

**LINDLEY ACADEMY CHARTER SCHOOL AT BIRNEY**  
**900 W. Lindley Avenue<sup>1</sup>**  
**Philadelphia, PA 19141**  
**BOARD OF TRUSTEES MEETING**  
**JANUARY 19, 2021**  
**6:00 PM**

**MINUTES**

**SECTION I: CALL TO ORDER**

*Opening Colloquy*

This January 19, 2021 Board of Trustees meeting of the Lindley Academy Charter School at Birney Board of Trustees is hereby called to Order. The time is 6:05 pm. My name is Lisa Johnson. I am the President of this Board of Trustees and I will facilitate this meeting.

This is a public meeting of the Board of Trustees of the Lindley Academy Charter School at Birney that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website in the monthly calendar.

All members of the public are welcome, to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 pm on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

**A. Roll Call**

Lisa Johnson — President  
Ana Christina Melhor — Secretary  
Barbara Saunders — Vice President  
Regina Felder — Trustee  
Evette Bowman — Treasurer  
Reginald Howard — Trustee

**Board Members Present:**

Lisa Johnson  
Ana Christina Melhor  
Barbara Saunders  
Regina Felder

**By Invitation: Non-Board Members:**

Dr. Margery Covello, CEO  
Nancy White, Principal  
Ralph Lovelidge, Principal  
Elaine Latimer, Director of SPED

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<sup>1</sup> This meeting is being publicly held through a zoom conference, which is open to members of the public online via <https://zoom.us/j/99860656329> or by telephone at 1-646-558-8656.

Evette Bowman  
Reginald Howard

Andrea Brock, Director of Operations  
Sean Murphy, Director of Climate  
Caroline Lembo, Librarian  
Tanya Northrup, Facilities Coordinator  
Barbara McGlone, Reading Specialist  
Iesha Nelson, SPED Teacher  
Cheryl Boyd-Abner, School Counselor  
Shavar Simmons, Dir. of Culture  
Torre Young, Executive Assistant  
David Hussey, Esq.  
Peter Costa, Santilli and Thomson  
Michael Thomson, Santilli and Thomson  
Ashley Redfearn, Executive Director, APS  
Kristine Magargee, APS CAO  
Katie Santilli, CBO, APS  
Scott Kramer, CTO, APS

**Board Members Absent**

### B. Chairperson's Disclosure: Executive Session

*I would like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.*

### C. Approval of Agenda

MOTION  
RF  
SECOND  
ACM  
VOTE:  
 PASS  
 FAIL

#### **Resolution 21011901** **Approval of the Agenda**

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the **January 19, 2021** Agenda.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Reviewed the agenda</i>

### D. Approval of Minutes

MOTION  
EB  
SECOND  
RH  
VOTE:  
 PASS  
 FAIL

#### **Resolution 21011902** **Approval of the December 1, 2020 Board Meeting Minutes**

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the Minutes of the **December 1, 2020** meeting of the Board of Trustees of Lindley Academy Charter School at Birney.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Reviewed the December minutes</i>

## **SECTION II: Reports**

### A. Community Comment

*Community Comment Colloquy (General Counsel)*

Good Evening, my name is David Hussey with Sand & Sidel, P.C., General Counsel to the Lindley Academy Charter School at Birney Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

### A. Lindley Academy Charter School at Birney CEO

*Dr. Covello presented the monthly CEO report, a copy of which is incorporated by reference herein.*

*C. Boyd-Abner presented regarding student and community supports, highlighting a new partnership with the Temple University – Proud Philly Teens program.*

*I. Nelson presented regarding the upcoming virtual learning program of Springboard Collaborative.*

*N. White presented regarding the Ready 4K text message program to assist parents in supporting their students' academic and emotional needs, as well as Lindley Academy's upcoming partnership with the Philadelphia Insectarium to provide science lessons.*

*S. Simmons presented regarding upcoming events and activities.*

*E. Latimer discussed with the Board that Lindley Academy evaluated students and convened IEP meetings throughout the COVID pandemic.*

### B. American Paradigm Schools

*A. Redfearn presented the monthly report of APS, highlighting:*

- + A recent APS leadership meeting with PA State Rep Joana McClinton;*
- + Recruitment and hiring for the upcoming school year, including an emphasis on diversity and inclusion; and*
- + Academic coaching.*

