

# LINDLEY ACADEMY CHARTER SCHOOL AT BIRNEY

900 W. LINDLEY AVENUE  
PHILADELPHIA, PA 19141

## **BOARD OF TRUSTEES MEETING**

### LOCATION:

ZOOM CONFERENCE CALL DUE TO COVID-19 PANDEMIC

### DATE & TIME:

NOVEMBER 16, 2021

6:00 P.M.

## **MINUTES**

### **SECTION I: CALL TO ORDER**

#### *Opening Colloquy*

This meeting of the Lindley Academy Charter School at Birney Board of Trustees is hereby called to order. The time is 6:06 P.M. My name is Lisa Johnson. I am the President of this Board of Trustees, and I will facilitate this meeting.

In order to protect the health, welfare, and safety of the school community from the ongoing COVID-19 pandemic, this meeting is being held via teleconference. This is a public meeting of the Board of Trustees of the Lindley Academy Charter School at Birney that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public notice included instructions for how the public could participate in tonight's meeting. The public meeting schedule is posted at the school and on the website in the monthly calendar.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative Office to participate in public comment by 5:00 P.M. on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the Executive Administration submit the list of commenters to our General Counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

**A. ROLL CALL**

<b>Board Members Present:</b>	<b>By Invitation: Non-Board Members:</b>
<p>Lisa Johnson — President                      Barbara Saunders — Vice President                      Regina Felder — Trustee                      Evette Bowman — Treasurer                      Reginald Howard — Trustee</p> <p><b>Board Members Absent:</b></p> <p>Ana Christina Melhor — Secretary</p>	<p>Dr. Margery Covello, CEO                      Nancy White, Principal                      Ralph Lovelidge, Principal</p> <p>Elaine Latimer, Director of SPED                      Sean Murphy, Director of Climate                      Garry Beverly, Vice Principal</p> <p>Kristine Magargee, Chief Academic Officer, APS                      Mohamed Hassan, Director of Data and Digital Programs, APS</p> <p>Peter Costa, Santilli &amp; Thomson, LLC                      Michael Thomson, Santilli &amp; Thomson, LLC</p> <p>David Hussey, Esq.</p>

**B. DISCLOSURE: EXECUTIVE SESSION BY LISA JOHNSON**

*I would like to state, for purposes of the Minutes of this meeting, that the Board of Trustees did not meet in Executive Session prior to this meeting.*

**C. APPROVAL OF AGENDA**

MOTION:  
 BLS  
 SECOND:  
 RH  
 VOTE:  
 PASS  
 FAIL

**Resolution 21116.01 Approval of the November 16, 2021 Agenda**

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the **November 16, 2021** Agenda.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Reviewed the agenda, a copy of which was posted on the school's website at least 24 hours prior to the meeting</i>

**D. APPROVAL OF MINUTES**

MOTION:  
 EB  
 SECOND:  
 BLS

**Resolution 21116.02 Approval of the October 19, 2021 Board Meeting Minutes**

VOTE:  
 PASS  
 FAIL

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the Minutes of the **October 19, 2021** meeting of the Board of Trustees of Lindley Academy Charter School at Birney.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Reviewed the October board minutes</i>

**SECTION II: REPORTS**

**A. COMMUNITY COMMENT**

*Community Comment Colloquy (General Counsel)*

Good evening. My name is David Hussey, and I am with Sand & Saidel, P.C., General Counsel to the Lindley Academy Charter School at Birney Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications with which you might supplement your comment should be submitted to me. I will keep the time and notify the Board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

**B. LINDLEY ACADEMY CHARTER SCHOOL AT BIRNEY CEO**

*Dr. Covello presented the monthly written report of the CEO, a copy of which is incorporated by reference herein, highlighting:*

- + Lindley Academy's mini-library and its commitment to literacy;*
- + ESSER II funds, including initiatives and programs that will be funded;*
- + Title I Comprehensive Plan, including highlights from the plan;*
- + Homelessness awareness week;*
- + Staffing and recruitment; and*
- + Report card conferences.*

**C. AMERICAN PARADIGM SCHOOLS CEO**

*K. Magargee presented the monthly written report of American Paradigm Schools, a copy of which is incorporated by reference herein.*

*M. Hassan presented regarding the work of APS's data team, highlighting:*

- + *The digital infrastructure for the APS schools;*
- + *The APS Parent Hub;*
- + *Families, teacher, and staff support;*
- + *Transition to the MMS system;*
- + *Efforts to build a data-driven culture; and*
- + *Assessments.*

**D. BUSINESS CONTROLLER**

*P. Costa presented the monthly written financial report, a copy of which is incorporated by reference herein, highlighting:*

- + *The expectation of a clean audit; and*
- + *Revenue is in line with the budget.*

**SECTION III: UNFINISHED BUSINESS**

**NONE**

**SECTION IV: NEW BUSINESS**

**A. RESOLUTIONS**

MOTION:  
RH  
SECOND:  
EB  
VOTE:  
 PASS  
 FAIL

**Resolution 21116.03 Approval of Reports**

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney accepts the report of the CEO of Lindley Academy Charter School at Birney and all documents submitted thereby, which shall be incorporated into the record of this meeting; and

FURTHER RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney accepts the report of American Paradigm Schools and all documents submitted thereby, which shall be incorporated into the record of this meeting; and

FURTHER RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Discussed and reviewed the above referenced reports</i>

MOOT

**Resolution 21116.04 Human Resources Resolution**

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney accepts the Human Resources changes, modifications, and additions,

as presented.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

MOOT

**Resolution 21116.05 Professional Services Contract/s Resolution**

RESOLVED, the Professional Services Contract/s and associated report/s listed below are hereby accepted and ratified; and

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate contract/s for the professional services described below; and

FURTHER RESOLVED, the CEO is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	None	None

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

MOOT

**R21116.06 Purchase Contract/s Resolution**

RESOLVED, the Purchase Contract/s and associated report/s listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO, Business Controller, and General Counsel are hereby authorized and directed to negotiate terms and conditions for the Purchase Contract/s described below;

FURTHER RESOLVED, the CEO is authorized to execute any document or delegate any task necessary to effectuate this resolution.

Contractor	Amount	Comment: Terms and Conditions
None	None	None

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

MOTION:  
BLS  
SECOND:  
RH  
VOTE:  
 PASS  
 FAIL

### **R211116.07 Approval of the Title I Comprehensive Plan**

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney approves the Title I Comprehensive Plan, as presented.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Reviewed the Title I Comprehensive Plan, which was reported upon by Dr. Covello</i>

MOTION:  
BLS  
SECOND:  
RH  
VOTE:  
 PASS  
 FAIL

### **R211116.08 Approval of Holiday Bonus**

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney offers a Holiday Bonus in the amount of \$500 to full time Lindley Academy Charter School at Birney staff members and \$350 to part-time Lindley Academy Charter School at Birney staff members.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>M. Covello</i>	<i>Reported upon the proposed holiday bonus</i>
<i>B. Saunders</i>	<i>Discussed that annual holiday bonuses depend upon the availability of funds</i>

## **B. DISCUSSION AND ANNOUNCEMENTS**

- ❖ NEXT BOARD MEETING: TUESDAY, DECEMBER 7, 2021 AT 6:00 P.M.

### **ADJOURNMENT AT 6:55 PM**

MOTION:  
BLS  
SECOND:  
RH  
VOTE:  
 PASS  
 FAIL