

# LINDLEY ACADEMY CHARTER SCHOOL AT BIRNEY

900 W. LINDLEY AVENUE

PHILADELPHIA, PA 19141

## **BOARD OF TRUSTEES MEETING**

LOCATION:

ZOOM CONFERENCE CALL DUE TO COVID-19 PANDEMIC

DATE & TIME:

JUNE 21, 2022

6:00 P.M.

## **AGENDA**

### **SECTION I: CALL TO ORDER**

#### *Opening Colloquy*

This meeting of the Lindley Academy Charter School at Birney Board of Trustees is hereby called to order. The time is \_\_\_\_ P.M. My name is Lisa Johnson. I am the President of this Board of Trustees, and I will facilitate this meeting.

In order to protect the health, welfare, and safety of the school community from the ongoing COVID-19 pandemic, this meeting is being held via teleconference. This is a public meeting of the Board of Trustees of the Lindley Academy Charter School at Birney that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting. The public meeting schedule is posted at the school and on the website in the monthly calendar.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 P.M. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

**A. ROLL CALL**

<b>Board Members Present:</b>	<b>By Invitation: Non-Board Members:</b>
<p>Lisa Johnson — President            Ana Christina Melhor — Secretary            Barbara Saunders — Vice President            Regina Felder — Trustee            Evette Bowman — Treasurer            Reginald Howard — Trustee</p> <p><b>Board Members Absent:</b></p>	<p>Dr. Margery Covello, CEO            Nancy White, Principal            Ralph Lovelidge, Principal</p> <p>Elaine Latimer, Director of SPED            Sean Murphy, Director of Climate            Dr. Kwanza Waters, Vice Principal            Garry Beverly, Vice Principal            Andrea Brock, Director of Operations</p> <p>Ashley Redfearn, CEO, APS            Scott Kramer, Chief Talent Officer, APS            Kristine Magargee, Chief Academic Officer, APS</p> <p>Peter Costa, Santilli &amp; Thomson, LLC            Michael Thomson, Santilli &amp; Thomson, LLC</p> <p>David Hussey, Esq.</p>

**B. DISCLOSURE: EXECUTIVE SESSION BY LISA JOHNSON**

*I'd like to state, for purposes of the Minutes of this meeting that during this meeting, the Board of Trustees will meet in Executive Session for the following purposes under 65 P.S. § 708:*

**Certain Employee Issues.** To discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the agency, or former public officer or employee, provided, however, that the individual employees or appointees whose rights could be adversely affected may request, in writing, that the matter or matters be discussed at an open meeting. The agency's decision to discuss such matters in executive session shall not serve to adversely affect the due process rights granted by law, including those granted by Title 2 (relating to administrative law and procedure).

**School Safety and Security Plan.** For presentation of the report of the school safety and security coordinator pursuant to 24 P.S. § 13-1309-B regarding current safety and security practices that identify strategies to improve school safety and security.

**C. APPROVAL OF AGENDA**

MOTION:  
SECOND:  
VOTE:  
 PASS  
 FAIL

**Resolution 220621.01 Approval of the June 21, 2022 Agenda**

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the **June 21, 2022** Agenda.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

**D. APPROVAL OF MINUTES**

MOTION:  
SECOND:  
VOTE:  
 PASS  
 FAIL

**Resolution 220621.02 Approval of the May 17, 2022 Board Meeting Minutes**

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the Minutes of the **May 17, 2022** meeting of the Board of Trustees of Lindley Academy Charter School at Birney.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

**SECTION II: REPORTS**

**A. COMMUNITY COMMENT**

*Community Comment Colloquy (General Counsel)*

Good evening. My name is David Hussey, and I am with Sand & Saidel, P.C., General Counsel to the Lindley Academy Charter School at Birney Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications with which you might supplement your comment should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

**B. LINDLEY ACADEMY CHARTER SCHOOL AT BIRNEY CEO**

**C. AMERICAN PARADIGM SCHOOLS CEO**

**D. BUSINESS CONTROLLER**

**SECTION III: UNFINISHED BUSINESS**

NONE

**SECTION IV: NEW BUSINESS**

**A. RESOLUTIONS**

MOTION:

SECOND:

VOTE:

