

# LINDLEY ACADEMY CHARTER SCHOOL AT BIRNEY

900 W. LINDLEY AVENUE

PHILADELPHIA, PA 19141

## **BOARD OF TRUSTEES MEETING**

LOCATION:

ZOOM CONFERENCE CALL DUE TO COVID-19 PANDEMIC

DATE & TIME:

AUGUST 16, 2022

6:00 P.M.

## **AGENDA**

### **SECTION I: CALL TO ORDER**

#### *Opening Colloquy*

This meeting of the Lindley Academy Charter School at Birney Board of Trustees is hereby called to order. The time is \_\_\_\_ P.M. My name is Lisa Johnson. I am the President of this Board of Trustees, and I will facilitate this meeting.

In order to protect the health, welfare, and safety of the school community from the ongoing COVID-19 pandemic, this meeting is being held via teleconference. This is a public meeting of the Board of Trustees of the Lindley Academy Charter School at Birney that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting. The public meeting schedule is posted at the school and on the website in the monthly calendar.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 P.M. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

**A. ROLL CALL**

<b>Board Members Present:</b>	<b>By Invitation: Non-Board Members:</b>
<p>Lisa Johnson — President                      Ana Christina Melhor — Secretary                      Barbara Saunders — Vice President                      Regina Felder — Trustee                      Evette Bowman — Treasurer                      Reginald Howard — Trustee</p> <p><b>Board Members Absent:</b></p>	<p>Dr. Margery Covello, CEO                      Nancy White, Principal                      Ralph Lovelidge, Principal</p> <p>Elaine Latimer, Director of SPED                      Sean Murphy, Director of Climate                      Garry Beverly, Vice Principal                      Andrea Brock, Director of Operations</p> <p>Ashley Redfearn, CEO, APS                      Scott Kramer, Chief Talent Officer, APS                      Kristine Magargee, Chief Academic Officer, APS</p> <p>Peter Costa, Santilli &amp; Thomson, LLC                      Michael Thomson, Santilli &amp; Thomson, LLC</p> <p>David Hussey, Esq.</p>

**B. DISCLOSURE: EXECUTIVE SESSION BY LISA JOHNSON**

*I'd like to state, for purposes of the Minutes of this meeting that during this meeting, the Board of Trustees will not meet in Executive Session.*

**C. APPROVAL OF AGENDA**

MOTION:  
 SECOND:  
 VOTE:  
 PASS  
 FAIL

**Resolution 220816.01 Approval of the August 16, 2022 Agenda**

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the **August 16, 2022** Agenda.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

**D. APPROVAL OF MINUTES**

MOTION:  
 SECOND:  
 VOTE:

**Resolution 220816.02 Approval of the June 21, 2022 Board Meeting Minutes**

PASS  
 FAIL

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the Minutes of the **June 21, 2022** meeting of the Board of Trustees of Lindley Academy Charter School at Birney.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

**SECTION II: REPORTS**

**A. COMMUNITY COMMENT**

*Community Comment Colloquy (General Counsel)*

Good evening. My name is David Hussey, and I am with Sand & Saidel, P.C., General Counsel to the Lindley Academy Charter School at Birney Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications with which you might supplement your comment should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

**B. LINDLEY ACADEMY CHARTER SCHOOL AT BIRNEY CEO**

**C. AMERICAN PARADIGM SCHOOLS CEO**

**D. BUSINESS CONTROLLER**

**SECTION III: UNFINISHED BUSINESS**

NONE

**SECTION IV: NEW BUSINESS**

**A. RESOLUTIONS**

MOTION:

**Resolution 220816.03 Approval of Reports**

SECOND:

VOTE:

PASS

FAIL

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney accepts the report of the CEO of Lindley Academy Charter School at

Birney and all documents submitted thereby, which shall be incorporated into the record of this meeting; and

FURTHER RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney accepts the report of American Paradigm Schools and all documents submitted thereby, which shall be incorporated into the record of this meeting; and

FURTHER RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney hereby reviews and accepts the Financial Report of Peter Costa of Santilli & Thomson and hereby incorporates into these minutes by reference the Treasurer’s Report and the documents presented by Peter Costa to the board.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

MOTION:

**Resolution 220816.04 Professional Services Contracts Resolution**

SECOND:

RESOLVED, the Professional Services Contracts and associated reports listed below are hereby accepted and ratified; and

VOTE:  
 PASS  
 FAIL

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below; and

FURTHER RESOLVED, the CEO is authorized to execute any document or delegate any task necessary to effectuate this resolution.

<b>Contractor</b>	<b>Amount</b>	<b>Comment: Terms and Conditions</b>
Team Tutor	See proposed contract	Teacher and tutoring services
PRO ABA Services	See proposed contract	School-based therapy services
Limbach	\$22,722.00	Steam trap replacements
Limbach	\$7,588.00	Hot water tank replacement
Limbach	\$19,378.00	Heat exchanger bundle replacement
JGB Sports, LLC	\$20,152.00	Locker purchase and installation

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

MOTION:

**Resolution R220816.05 Purchases for Security Planning**

SECOND:

WHEREAS, the purchase proposals listed below are related to security planning and are based on safety needs identified by the Board of Trustees of Lindley Academy Charter School at Birney;

VOTE:

PASS

FAIL

RESOLVED, the purchase proposals listed and described below are hereby approved; and

FURTHER RESOLVED, the CEO is authorized to execute any document or delegate any task necessary to effectuate this resolution.

<b>Contractor</b>	<b>Amount</b>	<b>Comment: Terms and Conditions</b>
Liberty Door Systems	\$31,940.82	Interior and exterior doors
Keystone Aluminum and Glass Co., Inc.	\$7,925.00	Aluminum storefront door
Blinds To Go	\$12,905.51	Window blinds

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

MOTION:

**Resolution 220816.06 Human Resources Resolution**

SECOND:

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney accepts the Human Resources changes, modifications, and additions, as presented.

VOTE:

PASS

FAIL

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

MOTION:

**Resolution 220816.07 Employee Handbook**

SECOND:

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the Employee Handbook, as presented.

VOTE:

PASS

FAIL

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

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MOTION:

**Resolution 220816.08 Family Guidebook**

SECOND:

VOTE:  
 PASS  
 FAIL

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the 2022-23 Family Guidebook, as presented.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

MOTION:

**Resolution 220816.09 PTO Buyback Policy**

SECOND:

VOTE:  
 PASS  
 FAIL

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the PTO buyback policy, as presented.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

MOTION:

**Resolution 220816.10 Safe Schools MOU**

SECOND:

VOTE:  
 PASS  
 FAIL

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney hereby ratifies and approves the Safe Schools Memorandum of Understanding, as presented.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

MOTION:

**Resolution 220816.11 Board Officers**

SECOND:

VOTE:  
 PASS  
 FAIL

RESOLVED, in accordance with Section 6.3.2(b) of its bylaws, the Board of Trustees of Lindley Academy Charter School at Birney hereby elects the following for their respective officer position, for a term ending June 30, 2023 or until such time as successors are elected.

Trustee	Office
	President
	Vice-President
	Secretary
	Treasurer

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

**B. DISCUSSION AND ANNOUNCEMENTS**

❖ NEXT BOARD MEETING: TUESDAY, SEPTEMBER 20, 2022 AT 6:00 P.M.

**ADJOURNMENT AT \_\_:\_\_ P.M.**

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MOTION:

SECOND:

VOTE:

PASS

FAIL

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