

LINDLEY ACADEMY CHARTER SCHOOL AT BIRNEY
900 W. Lindley Avenue¹
Philadelphia, PA 19141
BOARD OF TRUSTEES MEETING
NOVEMBER 17, 2020
6:00 PM

MINUTES

SECTION I: CALL TO ORDER

Opening Colloquy

This November 17, 2020 Board of Trustees meeting of the Lindley Academy Charter School at Birney Board of Trustees is hereby called to Order. The time is 6:09 pm. My name is Lisa Johnson. I am the President of this Board of Trustees and I will facilitate this meeting.

This is a public meeting of the Board of Trustees of the Lindley Academy Charter School at Birney that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website in the monthly calendar.

All members of the public are welcome, to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5 pm on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call

Lisa Johnson — President
Ana Christina Melhor — Secretary
Barbara Saunders — Vice President
Regina Felder — Trustee
Evette Bowman — Treasurer
Reginald Howard — Trustee

Board Members Present:

Lisa Johnson
Ana Christina Melhor
Barbara Saunders
Evette Bowman

By Invitation: Non-Board Members:

Dr. Margery Covello, CEO
Nancy White, Principal
Ralph Lovelidge, Principal
Elaine Latimer, Director of SPED

¹ This meeting is being publicly held through a zoom conference, which is open to members of the public online via <https://zoom.us/j/99860656329> or by telephone at 1-646-558-8656.

Reginald Howard

Andrea Brock, Director of Operations
Sean Murphy, Director of Climate
Caroline Lembo, Reading
Specialist/Librarian
Tanya Northrup, Facilities Coordinator
Emily Nowalinski, SPED Teacher
Kwanza Howard, Vice Principal
David Hussey, Esq.
Jessica Bassett
Peter Costa, Santilli and Thomson
Ashley Redfearn, Executive Director, APS
Kristine Magargee, APS CAO
Katie Santilli, CBO, APS
Scott Kramer, CTO, APS
Frances Sperling Feldbaum, St. Clair CPAs
Brian DiMattesa, St. Clair CPAs

Board Members Absent

B. Chairperson's Disclosure: Executive Session

I would like to state, for purposes of the Minutes of this meeting that the Board of Trustees will not meet in Executive Session during this meeting.

C. Approval of Agenda

MOTION
BLS
SECOND
ACM
VOTE:
 PASS
 FAIL

**Resolution 20111701
Approval of the Agenda**

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the **November 17, 2020** Agenda.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Reviewed the agenda</i>

D. Approval of Minutes

MOTION
RH
SECOND
EB
VOTE:
 PASS
 FAIL

**Resolution 20111702
Approval of the October 20, 2020 Board Meeting Minutes**

RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the Minutes of the **October 20, 2020** meeting of

the Board of Trustees of Lindley Academy Charter School at Birney.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Reviewed the October board minutes</i>

SECTION II: Reports

A. Community Comment

Community Comment Colloquy (General Counsel)

Good Evening, my name is David Hussey with Sand & Sidel, P.C., General Counsel to the Lindley Academy Charter School at Birney Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

A. Lindley Academy Charter School at Birney CEO

Dr. Covello presented the monthly CEO report, highlighting:

- + Upcoming trainings regarding anti-bias classrooms and issues regarding normalization of racism;*
- + Monthly school dashboard data; and*
- + Professional development and other activities over the past month.*

B. American Paradigm Schools

A. Redfearn presented the written report of APS, highlighting:

- + Facilities work; and*
- + Training and collaboration regarding the Wit & Wisdom (ELA) and math curricula.*

C. Business Controller

F. Feldbaum presented the draft audit report, highlighting:

- + A finding of an unqualified, clean audit;*
- + The end of year financial position of the school, which includes approximately \$4 million in cash reserves;*
- + Allocation of the fund balance; and*

+ *Audit of federal award programs.*

B. *DiMattesa presented the draft IRS Form 990 tax return.*

P. Costa presented the monthly report of the business controller. P. Costa additionally presented the draft amendment to the 2020-21 budget, highlighting changes to revenue and cost projections from the previously adopted budget.

SECTION III: UNFINISHED BUSINESS — NONE

SECTION IV: NEW BUSINESS

A. RESOLUTIONS

MOTION
EB
SECOND
RF
VOTE:
 PASS
 FAIL

Resolution 20111703 Approval of Reports

RESOLVED that the Board of Trustees of Lindley Academy Charter School at Birney hereby accepts the report of the CEO of Lindley Academy Charter School at Birney and hereby incorporates into these minutes by reference the written report and the documents presented by the School Administration to the board;

FURTHER RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby accepts the report of American Paradigm Schools and hereby incorporates into these minutes by reference the written report and the documents presented by American Paradigm Schools; and

FURTHER RESOLVED, that the Board of Trustees of Lindley Academy Charter School at Birney hereby reviews and accepts the Financial Report of Peter Costa and hereby incorporates into these minutes by reference the Treasurer’s Report and the documents presented by Peter Costa to the board.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General discussion regarding the reports</i>

MOTION
BLS
SECOND
EB
VOTE:
 PASS
 FAIL

Resolution 20111704 Approval of Audit Report

RESOLVED that the Board of Trustees of Lindley Academy Charter School at Birney hereby accepts and approves the independent financial audit report for the year ended June 30, 2020, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Reviewed the audit report</i>

MOTION
BLS

Resolution 20111705 Approval of IRS Form 990 Tax Return

SECOND
EB
VOTE:
 PASS
 FAIL

RESOLVED that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the IRS Form 990 tax return for the year ended June 30, 2020, as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>Reviewed the IRS Form 990 filing</i>

MOTION
RH
SECOND
ACM
VOTE:
 PASS
 FAIL

Resolution 20111706 Amended Budget

RESOLVED that the Board of Trustees of Lindley Academy Charter School at Birney hereby approves the amended budget, as presented.

By Roll Call Vote:

Lisa Johnson — *aye*
Barbara Saunders — *aye*
Ana Christina Melhor — *aye*
Regina Felder — *aye*
Evette Bowman — *aye*
Reginald Howard — *aye*

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board; P. Costa</i>	<i>Discussed and reviewed the proposed amended budget</i>

MOTION
BLS
SECOND
ACM
VOTE:
 PASS
 FAIL

Resolution 20111707 2020-21 Holiday Bonus

RESOLVED that the Board of Trustees of Lindley Academy Charter School at Birney offers a Holiday Bonus net rate of \$250.00 to full time staff and a Holiday bonus at a net rate of \$150.00 to part time staff.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>M. Covello</i>	<i>Discussed the proposed holiday bonus</i>

SECTION VII: DISCUSSION AND ANNOUNCEMENTS

❖ NEXT BOARD MEETING: TUESDAY DECEMBER 1ST, 2020 @ 6PM

Adjournment @ 7:25 pm

MOTION
RH
SECOND
RF
VOTE:
 PASS
 FAIL

