

LINDLEY ACADEMY CHARTER SCHOOL AT BIRNEY
900 W. Lindley Avenue¹
Philadelphia, PA 19141
BOARD OF TRUSTEES MEETING
SEPTEMBER 21, 2021
6:00 PM

MINUTES

SECTION I: CALL TO ORDER

Opening Colloquy

This September 21, 2021 Board of Trustees meeting of the Lindley Academy Charter School at Birney Board of Trustees is hereby called to Order. The time is 6:12 pm. My name is Lisa Johnson. I am the President of this Board of Trustees and I will facilitate this meeting.

This is a public meeting of the Board of Trustees of the Lindley Academy Charter School at Birney that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website in the monthly calendar.

All members of the public are welcome, to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 pm on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call

Lisa Johnson — President
Ana Christina Melhor — Secretary
Barbara Saunders — Vice President
Regina Felder — Trustee
Evette Bowman — Treasurer
Reginald Howard — Trustee

Board Members Present:

Lisa Johnson
Ana Christina Melhor
Barbara Saunders
Evette Bowman

By Invitation: Non-Board Members:

Dr. Margery Covello, CEO
Nancy White, Principal
Ralph Lovelidge, Principal
Elaine Latimer, Director of SPED

¹ This meeting is being publicly held through a zoom conference, which is open to members of the public online via <https://zoom.us/j/99860656329> or by telephone at 1-646-558-8656.

Sean Murphy, Director of Climate
 Kwanza Howard, Vice Principal
 David Hussey, Esq.
 Jessica Bassett
 Peter Costa, Santilli and Thomson
 Michael Thomson, Santilli and Thomson
 Ashley Redfearn, CEO, APS
 Scott Kramer, CTO, APS

Board Members Absent
 Regina Felder
 Reginald Howard

B. Chairperson's Disclosure: Executive Session

I would like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. Approval of Agenda

MOTION
 EB
 SECOND
 ACM
 VOTE:
 PASS
 FAIL

Resolution 21092101
Approval of the Agenda

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the **September 21, 2021** Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Reviewed the September 21, 2021 agenda, a copy of which was posted on the school's website on September 20, 2021</i>

D. Approval of Minutes

MOTION
 BLS
 SECOND
 EB
 VOTE:
 PASS
 FAIL

Resolution 21092102
Approval of the August 17, 2021 Board Meeting Minutes

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the Minutes of the **August 17, 2021** meeting of the Board of Trustees of Lindley Academy Charter School at Birney.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Reviewed the August 17 minutes</i>

SECTION II: Reports

A. Community Comment

Community Comment Colloquy (General Counsel)

Good Evening, my name is David Hussey with Sand & Saidel, P.C., General Counsel to the Lindley Academy Charter School at Birney Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

B. Lindley Academy Charter School at Birney CEO

Dr. Covello presented the monthly report of the CEO, highlighting:

- + *Student enrollment, including special education enrollment and the student waitlist;*
- + *Updates regarding the recent school building closure, including that the closure was mandated by the Health Department, community vaccination rates, efforts to promote vaccination and other measures to prevent against the spread of COVID, efforts to minimize close contacts, cleaning and safety protocols, social distancing measures, efforts to expedite contact tracing;*
- + *Administration of PSSA testing, which is ongoing;*
- + *Upcoming school activities and community engagement events; and*
- + *Facilities updates.*

The Board and Dr. Covello discussed Lindley Academy’s weekly pool testing program.

C. American Paradigm Schools

A. Redfearn presented the monthly report of APS, highlighting:

- + *COVID research and procedures;*
- + *Recent hiring of Susan Senek as Director of ELA;*
- + *Staff recruitment;*
- + *Curriculum developments, including standards-based grading professional development*

D. Business Controller

P. Costa presented the monthly financial report, highlighting:

- + *Status of the annual audit;*
- + *Projected surplus from last fiscal year;*
- + *Approved private school payments; and*
- + *Payments for summer arts program.*

SECTION III: UNFINISHED BUSINESS — NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

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VOTE:
 PASS
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Resolution 21092103 Approval of Reports

RESOLVED that the Board of Trustees of Lindley Academy Charter School at Birney hereby accepts the report of the CEO of Lindley Academy Charter School at Birney and hereby incorporates into these minutes by reference the written report and the documents presented by the School Administration to the board;

FURTHER RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby accepts the report of American Paradigm Schools and hereby incorporates into these minutes by reference the written report and the documents presented by American Paradigm Schools; and

FURTHER RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby reviews and accepts the Financial Report of Peter Costa of Santilli & Thomson and hereby incorporates into these minutes by reference the Treasurer's Report and the documents presented by Peter Costa to the board.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Received and reviewed the above-referenced reports</i>

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ACM
VOTE:
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Resolution 21092104 Human Resources

RESOLVED that the Board of Trustees of Lindley Academy Charter School at Birney hereby ratifies and approves the attached schedule of human resources changes, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Dr. Covello</i>	<i>Reviewed and discussed the proposed human resources changes, including the proposed promotion of Garry Beverly to the role of assistant principal</i>

MOTION
ACM
SECOND
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VOTE:
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Resolution 21092105 Emergency Instructional Time Template

RESOLVED that the Board of Trustees of Lindley Academy Charter School at Birney hereby ratifies and approves the Emergency Instructional Time Template for the 2021-22 school year, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
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MOTION
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VOTE:
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<i>Dr. Covello</i>	<i>Discussed and reviewed the emergency instructional time template</i>
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Resolution 21092106 Project GO MOU

RESOLVED that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the Project GO Memorandum of Understanding with the Philadelphia District Attorney’s Office, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Dr. Covello</i>	<i>Discussed and reviewed the Project GO MOU, which relates to truancy support</i>

MOTION
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VOTE:
[X] PASS
[] FAIL

Resolution 21081707 Professional Services

RESOLVED, the professional service proposals and associated reports listed below are hereby accepted and ratified; and

FURTHER RESOLVED, the CEO is hereby authorized and directed to negotiate the terms and conditions of those contracts based upon these professional service proposals; and

FURTHER RESOLVED, the CEO is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
Bustleton Services Inc.	<u>Plowing:</u> 1” - 4”: \$937.50 4.1” – 7”: \$1,187.50 7.1”-11”: \$1,437.50 \$11”+: \$1,937.50 <u>Shoveling:</u> 1” - 4”: \$437.50 4.1” – 7”: \$687.50 7.1”- 11”: \$1,062.50 \$11”+: \$1,937.50	Snow removal services Contractor shall inform Lindley Academy in writing once Services performed during the Term exceed \$15,000 in total invoices and shall also inform Lindley Academy when Services to be performed would result in total invoices during the Term exceeding \$20,000. 2021-22 SY

	\$1,437.50 Salt <u>Application:</u> \$750 Additional hourly rates	
Tie's Cleaning Machine	\$21,000/mth for cleaning with COVID-19 protocols \$2,307.69 bi- weekly for one (1) full- time maintenance team member	Cleaning and maintenance services for 2021-22 school year with daily electrostatic disinfecting and tagging of all rooms treated

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Dr. Covello</i>	<i>Reported upon the proposed professional services</i>

SECTION VII: DISCUSSION AND ANNOUNCEMENTS

❖ NEXT BOARD MEETING: TUESDAY OCTOBER 19ST, 2021 @ 6PM

Adjournment @ 7:10 pm

MOTION
EB
SECOND
ACM
VOTE:
[X] PASS
[] FAIL

