trustees of Lindley Academy Charter School at Birney.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What

SECTION II: REPORTS

A. COMMUNITY COMMENT

Community Comment Colloquy (General Counsel)

Good evening. My name is David Hussey, and I am with Sand & Saidel, P.C., General Counsel to the Lindley Academy Charter School at Birney Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications with which you might supplement your comment should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
None	None

B. BUSINESS CONTROLLER

A. Jackson and E. Strauss presented the draft 2021-22 audit report, highlighting:

- + *Overview of the role of the auditor and of the audit process;*
- + *Summary of adjustments;*
- + *Audit standards;*
- + *A review of the audit report, a copy of which was distributed in advance, which provides a clean opinion; and*
- + *Increases to spending and revenue.*

C. LINDLEY ACADEMY CHARTER SCHOOL AT BIRNEY CEO

Dr. Covello presented the written monthly CEO report, a copy of which is incorporated herein, highlighting:

- + *Enrollment and student demographics, including an increase in students experiencing housing insecurity;*
- + *Academic data, including PVAAS data and schoolwide screening and intervention;*
- + *Partnerships to promote school culture;*
- + *Staffing, including a successful student teacher pipeline;*
- + *Compliance, including a successful McKinney-Vento audit; and*
- + *Student activities and community outreach.*

D. AMERICAN PARADIGM SCHOOLS CEO

A. Redfearn presented the monthly written report of APS, a copy of which is incorporated by reference herein, highlighting efforts to promote student attendance and enrollment. K. Magargee presented regarding ELA curriculum, instruction, and assessment data.

SECTION III: UNFINISHED BUSINESS

NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:
EA
SECOND:
RH
VOTE:
 PASS
 FAIL

Resolution 221115.03 Approval of Reports

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney accepts the report of the CEO of Lindley Academy Charter School at Birney and all documents submitted thereby, which shall be incorporated into the record of this meeting; and

FURTHER RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney accepts the report of American Paradigm Schools and all documents submitted thereby, which shall be incorporated into the record of this meeting; and

FURTHER RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney hereby reviews and accepts the Financial Report of Peter Costa of Santilli & Thomson and hereby incorporates into these minutes by reference the Treasurer’s Report and the documents presented by Peter Costa to the board.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Reviewed and discussed the reports</i>

MOTION:
RF
SECOND:
EA
VOTE:
 PASS
 FAIL

Resolution 221115.04 Human Resources Resolution

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney accepts the Human Resources changes, modifications, and additions, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Dr. Covello</i>	<i>Reported upon the proposed human resources changes</i>

MOTION:
RH
SECOND:
EA
VOTE:

Resolution 221115.05 Head Start MOU

PASS
 FAIL

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney hereby approves of the MOU with The School District of Philadelphia's Office of Early Childhood Education, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Dr. Covello</i>	<i>Reported upon the Head Start MOU</i>

MOTION:
RF
SECOND:
EA
VOTE:
 PASS
 FAIL

Resolution 221115.06 Holiday Bonus

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney approves of a Holiday Bonus in the amount of \$500 (gross) to full time employees and \$350 (gross) to part-time employees.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Dr. Covello</i>	<i>Reported upon the proposed holiday bonus</i>

B. UPCOMING EVENTS

❖ NEXT BOARD MEETING: TUESDAY, DECEMBER 6, 2022 AT 6:00 P.M.

ADJOURNMENT AT 7:01 P.M.

MOTION:
RF
SECOND:
EA
VOTE:
 PASS
 FAIL