PASS

FAIL

**Resolution 220621.03 Approval of Reports**

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney accepts the report of the CEO of Lindley Academy Charter School at Birney and all documents submitted thereby, which shall be incorporated into the record of this meeting; and

FURTHER RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney accepts the report of American Paradigm Schools and all documents submitted thereby, which shall be incorporated into the record of this meeting; and

FURTHER RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney hereby reviews and accepts the Financial Report of Peter Costa of Santilli & Thomson and hereby incorporates into these minutes by reference the Treasurer’s Report and the documents presented by Peter Costa to the board.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

MOTION:

SECOND:

VOTE:

PASS

FAIL

**Resolution 220621.04 Professional Services Contract/s Resolution**

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified; and

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below; and

FURTHER RESOLVED, the CEO is authorized to execute any document or delegate any task necessary to effectuate this resolution.

<b>Contractor</b>	<b>Amount</b>	<b>Comment: Terms and Conditions</b>

Maschio's Food Service	See proposed contract	FMC food service 1-year renewal
Education Plus Health	Not to exceed \$105,016.00	School health services (1-year)
DeGol Carpet	\$61,407	Floor repair, VCT replacement, carpet tile installation
Tie's Cleaning	See proposed contract	Cleaning services

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

MOOT

**Resolution R220621.05 Purchase Contract/s Resolution**

RESOLVED, the Purchase Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate terms and conditions for the Purchase Contract/s described below;

FURTHER RESOLVED, the CEO is authorized to execute any document or delegate any task necessary to effectuate this resolution.

<b>Contractor</b>	<b>Amount</b>	<b>Comment: Terms and Conditions</b>
None	None	None

MOTION:

SECOND:

VOTE:  
 PASS  
 FAIL

**Resolution 220621.06 Board Meeting Calendar**

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the 2022-23 board meeting calendar, as presented.

***Notes of Discussion / Advance Regulatory and Financial Comment:***

<i>Who</i>	<i>What</i>

MOTION:

SECOND:

VOTE:  
 PASS

**Resolution 220621.07 School Calendar**

FAIL

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the 2022-23 school calendar, as presented.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

MOTION:

**Resolution 220621.08 Re-election of Trustees**

SECOND:

VOTE:  
 PASS  
 FAIL

RESOLVED, in accordance with Section 6.3.2(a) of its bylaws, the Board of Trustees of Lindley Academy Charter School at Birney hereby re-elects the following Trustees for the terms of office listed below:

Lisa Johnson: 7/1/22 – 6/30/25

Regina Felder: 7/1/22 – 6/30/24

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

MOTION:

**Resolution 220621.09 Board Officers**

SECOND:

VOTE:  
 PASS  
 FAIL

RESOLVED, in accordance with Section 6.3.2(b) of its bylaws, the Board of Trustees of Lindley Academy Charter School at Birney hereby elects the following for their respective officer position, effective July 1, 2022 and ending June 30, 2023 or until such time as successors are elected.

Trustee	Office
	President
	Vice-President
	Secretary
	Treasurer

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

MOTION:

**Resolution 220621.10 Board Officers**

SECOND:

VOTE:  
 PASS  
 FAIL

RESOLVED, that the Board of Trustees of Lindley Academy Charter School designates estimated ending fund balance for the year ended June 30, 2022, as follows:

Designated for Working Capital/School Performance \$2,600,000

Available for Appropriation \$ 550,000

Designated for Non-Liquid Assets \$ 950,000\_

Total Fund Balance \$ 4,100,000

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

MOTION:

**Resolution 220621.11 Human Resources Resolution**

SECOND:

VOTE:

PASS

FAIL

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney accepts the Human Resources changes, modifications, and additions, as presented.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

MOTION:

**Resolution 220621.12 Safety and Security Report**

SECOND:

VOTE:

PASS

FAIL

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney hereby ratifies the Safety and Security report, as presented

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>

**B. DISCUSSION AND ANNOUNCEMENTS**

❖ NEXT BOARD MEETING: TUESDAY, AUGUST 16, 2022 AT 6:00 P.M.

**ADJOURNMENT AT \_\_:\_\_ P.M.**

MOTION:

SECOND:

VOTE:

PASS

FAIL