

LINDLEY ACADEMY CHARTER SCHOOL AT BIRNEY
900 W. Lindley Avenue¹
Philadelphia, PA 19141
BOARD OF TRUSTEES MEETING
JUNE 15, 2021
6:00 PM

MINUTES

SECTION I: CALL TO ORDER

Opening Colloquy

This June 15, 2021 Board of Trustees meeting of the Lindley Academy Charter School at Birney Board of Trustees is hereby called to Order. The time is 6:05 pm. My name is Barbara Saunders. I am the Vice President of this Board of Trustees and I will facilitate this meeting.

This is a public meeting of the Board of Trustees of the Lindley Academy Charter School at Birney that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website in the monthly calendar.

All members of the public are welcome, to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 pm on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call

Lisa Johnson — President
Ana Christina Melhor — Secretary
Barbara Saunders — Vice President
Regina Felder — Trustee
Evette Bowman — Treasurer
Reginald Howard — Trustee

Board Members Present:

Lisa Johnson²
Ana Christina Melhor
Barbara Saunders

By Invitation: Non-Board Members:

Dr. Margery Covello, CEO
Nancy White, Principal
Ralph Lovelidge, Principal

¹ This meeting is being publicly held through a zoom conference, which is open to members of the public online via <https://zoom.us/j/99860656329> or by telephone at 1-646-558-8656.

² Entered the meeting at approximately 6:20 pm.

Regina Felder
Evette Bowman
Reginald Howard

Elaine Latimer, Director of SPED
Andrea Brock, Director of Operations
David Hussey, Esq.
Peter Costa, Santilli and Thomson
Michael Thomson, Santilli and Thomson
Ashley Redfearn, Interim CEO, APS

Board Members Absent

B. Chairperson's Disclosure: Executive Session

I would like to state, for purposes of the Minutes of this meeting that the Board of Trustees will meet in Executive Session during this meeting to review the school safety and security plan and for the following purpose under 65 P.S. § 708:

(x) Consultation with Professional Advisor or Attorney. To consult with an attorney or other professional advisor regarding information or strategy in connection with litigation or with issues on which identifiable complaints are expected to be filed. Specifically, concerning 21061508 below.

C. Approval of Agenda

MOTION
EB
SECOND
RH
VOTE:
 PASS
 FAIL

**Resolution 21061501
Approval of the Agenda**

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the **June 15, 2021** Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

| <i>Who</i> | <i>What</i> |
|--------------|----------------------------|
| <i>Board</i> | <i>Reviewed the agenda</i> |

D. Approval of Minutes

MOTION
EB
SECOND
RH
VOTE:
 PASS
 FAIL

**Resolution 21061502
Approval of the May 18, 2021 Board Meeting Minutes**

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the Minutes of the **May 18, 2021** meeting of the Board of Trustees of Lindley Academy Charter School at Birney.

Notes of Discussion / Advance Regulatory and Financial Comment:

| <i>Who</i> | <i>What</i> |
|--------------------|---|
| <i>B. Saunders</i> | <i>Discussed a proposed modification to the minutes</i> |

SECTION II: Reports

A. Community Comment

Community Comment Colloquy (General Counsel)

Good Evening, my name is David Hussey with Sand & Sidel, P.C., General Counsel to the Lindley Academy Charter School at Birney Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

| | |
|-------------|-------------|
| <i>Who</i> | <i>What</i> |
| <i>None</i> | <i>None</i> |

A. Lindley Academy Charter School at Birney CEO

Dr. Covello presented the written monthly report of the CEO, a copy of which is incorporated by reference herein, highlighting:

- + Reflections upon the 2020-21 school year; and*
- + Updates, including the status of Lindley’s charter agreement and the school’s vaccination clinic program.*

R. Lovelidge presented regarding development of Lindley’s science curriculum, highlighting an overview of the TWIG Science program. N. White presented regarding development of Lindley’s K-5 ELA curriculum, including the involvement of the school’s curriculum committee and the school’s proposed My View by Savaas curriculum.

The Board and Dr. Covello discussed the proposed curriculum purchases, including amounts budgeted for such expenditures.

T. Northrup presented regarding ongoing facilities maintenance and repairs projects.

The Board commended the school team for a successful and well organized moving up ceremony.

B. American Paradigm Schools

A. Redfearn presented the monthly written report of APS, a copy of which is incorporated by reference herein, highlighting:

- + Her appreciation of the hard work and success of Lindley through a difficult school year;*
- + APS’s diversity, equity, and inclusion statement;*
- + Community initiatives;*
- + HR audits to help support compliance matters;*
- + Curriculum development; and*
- + Implementation of the EdInsight data suite.*

C. Business Controller

P. Costa presented the monthly written report of the business controller, a copy of which is incorporated by reference herein.

The Board and P. Costa discussed special education transportation costs during the COVID pandemic.

P. Costa additionally discussed the proposed resolution for designation of the fund balance for the fiscal year ended on June 30, 2021.

SECTION III: UNFINISHED BUSINESS — NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION
RF
SECOND
RH
VOTE:
 PASS
 FAIL

Resolution 21061503 Approval of Reports

RESOLVED that the Board of Trustees of Lindley Academy Charter School at Birney hereby accepts the report of the CEO of Lindley Academy Charter School at Birney and hereby incorporates into these minutes by reference the written report and the documents presented by the School Administration to the board;

FURTHER RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby accepts the report of American Paradigm Schools and hereby incorporates into these minutes by reference the written report and the documents presented by American Paradigm Schools; and

FURTHER RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby reviews and accepts the Financial Report of Peter Costa of Santilli & Thomson and hereby incorporates into these minutes by reference the Treasurer's Report and the documents presented by Peter Costa to the board.

