

LINDLEY ACADEMY CHARTER SCHOOL AT BIRNEY
900 W. Lindley Avenue¹
Philadelphia, PA 19141
BOARD OF TRUSTEES MEETING
AUGUST 17, 2021
6:00 PM

MINUTES

SECTION I: CALL TO ORDER

Opening Colloquy

This August 17, 2021 Board of Trustees meeting of the Lindley Academy Charter School at Birney Board of Trustees is hereby called to Order. The time is 6:06 pm. My name is Lisa Johnson. I am the President of this Board of Trustees and I will facilitate this meeting.

This is a public meeting of the Board of Trustees of the Lindley Academy Charter School at Birney that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website in the monthly calendar.

All members of the public are welcome, to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 pm on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call

Lisa Johnson — President
Ana Christina Melhor — Secretary
Barbara Saunders — Vice President
Regina Felder — Trustee
Evette Bowman — Treasurer
Reginald Howard — Trustee

Board Members Present:

Lisa Johnson
Barbara Saunders
Regina Felder
Evette Bowman

By Invitation: Non-Board Members:

Dr. Margery Covello, CEO
Nancy White, Principal
Ralph Lovelidge, Principal
Andrea Brock, Director of Operations

¹ This meeting is being publicly held through a zoom conference, which is open to members of the public online via <https://zoom.us/j/99860656329> or by telephone at 1-646-558-8656.

Reginald Howard

David Hussey, Esq.
Peter Costa, Santilli and Thomson
Ashley Redfearn, CEO, APS
Scott Kramer, CTO, APS
Kwanza Howard
Caroline Lembo
Sean Murphy

Board Members Absent
Ana Christina Melhor

B. Chairperson's Disclosure: Executive Session

I would like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.

L. Johnson announced that members of the Board and other invitees will convene following this meeting to review Lindley Academy's agreement with American Paradigm Schools. The Board will not deliberate upon any matters concerning agency business.

C. Approval of Agenda

MOTION
BLS
SECOND
RH
VOTE:
 PASS
 FAIL

Resolution 21081701
Approval of the Agenda

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the **August 17, 2021** Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Reviewed the Agenda, a copy of which was posted on the school's website on August 16, 2021</i>

D. Approval of Minutes

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VOTE:
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Resolution 21081702
Approval of the June 15, 2021 Board Meeting Minutes

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the Minutes of the **June 15, 2021** meeting of the Board of Trustees of Lindley Academy Charter School at Birney.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Reviewed the June 15, 2021 minutes</i>

MOTION
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SECOND

Resolution 21081703
Approval of the July 20, 2021 Board Meeting Minutes

RH
VOTE:
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RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the Minutes of the **July 20, 2021** meeting of the Board of Trustees of Lindley Academy Charter School at Birney.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Reviewed the July 20, 2021 minutes</i>

SECTION II: Reports

A. Community Comment

Community Comment Colloquy (General Counsel)

Good Evening, my name is David Hussey with Sand & Saidel, P.C., General Counsel to the Lindley Academy Charter School at Birney Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

B. Lindley Academy Charter School at Birney CEO

M. Covello presented the monthly written report of the CEO, highlighting:

- + Enrollment and waitlist for the upcoming school year;
- + The status of Lindley Academy's charter agreement;
- + Summer programming and the kindergarten bridge program;
- + Reporting for grants and programs, including efforts to engage stakeholders;
- + Student activities;
- + Facilities projects; and
- + Upcoming professional development.

C. American Paradigm Schools

A. Redfearn presented the monthly written report of American Paradigm Schools, highlighting:

- + APS's diversity, equity, and inclusion statement;
- + CEO collaboration during the summer;

- + *Announced that Fanty Marc has been promoted to Director of Coaching and Dr. Nicole Allison has been promoted to Director of Caring School Community; and*
- + *Reviewed developments to the APS schools' curricula, instruction, and assessment programs.*

S. Kramer reported upon recruitment of staff for the APS schools.

D. Business Controller

P. Costa presented the written monthly report of the business controller, a copy of which is incorporated by reference herein, highlighting:

- + *The status of the annual audit;*
- + *An overview of the monthly financial reports; and*
- + *Enrollment and revenue.*

SECTION III: UNFINISHED BUSINESS — NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

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VOTE:
[X] PASS
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Resolution 21081704 Approval of Reports

RESOLVED that the Board of Trustees of Lindley Academy Charter School at Birney hereby accepts the report of the CEO of Lindley Academy Charter School at Birney and hereby incorporates into these minutes by reference the written report and the documents presented by the School Administration to the board;

FURTHER RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby accepts the report of American Paradigm Schools and hereby incorporates into these minutes by reference the written report and the documents presented by American Paradigm Schools; and

FURTHER RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby reviews and accepts the Financial Report of Peter Costa of Santilli & Thomson and hereby incorporates into these minutes by reference the Treasurer's Report and the documents presented by Peter Costa to the board.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Received and reviewed the above listed reports</i>

Resolution 21081705 Policies

RESOLVED that the Board of Trustees of Lindley Academy Charter School

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at Birney hereby approves the following policies, as presented.

