

LINDLEY ACADEMY CHARTER SCHOOL AT BIRNEY

900 W. LINDLEY AVENUE

PHILADELPHIA, PA 19141

BOARD OF TRUSTEES MEETING

LOCATION:

ZOOM CONFERENCE CALL DUE TO COVID-19 PANDEMIC

DATE & TIME:

APRIL 19, 2022

6:00 P.M.

MINUTES

SECTION I: CALL TO ORDER

Opening Colloquy

This meeting of the Lindley Academy Charter School at Birney Board of Trustees is hereby called to order. The time is 6:05 P.M. My name is Lisa Johnson. I am the President of this Board of Trustees, and I will facilitate this meeting.

In order to protect the health, welfare, and safety of the school community from the ongoing COVID-19 pandemic, this meeting is being held via teleconference. This is a public meeting of the Board of Trustees of the Lindley Academy Charter School at Birney that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting. The public meeting schedule is posted at the school and on the website in the monthly calendar.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 P.M. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present:	By Invitation: Non-Board Members:
<p>Lisa Johnson — President Ana Christina Melhor — Secretary Regina Felder — Trustee Evette Bowman — Treasurer Reginald Howard — Trustee</p> <p>Board Members Absent:</p> <p>Barbara Saunders — Vice President</p>	<p>Dr. Margery Covello, CEO Nancy White, Principal Ralph Lovelidge, Principal</p> <p>Elaine Latimer, Director of SPED Sean Murphy, Director of Climate Andrea Brock, Director of Operations</p> <p>Ashley Redfearn, CEO, APS Kristine Magargee, Chief Academic Officer, APS Scott Kramer, CTO, APS</p> <p>Peter Costa, Santilli & Thomson, LLC</p> <p>David Hussey, Esq.</p>

B. DISCLOSURE: EXECUTIVE SESSION BY LISA JOHNSON

The Board of Trustees did not meet in Executive Session prior to this meeting.

C. APPROVAL OF AGENDA

MOTION:
 RF
 SECOND:
 EB
 VOTE:
 PASS
 FAIL

Resolution 220419.01 Approval of the April 19, 2022 Agenda

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the **April 19, 2022** Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Reviewed the agenda, a copy of which was posted on the school website 24 hours prior to the meeting</i>

D. APPROVAL OF MINUTES

MOTION:
 SECOND:
 VOTE:
 PASS
 FAIL

Resolution 220419.02 Approval of the March 15, 2022 Board Meeting Minutes

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the Minutes of the **March 15, 2022** meeting of the Board of Trustees of Lindley Academy Charter School at Birney.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Reviewed the March meeting minutes</i>

SECTION II: REPORTS

A. COMMUNITY COMMENT

Community Comment Colloquy (General Counsel)

Good evening. My name is David Hussey, and I am with Sand & Saidel, P.C., General Counsel to the Lindley Academy Charter School at Birney Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications with which you might supplement your comment should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>

B. LINDLEY ACADEMY CHARTER SCHOOL AT BIRNEY CEO

Dr. Covello presented the monthly written report of the CEO, a copy of which is incorporated by reference herein, highlighting:

- + Autism awareness week;*
- + Community events; and*
- + Facilities updates.*

C. AMERICAN PARADIGM SCHOOLS CEO

A. Redfearn presented the monthly written report of APS, a copy of which is incorporated by reference herein, highlighting:

- + The status of Lindley’s charter agreement;*
- + Developments to the ELA curriculum, including interventions; and*
- + Ongoing audit and review of curriculum materials to promote relevance.*

D. BUSINESS CONTROLLER

P. Costa presented the monthly written report of the business controller, a copy of which is incorporated by reference herein, highlighting:

- + Enrollment and revenue, which are in line with budgetary projections;
- + Payments to vendors; and
- + Expenses are in line with the budget.

P. Costa additionally presented and reviewed the IRS Form 990 for the fiscal year ended June 30, 2021. P. Costa additionally presented regarding budgetary projections and assumptions for the 2022-23 school year, as well as a preliminary draft budget.

SECTION III: UNFINISHED BUSINESS

NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION:
 RF
 SECOND:
 RH
 VOTE:
 PASS
 FAIL

Resolution 220419.03 Approval of Reports

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney accepts the report of the CEO of Lindley Academy Charter School at Birney and all documents submitted thereby, which shall be incorporated into the record of this meeting; and

FURTHER RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney accepts the report of American Paradigm Schools and all documents submitted thereby, which shall be incorporated into the record of this meeting; and

FURTHER RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney hereby reviews and accepts the Financial Report of Peter Costa of Santilli & Thomson and hereby incorporates into these minutes by reference the Treasurer’s Report and the documents presented by Peter Costa to the board.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

Resolution 220419.04 Professional Services Contract/s Resolution

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified; and

MOTION:
 ACM
 SECOND:
 EB
 VOTE:
 PASS
 FAIL

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below; and

FURTHER RESOLVED, the CEO is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
Withum Smith & Brown	\$27,560	Audit of financial statements for fiscal year ended June 30, 2022
UHS of Doylestown, LLC	Various rates as set forth in accompanying proposal	Specialized educational services
National Summer School Initiative	\$4,950	Summer school programming

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
<i>M. Covello</i>	<i>Reported upon the proposed professional services</i>

MOOT

Resolution R220419.05 Purchase Contract/s Resolution

RESOLVED, the Purchase Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate terms and conditions for the Purchase Contract/s described below;

FURTHER RESOLVED, the CEO is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	None	None

MOOT

Resolution 220419.06 Human Resources Resolution

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney accepts the Human Resources changes, modifications, and additions, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

MOTION:
EB
SECOND:
RH
VOTE:
 PASS
 FAIL

Resolution 220419.07 Approval of ARP ESSER Health and Safety Plan

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney hereby approves of the ARP ESSER Health and Safety Plan, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>M. Covello</i>	<i>Reported upon the development of the health and safety plan, including the status of the mask mandate</i>

MOTION:
EB
SECOND:
ACM
VOTE:
 PASS
 FAIL

Resolution 220419.08 Approval of 2020 Form 990

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney hereby approves of the 2020 Form 990, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>P. Costa</i>	<i>Reviewed the IRS Form 990 filing during the report of the business controller</i>

B. DISCUSSION AND ANNOUNCEMENTS

- ❖ NEXT BOARD MEETING: TUESDAY, MAY 17, 2022 AT 6:00 P.M.
- ❖ GRADUATION: JUNE 8, 2022 AT 5:00 P.M. (RAIN DATE: JUNE 9, 2022 AT 5:00 P.M.)

ADJOURNMENT AT 6:50 P.M.

MOTION:
RH
SECOND:
ACM
VOTE:
 PASS
 FAIL