Notes of Discussion / Advance Regulatory and Financial Comment:

| <i>Who</i> | <i>What</i> |
|--------------|--|
| <i>Board</i> | <i>Discussed and reviewed the referenced reports</i> |

Resolution 21061504 Construction Management

RESOLVED that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves proposal of BSI Construction, LLC for construction management services, as presented;

FURTHER RESOLVED that the CEO is authorized and directed to negotiate and enter into a contract to effect this resolution.

MOTION
RH
SECOND
RF
VOTE:
 PASS
 FAIL

MOTION
EB
SECOND
ACM
VOTE:
[X] PASS
[] FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

| <i>Who</i> | <i>What</i> |
|--------------------|--|
| <i>Dr. Covello</i> | <i>Discussed the proposed construction project</i> |

Resolution 21061505 Professional Services Proposals

RESOLVED, the Professional Services Proposals and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, the CEO is hereby authorized and directed to negotiate the terms and conditions of those contract based upon these Professional Services Proposals;

FURTHER RESOLVED, the CEO is authorized to execute any document or delegate any task necessary to effect this resolution.

| Contractor | Amount | Comment: Terms and Conditions |
|-------------------------------|---|--|
| Education Plus, Inc. | \$147,000.00 | School-based health center |
| Maschio's Food Services, Inc. | See proposed contract | FSMC Food Service 1-Year Renewal |
| PZS Architects, LLC | \$45,500 design fee; see proposed contract for hourly rates for construction administration | Proposal for professional design services for a new elevator tower and vestibule |

Notes of Discussion / Advance Regulatory and Financial Comment:

| <i>Who</i> | <i>What</i> |
|--------------------|--|
| <i>Dr. Covello</i> | <i>Presented regarding the proposed professional service proposals</i> |

Resolution 21061506 Transportation MOU and Plan

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney hereby ratifies and accepts the Transportation Memorandum Of Understanding and Plan, as presented; and

FURTHER RESOLVED, the CEO is authorized and directed to execute any document or delegate any task necessary to effect this resolution.

Notes of Discussion / Advance Regulatory and Financial Comment:

| <i>Who</i> | <i>What</i> |
|--------------|---------------------------|
| <i>Board</i> | <i>General discussion</i> |

Resolution 21061507 Designation of Fund Balance

MOTION
ACM
SECOND
EB
VOTE:
[X] PASS
[] FAIL

MOTION
EB
SECOND

ACM
VOTE:
[X] PASS
[] FAIL

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney designates estimated ending fund balance for the year ended June 30, 2021 as follows:

| | |
|---|---------------------------|
| Designated for Working Capital/School Performance | \$2,200,000 |
| Designated for Future PSERS Contribution | \$350,000 |
| Available for Appropriation | \$600,000 |
| Designated for Non Liquid Assets | <u>\$547,000</u> |
| Total Fund Balance | <u>\$3,697,000</u> |

Notes of Discussion / Advance Regulatory and Financial Comment:

| <i>Who</i> | <i>What</i> |
|-----------------|--|
| <i>P. Costa</i> | <i>Discussed the proposed fund balance during the monthly financial report</i> |

ACM
VOTE:
[X] PASS
[] FAIL

Resolution 21061508 Human Resources

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney accepts the human resources changes and additions as presented below.

| Resignation / Termination | Position |
|----------------------------------|-----------------|
| Kristen Phillips | Teacher |
| Danielle Greenberg | Counselor |
| Emily Nowalski | SPED Teacher |
| Natalie Gabrie | Teacher |
| Regina Lowry | IA |

Notes of Discussion / Advance Regulatory and Financial Comment:

| <i>Who</i> | <i>What</i> |
|------------|-------------|
| | |

Upon Motion by E. Bowman, Seconded by A. Melbor, the Board voted to enter into Executive Session at 7:15 pm to discuss the School Safety and Security Report and to consult with legal counsel regarding a litigation matter.

Upon Motion by L. Johnson, Seconded by A. Melbor, the Board voted to adjourn from Executive Session at 7:32 pm.

MOTION
RH
SECOND
RF

Resolution 21061509 School Safety and Security Report

VOTE:
 PASS
 FAIL

RESOLVED that the Board of Trustees of Lindley Academy Charter School at Birney hereby ratifies and approves the School Safety and Security Report, as presented during Executive Session.

Notes of Discussion / Advance Regulatory and Financial Comment:

| <i>Who</i> | <i>What</i> |
|--------------|--|
| <i>Board</i> | <i>Reviewed and discussed the School Safety and Security Report during Executive Session</i> |

MOTION
EB
SECOND
ACM
VOTE:
 PASS
 FAIL

Resolution 21061510 Confidential Settlement Agreement and Release for SW

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the Confidential Settlement and Release Agreement between it and SW as presented; and

FURTHER RESOLVED, the Board President is authorized to execute any document or delegate any task necessary to effect this resolution.

Notes of Discussion / Advance Regulatory and Financial Comment:

| <i>Who</i> | <i>What</i> |
|--------------|---|
| <i>Board</i> | <i>Discussed Resolution 21061510 during Executive Session</i> |

SECTION VII: DISCUSSION AND ANNOUNCEMENTS

❖ NEXT BOARD MEETING: TUESDAY AUGUST 17TH, 2021 @ 6PM

Adjournment @ 7:35 pm

MOTION
EB
SECOND
ACM
VOTE:
 PASS
 FAIL