1. 2021-22 Family Guidebook and Code of Conduct
2. Admission and Enrollment Policy (Rev. 8/21)
3. English as a Second Language Program Policy (Rev. 8/21)
4. PTO Cash Out Policy

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>M. Covello</i>	<i>Reported and discussed the proposed policies</i>

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Resolution 21081706 Health and Safety Plan

RESOLVED that the Board of Trustees of Lindley Academy Charter School at Birney hereby ratifies and approves the ARP ESSER Health and Safety Plan, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>M. Covello</i>	<i>Discussed the health and safety plan, a copy of which is posted on the school's website</i>

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Resolution 21081707 Human Resources

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney ratifies the human resources changes, modifications and additions as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>M. Covello</i>	<i>Reviewed and discussed the proposed human resources changes</i>
<i>S. Kramer</i>	<i>Praised Lindley Academy in its efforts to recruit and hire qualified staff</i>

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Resolution 21081708 Purchases

RESOLVED, the purchase proposals and associated reports listed below are hereby accepted and ratified; and

FURTHER RESOLVED, the CEO is hereby authorized and directed to negotiate the terms and conditions of those contracts based upon these purchase proposals; and

FURTHER RESOLVED, the CEO is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
CDW Government LLC	\$238,300.00	Chromebooks
JGB Sports LLC	\$14,821.00	Lockers

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>M. Covello</i>	<i>Presented upon the proposed purchases, including the need for additional chromebooks and lockers</i>
<i>M. Covello</i>	<i>Discussed that the proposed chromebook purchase will be reimbursed through the e-rate program</i>

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Resolution 21081709 Professional Services

RESOLVED, the Professional Services Proposals and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO is hereby authorized and directed to negotiate the terms and conditions of those contract based upon these Professional Services Proposals;

FURTHER RESOLVED, the CEO is authorized to execute any document or delegate any task necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
Kaleidoscope Education Solutions, Inc.	Hourly rates as set forth in the accompanying proposal	Staffing Services (teachers, psychologist, ESL teacher, speech and OT therapy, certified school counselor)

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>M. Covello</i>	<i>Reported upon the proposed services of Kaleidoscope, including the need for additional staffing services</i>

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VOTE:
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Resolution 21081710 Reaffirm Terms of Board of Trustees

RESOLVED, in accordance with Section 6.3.2(a) of its bylaws, the Board of Trustees of Lindley Academy Charter School at Birney hereby re-installs the following Trustees for the terms of office listed below:

Lisa Johnson: 7/1/19 – 6/30/22

Ana Christina Melhor: 7/1/21 – 6/30/24

Barbara Saunders: 7/1/21 – 6/30/24

Regina Felder: 7/1/20 – 6/30/22
 Evette Bowman: 7/1/20 – 6/30/23
 Reginald Howard: 7/1/20 – 6/30/23

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>L. Johnson</i>	<i>Discussed and reviewed trustee terms of office</i>

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Resolution 21081711 Board Officers

RESOLVED, in accordance with Section 6.3.2(b) of its bylaws, the Board of Trustees of Lindley Academy Charter School at Birney hereby elects the following for their respective officer position, beginning August 17, 2021 and ending June 30, 2022.

Trustee	Office
Lisa Johnson	President
Barbara Saunders	Vice-President
Ana Christina Melhor	Secretary
Evette Bowman	Treasurer

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>B. Saunders</i>	<i>Nominated L. Johnson to the office of President and A. Melhor to the office of Secretary</i>
<i>L. Johnson</i>	<i>Nominated B. Saunders to the office of Vice-President and E. Bowman to the office of Treasurer</i>

MOTION
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Resolution 21081712 Appointment of Delegate Trustee to American Paradigm Schools

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney hereby appoints Lisa Johnson as a delegate trustee to the Board of Trustees of American Paradigm Schools.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>L. Johnson</i>	<i>Discussed Lindley Academy's partnership with APS and the role of the delegate trustee</i>

SECTION VII: DISCUSSION AND ANNOUNCEMENTS

- ❖ BACK TO SCHOOL BASH: SATURDAY AUGUST 21ST, 2021 @ 1:00 PM - 3:00 PM
- ❖ NEXT BOARD MEETING: TUESDAY SEPTEMBER 21ST, 2021 @ 6:00 PM

Adjournment @ 7:18 pm

MOTION
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VOTE:
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