### C. Business Controller

*P. Costa presented the monthly report of the business controller, a copy of which is incorporated by reference herein, highlighting that Lindley Academy's current financial position is sound.*

**SECTION III: UNFINISHED BUSINESS — NONE**

**SECTION IV: NEW BUSINESS**

A. RESOLUTIONS

MOTION  
BLS  
SECOND  
RF  
VOTE:  
 PASS  
 FAIL

**Resolution 21011903 Approval of Reports**

RESOLVED that the Board of Trustees of Lindley Academy Charter School at Birney hereby accepts the report of the CEO of Lindley Academy Charter School at Birney and hereby incorporates into these minutes by reference the written report and the documents presented by the School Administration to the board;

FURTHER RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby accepts the report of American Paradigm Schools and hereby incorporates into these minutes by reference the written report and the documents presented by American Paradigm Schools; and

FURTHER RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby reviews and accepts the Financial Report of Peter Costa and hereby incorporates into these minutes by reference the Treasurer's Report and the documents presented by Peter Costa to the board.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion</i>

**Resolution 21011904 Human Resources**

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney accepts the human resources changes, modifications and additions as presented below.

<u>Position Change</u>	<u>New Position</u>	<u>Existing Position</u>	<u>Effective Date</u>
Augustine Mallory	Registrar	Office Manager	1/20/21
<u>Stipend</u>	<u>Additional Duties</u>	<u>Effective Date</u>	

MOTION  
RD  
SECOND  
BLS  
VOTE:  
 PASS  
 FAIL

Garry Beverly	MTSS Coordinator	1/20/21
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<u>Resignation/ Termination</u>	<u>Position</u>	<u>Effective Date</u>
Damien Price	Health Teacher	1/22/21
Courtney Wells	Entry and Attendance Coordinator	1/4/21

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Dr. Covello</i>	<i>Reported upon the proposed staffing changes</i>
<i>Board; Dr. Covello; S. Kramer</i>	<i>Reviewed and discussed the job descriptions for the proposed human resources changes</i>

MOTION  
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SECOND  
BLS  
VOTE:  
[X] PASS  
[ ] FAIL

**Resolution 21011905 Election to Extend Paid Leave**

WHEREAS, the Families First Coronavirus Response Act of 2020 (“FFCRA”), which mandated employee paid-leave of absences for certain qualifying reasons described therein, expired on December 31, 2020;

WHEREAS, the Consolidated Appropriations Act, 2021, enacted into law on December 27, 2020, allows employers, on a voluntary basis, to continue to provide such employee paid-leave for a FFCRA qualifying reason through March 31, 2021, in exchange for certain payroll tax credit described therein;

RESOLVED, the Board of Trustees of Lindley Academy Charter School at Birney hereby elects to continue to provide such employee paid-leave for a FFCRA-qualifying reason through March 31, 2021, in accordance with the Consolidated Appropriations Act, 2021, effective December 27, 2020.

FURTHER RESOLVED, the CEO is authorized and directed to take, or delegate, any action necessary to effect this resolution.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board; S. Kramer</i>	<i>Discussed the option to extend paid leave</i>

MOTION  
BLS

**Resolution 21011906 Amendment to Health Plan**

SECOND  
EB  
VOTE:  
 PASS  
 FAIL

WHEREAS, the Consolidated Appropriations Act, 2021, enacted into law on December 27, 2020, allows employers to extend the time period in which employees may use FSA and Dependent Care contributions;

RESOLVED that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves amendment of the employee health insurance plan to extend the time period in which employees may use FSA and Dependent Care contributions, as presented.

*Notes of Discussion / Advance Regulatory and Financial Comment:*

<i>Who</i>	<i>What</i>
<i>Board; S. Kramer</i>	<i>Discussed the length of the proposed extension</i>

**SECTION VII: DISCUSSION AND ANNOUNCEMENTS**

❖ NEXT BOARD MEETING: TUESDAY FEBRUARY 16<sup>TH</sup>, 2021 @ 6PM

**Adjournment @ 7:11 pm**

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MOTION  
RF  
SECOND  
RH  
VOTE:  
 PASS  
 FAIL

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